

**TOWN OF NORTHFIELD, NH – HIGHWAY DEPARTMENT  
DRIVEWAY ENTRANCE APPLICATION**

NAME: \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TELEPHONE: \_\_\_\_\_

**LOT AND MAP NUMBERS** \_\_\_\_\_

To construct an entrance or entrances to and on the \_\_\_\_\_

Side of \_\_\_\_\_

(Name of Road or Street)

in the Town of Northfield at a point \_\_\_\_\_ feet \_\_\_\_\_

(Direction)

of \_\_\_\_\_

(Road, Street, Stream, Property line, Etc.)

The proposed use of the entrance or entrances shall be to access

\_\_\_\_\_

**UPON THE APPROVAL OF THE LOCATION OF THE ENTRANCE APPROACH (S)  
I/WE AGREE TO THE FOLLOWING CONDITIONS:**

1. I/we am/are the landowner(s) of the property and that any entrance(s) constructed is for the bona fide purpose of securing access to the property and that the highway right-of-way shall not be used for any purpose other than travel.
2. The grade of the entrance(s) shall be constructed so it will permit safe and controlled access to the highway at all seasons and so designed that any water from the entrance(s) will discharge into the highway gutter or drainage system.
3. Such drainage structure as are necessary to maintain existing highway drainage are to be furnished by the applicant, and shall meet Town of Northfield Highway Department specifications.
4. That no entrance(s) or drainage installation constructed on the right-of-way as and exercise of this permit shall be relocated or its dimension altered without written permission of the Selectmen.
5. That I/we agree that if the driveway is paved, it will be paved in such manner to include a swale to control water coming out of the driveway so that it will drain into the swale and not the traveled way.

**A PAVING PERMIT IS REQUIRED PRIOR TO PAVING OR REPAVING**

6. That I/we agree to such exceptions or additional provisions as may be deemed necessary by the issuing authority.

7. That I/we agree to hold harmless The Town of Northfield and it's duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of any driveway permit issued.

DATE \_\_\_\_\_ 20 \_\_\_\_ SIGNED BY: \_\_\_\_\_

APPROVAL IS HEREBY GRANTED TO CONSTRUCT A DRIVEWAY ENTRANCE IN THE DESCRIBED LOCATION PROVIDED THE FOLLOWING CONDITIONS ARE MET:

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Northfield Board of Selectmen)

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Highway Superintendent, Town of Northfield)

**A FINAL DRIVEWAY INSPECTION BY THE HIGHWAY SUPERINTENDENT IS REQUIRED TO ENSURE ALL TOWN REQUIREMENTS HAVE BEEN MET.**

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
( Highway Superintendent, Town of Northfield)