



## **NORTHFIELD BOARD OF SELECTMEN MEETING**

Minutes of the meeting of March 5, 2024

**Present:** Selectman Jason Durgin, Selectman Mark Hubbell, Selectman Ross Cunningham

**Town Staff Present:** Town Administrator Stephanie Giovannucci, Interim Public Works Director Adam Dow, and Police Chief Colby.

Sel. Durgin opened the public meeting at 5:00 pm.

### **Public Input**

Mark Hebert, President of the T-N Little League asked if the Board would be willing to allow them a temporary closure of the ballfield until the ground is more solid. This past week at 11:30pm some people were using the field and set up big lights and now there are about 6 divots in the out field that they will have to fix. Board agreed. Mr. Hebert asked if this could be an ongoing thing in the future possibly during mud season. Board agrees.

### **Police Department**

Chief Colby informed the Board that Sergeant Burton has been sworn in as Lieutenant.

Chief Colby stated that per the Air Quality test they have installed the air purifier and that they are seeking quotes to replace the carpet. He added that he has reached out to Primex in regards to a holding sell due to the booking area conditions and they have confirmed that it is a safety issue and liability for the officers and prisoner. They have provided budget friendly options which he is looking into. Sel. Durgin asked what a budget friendly option looks like. Chief Colby stated it means we don't have to renovate the entire building to fit one in.

Chief Colby informed the Board that the Glocks are in and the radar signs are also in and will be tested on Thursday, he added that he is very happy with them and has been working with Public Works on locations.

### **Public Works Department**

Public Works Director Adam Dow stated that they are well into mud season and have already laid 750 tons of stone so far on the gravel roads, they had a small pile left over from last year as well. Sel. Durgin pointed out that we not through mud season yet.

Sel. Hubbell added that the crew worked through the night adding stone to the gravel roads. PWD Dow confirmed that they were out until 2am and then back at it at 6am.

Sel. Hubbell stated that he noticed on the Canterbury and Franklin side of Oak Hill Rd the weight limits are 6 ton, and in Northfield they are 12 ton.

### **Town Administration**

TA Giovannucci informed the board that she has a Cable Franchise meeting tomorrow.

Board discussed election day, Sel. Hubbell will be there for part of the day, Sel. Durgin plan on being there all day, and Sel. Cunningham plans on being there after his appointment.

Board reviewed the Warrant and selected who will speak to each article.

### **New Business**

Sel. Hubbell stated that last year they started employee of the quarter, which used to be employee of the year. He hopes that it will continue in the future. Board discussed further, TA Giovannucci added that she'd rather see the employees get together either quarterly or twice a year and just continue with employee of the year. She added that there's not enough employees for quarterly awards. Sel. Cunningham suggested leaving it up to the Department Heads to work out a process and come to the board, but they should find someone for 2023 employee of the year.

### **Unfinished Business**

Sel. Durgin suggested adding holding cell and PD flooring to this list. Sel. Cunningham agrees.

Hodgdon Cemetery – TA Giovannucci stated that they are working on measurements from the street so that when they call for a crane, they can give them a distance, they will also go out and get a picture.

Sarah Ln, Silver Ln, Megan Dr – TA Giovannucci is reviewing the RFP's and will have them for the next meeting.

### **Minutes**

**Cunningham/Hubbell** moved to approve the minutes of February 6, 2024; February 15, 2024; February 20, 2024. **Motion Passed.**

### **Public Input**

Helen Hardenburgh asked if they can spray paint on their old cans with the message to take them. Board did not see a reason they couldn't. She added that she likes the idea of adding to unfinished business so that things do not become forgotten. She thanked the board for a great year, she has learned a lot.

Gary Andrews thanks Sel. Hubbell for his service to the community and hopes the Board will continue with focusing on roads issues.

Sel. Hubbell stated that it's been a pleasure and thanks the Board for their work.

Sel. Durgin also thanked Sel. Hubbell and stated that he has enjoyed working with him.

Sel. Durgin recessed the meeting at 5:43pm.

Sel. Durgin reopened the meeting at 5:50pm

### **Non-Public Session**

**Durgin/Cunningham** moved to go into Non-Public Session at 5:51 pm under NH RSA 91a;3-11 (A), (C). Roll Call Vote – Sel. Hubbell – Yes, Sel. Durgin – Yes, Sel. Cunningham - Yes **Motion Passed.**

**Durgin** reconvened the public session at 6:27 pm.

**Durgin/Hubbell** moved to seal the minutes of the non-public session because divulgence of the information likely would adversely affect the reputation of any person other than a member of the board or render the proposed action of the board ineffective. Roll call vote, Sel. Hubbell – Yes, Sel. Durgin – Yes, Sel. Cunningham – Yes. **Motion Passed minutes are hereby sealed.**

There being no other business, Sel. Durgin adjourned the meeting at 6:27 pm

**Minutes approved March 21, 2024**