

**TOWN OF NORTHFIELD, NEW HAMPSHIRE
BOARD OF SELECTMEN'S MEETING
Northfield Town Hall
21 Summer Street
Northfield, NH 03276
August 10, 2004**

Minutes

Present: Chairman Brown, Sel. Dearborn and Sel. Knowlton. Chairman Brown called the meeting to order at 7:00 p.m.

I. GENERAL BUSINESS:

- A. The Board reviewed and approved accounts payable and payroll manifests.
- B. The Board reviewed general correspondence.
- C. Motion: Motion by Sel. Knowlton, second by Sel. Dearborn to accept and place on file the minutes of the July 27, 2004 Board of Selectmen's Meeting as amended.
Vote: 3-0, motion adopted.

II. PUBLIC APPOINTMENTS:

- A. The Board met with Don Jutton, Municipal Resources, Inc. and reviewed a proposal for consultant services. Following discussion, the Board agreed to enter into a contract with MRI to conduct the employment search for a public works director. Mr. Jutton will have a contract ready for the next Board meeting.
- B. M/M Condedematracky were present to provide a status report on their efforts to reach Bestway Disposal Services to resolve issues with their account for commercial refuse pick up. Following discussion, the Board denied their request for a waiver of the Town's solid waste ordinance to be exempt from the "four units or more" provision on the basis that there are other licensed commercial haulers that they can contact to make arrangements for their apartment building's refuse pickup.
- C. The Board met with Joseph Mielcarz, a resident on Wethersfield Drive who has expressed an interest in volunteering to serve on the Town's land use committees. The Board will convey this information to the Chairman of the Zoning Board.

III. POLICE DEPARTMENT:

- Motion: A motion was made by Sel. Knowlton, second by Sel. Dearborn to accept a grant from the Department of Safety in the amount of

\$6,000 for the purpose of updating the Town's emergency management plan. No town funds are to be used.

Vote: 3-0. Motion adopted.

IV. **HIGHWAY DEPARTMENT:**

Albert Cross was present and discussed improvements being made to alleviate drainage problems on Oak Hill Road.

V. **ADJOURNMENT:**

There being no further business, the meeting adjourned at 9:00 p.m.

**TOWN OF NORTHFIELD, NEW HAMPSHIRE
BOARD OF SELECTMEN'S MEETING
Northfield Town Hall
21 Summer Street
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August 24, 2004**

Minutes

Present: Chairman Brown, Sel. Dearborn and Sel. Knowlton. Chairman Brown called the meeting to order at 7:00 p.m.

I. GENERAL BUSINESS:

- A. The Board reviewed and approved accounts payable and payroll manifests.
- B. The Board reviewed general correspondence.

II. PUBLIC APPOINTMENTS:

- A. Rev. Phillips was present regarding a request to make improvements to the Union Church. Following discussion, the Board stated they would The Board approved upgrading the electrical service by a licensed electrician, thanked them for the purchase of a portable handicapped accessible ramp and agreed to check local, state and federal regulations regarding historic buildings and handicapped accessibility for installation of a temporary interior composting toilet.
- B. Judy Huckins, Town Clerk/Tax Collector present to report on Handicapped Accessibility for voting. She met with a representative from the State who indicated the Town Hall is in compliance except for a few minor changes, which can be addressed, in the next budget year.

III. POLICE DEPARTMENT:

Chief Hilliard present and provided a status report on his budget and the installation of the generator.

IV. HIGHWAY DEPARTMENT:

Albert Cross present and informed the Board that two responses were received for the Elm Street Engineering Study. Following discussion, the Board asked Mr. Mr. Cross and J. Fulweiler to recommend which firm to contract with. The Board was informed that he would be meeting with Quantum Engineering to discuss the Zion Hill drainage proposal and Holmes Avenue Drainage. There was discussion of when the Park Street intersection project would be completed.

V. **TOWN ADMINISTRATION:**

The Board authorized Chairman Brown to sign the revised contract with Municipal Resources, Inc.

The Board was informed that Avitar will be mailing out revised assessed values on Friday. Appointments can be made starting Tuesday, August 31 through Friday, September 3 from 8:30 a.m. to 4:00 p.m. Each property owner will receive a booklet showing every property value and instructions on accessing the full database on the Avitar Website.

The Board agreed to amend the Town of Northfield Price List as follows:

Voter Checklist – Computer printout	\$25.00
Computer disk	\$25.00
Photocopies of prior years	\$1.00 per page.

VI. **ADJOURNMENT:**

There being no further business, the meeting adjourned at 9:15 p.m.