

**Town of Northfield
Capital Improvement Program Committee
Northfield Town Hall
21 Summer Street
Northfield, NH 03276
November 14, 2005**

Minutes

Present:	Representing	Yes	No
Francis LaBranche	Planning Board	X	
Steve Randall	Budget Committee		X
Linda Pardy	Budget Committee		X
Dennis Allen	Highway Garage Study Comm.	X	
Rob Trzepacz	Public Member	X	
Glen Brown	Planning & Budget Comm.	X	
Jennifer Haskins	Public Member		X
Steve Bradbury	Zoning Board of Adjustment	X	
Edward Weingartner	Public Member	X	
Stephen Bluhm	Selectmen's Representative	X	

Also present: Mike Summersett, Eliza Conde, Secretary

Glen Brown moved, seconded by Steve Bluhm to accept the minutes of November 7, 2005 with the correction that Dennis Allen was in attendance. Motion passed.

Glen Brown moved, seconded by Dennis Allen to nominate Fran LaBranche as Chairman of the CIP Committee. Motion passed.

Highway – Equipment:

Fran LaBranche pointed out that none of the budgeted items for 2005 have been completed. Mike Summersett explained that he wants to change some of the priorities and that the rain storm damage has taken up the time and efforts of the Highway Department. Mr. Summersett explained that the current backhoe is old and in need of repair. He suggests a lease purchase of \$19,000 beginning in 2006 for a new backhoe with the old one being traded in. This item is already in the budget and approved by the Selectmen. Mr. Summersett is proposing the replacement of the 1997 Chevy S10 with a full sized 4x4 pickup for \$35,000 that would be able to do some backup plowing. This item is also already in the budget.

Highway – Buildings:

Some work has been completed on the garage with new furnaces being replaced soon. The \$20,000 for 2006 is for roof insulation.

Highway – Roads:

The State did not begin their work on the first portion of Bean Hill in 2005. Mike Summersett believes there are other projects with a higher priority than the dirt portion of Bean Hill Road, therefore no expenditures were made for Bean Hill this year.

Mr. Summersett's recommendations:

- Caveney Drive - remove from schedule
- Diana Road – remove from schedule
- Add Granite Street for 2007
- Add Bay Hill Road in a year or two
- Greenwood Drive - remove from schedule as it has been completed
- Knowles Farm Road – remove from schedule
- Knowles Pond Road - needs to be completed. Projected costs put the project at \$125-150,000. Include \$75,000 for 2006.
- Lambert Road – remove from schedule
- Oak Hill Road – had been planned in three sections. The damaged bridge is in the middle section, so recommend completing the middle section first.
- Pevery Road – remove until a later date
- Rand Road – remove from the schedule
- Stevens Road – keep the \$25,000 for 2006 for engineering and moving of poles

Ed Weingartner commented that the \$50,000 in the budget would be only a band-aid fix as the road really needs to be rebuilt. Discussion followed about prioritizing needs of all the roads and the pros and cons of the band-aid approach versus the rebuild approach to road maintenance. It seems to be a waste of tax dollars to keep repaving roads that need to have the base rebuilt. Rob Trzepacz and Ed Weingartner, who are both engineers, will work with Mike Summersett to classify and evaluate the town's roads. As a result of these efforts, Mr. Summersett will be able to bring 5 or 6 high priority projects to the committee to complete the CIP for the years 2007-2011 with better information relative to needs and costs.

Mike Summersett suggested completing Knowles Pond Road in 2006 as the bids have been completed and the project is ready to begin. The Highway Dept will do drainage work and maintenance of the other roads in preparation for future projects.

Highway – Drainage:

Hodgdon and Zion Hill Roads - \$30,000

Highway – Bridges:

Oak Hill Road – Cost estimates have not been completed, however the town has been approved for 20/80 cost share with the state. \$500,000 in the CIP with the understanding that actual cost to the town would probably be \$100,000 or less.

The figures for 2006 will be presented to the Budget Committee. The Committee will wait to hear from Mike, Ed and Rob to schedule the next meeting to complete the CIP.

Meeting adjourned at 8:45 pm.

Respectfully submitted,

Eliza Conde, Secretary