

**TOWN OF NORTHFIELD  
BOARD OF SELECTMEN'S MEETING  
Northfield Town Hall  
21 Summer Street  
Northfield, NH 03276  
January 4, 2005**

**Minutes**

Present: Sel. Brown, Sel. Dearborn and Sel. Knowlton. Chairman Brown called the meeting to order at 7:05 p.m.

**I. General Business:**

- A. The Board reviewed and approved accounts payable and payroll manifests.
- B. The Board reviewed general correspondence.
- C. Motion by Sel. Dearborn, second by Sel. Knowlton to accept and place on file the minutes of the 12/28/04 Board of Selectmen's meetings. Motion adopted unanimously.

**II. Public Appointments:**

- A. Randy Barclay, Forrest Road present to discuss concerns regarding signage on Winnepesaukee River Trail prohibiting OHRV's. The Board agreed to make inquiries with the relevant state agencies regarding whether or not they would give written permission.
- B. Christopher Hunt was not able to be present at the meeting but he gave the Selectmen a letter regarding his suggestions for Elm Street improvements. The Board reviewed the letter and stated they would take the suggestions under advisement; however, no action was required at this time because the Board was not going forward with any budget recommendations in FY 2005 to make improvements.

**III. Police Department:**

- A. Chief Hilliard was present and discussed with the Board his concerns regarding the FY 2005 budget process and recent Board decisions on wages and fringe benefits.
- B. Chief Hilliard provided a status report on filling the part time office assistant vacancy. The Board unanimously agreed that immediate family members cannot be hired to work within the same Town Department.

**IV. Adjournment:**

There being no further business, the Board adjourned at 9:00 p.m.

**TOWN OF NORTHFIELD  
BOARD OF SELECTMEN'S MEETING  
Northfield Town Hall  
21 Summer Street  
Northfield, NH 03276  
January 11, 2005**

**Minutes**

Present: Sel. Brown, Sel. Dearborn and Sel. Knowlton. Chairman Brown called the meeting to order at 7:10 p.m.

I. General Business:

- A. The Board reviewed and approved accounts payable and payroll manifests.
- D. The Board reviewed general correspondence.
- E. Motion by Sel. Dearborn, second by Sel. Knowlton to accept and place on file the minutes of the 1/4/2005 Board of Selectmen's meetings. Motion adopted unanimously.

II. Other Business:

- A. The Board discussed the 2005 health insurance increase with department heads A. Cross, J. Fulweiler and S. Hilliard. Following discussion, motion by Sel. Knowlton, second by Sel. Dearborn to implement the employee copay increase on the employee's anniversary date of hire for. Motion adopted unanimously.
- B. The Board nominated Mary Lee as a regular member to the Upper Merrimack River Local Advisory Committee and Michelle Davis as an alternate.
- C. The Board approved encumbering \$1,600 from the 2004 Highway Building Maintenance budget to be expended in 2005 for Cullen Concrete in the amount of \$1,600 to pour slab foundations, one for the Town sheds (8' x 10') and the other at the Recycling center (12' x 28") for battery storage. The work was not able to be completed in 2004 due to the weather.
- D. The Board approved encumbering \$1,400 from the 2004 Highway Equipment Maintenance & repair budget to be expended in 2005 for Northeast Tire for the purchase of 4 tires and wheels for the 1990 truck. The tires were ordered but have not yet been pick up and paid for until 2005.
- E. The Board approved encumbering \$2,000 from the 2004 Highway Contracted Services line item for Lucas Tree Service for tree/brush removal along Elm Street/Cannon Bridge). This work was not able to be completed in 2004 due to the weather.

III. Non Public Session:

Motion to enter non-public session made by Sel. Knowlton, second by Sel.

Dearborn. Under the RSA 91-A3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. On a roll call vote, motion adopted unanimously. The Board entered non-public session at 7:55 p.m. Others present during the non-public session were A. Cross and J. Fulweiler.

The Board discussed highway department personnel and the transition until the new public works director is hired and commences employment.

The Board agreed to not publicly disclose the minutes of the non-public session because divulgence of the information likely would affect adversely the reputation of any person other than a member of the body or agency itself, or renders the proposed action ineffective. Motion made by Sel. Dearborn, second by Sel. Knowlton. On a roll call vote the motion was adopted unanimously.

At 8:50 p.m. a motion was made by Sel. Dearborn, second by Sel. Knowlton to reconvene the public session. Motion adopted unanimously.

IV. Other Business:

The Board agreed to meet on January 25, 2005 beginning at 6:00 p.m. to interview the top three candidates for the Public Works Director position.

V. Adjournment:

There being no further business, the Board adjourned at 9:00 p.m.

**TOWN OF NORTHFIELD  
BOARD OF SELECTMEN'S MEETING  
Northfield Town Hall  
21 Summer Street  
Northfield, NH 03276  
January 25, 2005**

**Minutes**

Present: Sel. Brown, Sel. Dearborn and Sel. Knowlton. Chairman Brown called the meeting to order at 5:35 p.m.

I. General Business:

- A. The Board reviewed and approved accounts payable and payroll manifests.
- F. The Board reviewed general correspondence.
- G. Motion by Sel. Dearborn, second by Sel. Knowlton to accept and place on file the minutes of the 1/18/2005 Board of Selectmen's meetings. Motion adopted unanimously.

II. Non Public Session:

Motion to enter non-public session made by Sel. Knowlton, second by Sel. Dearborn to enter non-public session under the RSA 91-A3 II (b) exemption, which is to discuss the hiring of personnel. On a roll call vote, motion to enter non-public session was adopted unanimously. The Board entered non-public session at 5:45 p.m. Others present during the non-public session were Donald Jutton, Municipal Resources, Inc. and J. Fulweiler. The Board interviewed 2 candidates for the public works director position. The Board was in agreement to make a conditional offer of employment to the first candidate interviewed. At 8:35 p.m. a motion was made by Sel. Dearborn, second by Sel. Knowlton to reconvene the public session. Motion adopted unanimously.

III. Adjournment:

There being no further business, the Board adjourned at 8:36 p.m.