

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN'S MEETING
Northfield Town Hall
21 Summer Street
Northfield, NH 03276
February 1, 2005**

Minutes

Present: Sel. Brown and Sel. Dearborn. Sel. Knowlton excused. Chairman Brown called the meeting to order at 7:05 p.m.

I. General Business:

- A. The Board reviewed and approved accounts payable and payroll manifests.
- B. The Board reviewed general correspondence.

II. Public Appointments:

The Fire District Commissioners and Fire Chief of the Tilton Northfield Fire District presented their FY 2005 budget request of \$1,217,636 and answered questions of the Board. Their annual meeting will be held at the WRHS cafeteria on Monday, March 7, 2005 at 7:00 p.m.

III. Highway Department:

Mike Summerset present to discuss general highway department matters. The Board approved the purchase of cross bar chains and new mirrors for the loader. The Board requested additional information on the cost to dispose of antifreeze at the holding area.

IV. Police Department:

Chief Hilliard present to discuss general police department matters. The Board decided to not put the Noise Ordinance on this year's Town Meeting warrant because they would like to discuss the issue further.

V. Town Administration:

J. Fulweiler provided copies of the handouts from the WRSD public hearing on the proposed formula change and FY 2005-2006 budget.

The Board received a petition to adopt SB2 and a petition to increase the optional veteran's tax credit from \$100 to \$500. There was considerable discussion of the impact of SB2. The public hearing will be held on Tuesday, February 15, 2005 at 7:00 p.m.

The Board approved the use of the ball field by the Little League from April 1st, 2005 to August 1st, 2005 and agreed to send a letter requesting reimbursement for a portable toilet rental for that period and any excess water usage.

The Board agreed to send out reminders to Department Heads to complete personnel evaluation forms by March 1, 2005.

J. Fulweiler provided a report on the GASB 34 workshop she attended. The Board will wait and discuss again at the next full board meeting.

Motion by Sel. Dearborn, second by Sel. Brown to authorize the Chairman to sign the CDBG Soda Brook Infrastructure Improvements Grant Extension documents. Motion adopted unanimously.

Motion by Sel. Dearborn, second by Sel. Brown to authorize Jordan Electrical Company to wire the new generator (time and materials not to exceed \$2,033) and to upgrade the service at the Union Church (time and materials not to exceed \$1,526). Funds to be expended from the General Government Buildings Maintenance and Repair line item. This will reduce the amount of funds available for planned repairs to the Town Hall. Motion adopted.

V. Non Public Session:

Motion to enter non-public session made by Sel. Dearborn, second by Sel. Brown to enter non-public session under the RSA 91-A3 II (b) exemption, which is to discuss the hiring of personnel. On a roll call vote, motion to enter non-public session was adopted unanimously. The Board entered non-public session at 8:40 p.m. Others present during the non-public session: Joyce Fulweiler. The Board discussed compensation for the public works director position. At 9:20 p.m. a motion was made by Sel. Dearborn, second by Sel. Brown to reconvene the public session. Motion adopted unanimously.

VI. Adjournment:

There being no further business, the Board adjourned at 9:21 p.m.

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN'S MEETING
Northfield Town Hall
21 Summer Street
Northfield, NH 03276
February 8, 2005**

Minutes

Present: Sel. Brown, Sel. Dearborn and Sel. Knowlton. Chairman Brown called the meeting to order at 7:05 p.m.

I. General Business:

- A. The Board reviewed and approved accounts payable and payroll manifests.
- C. The Board reviewed general correspondence.
- D. Motion by Sel. Dearborn, second by Sel. Brown to accept and place on file the minutes of the 1/25/2005 and 2/1/2005 Board of Selectmen's meeting minutes. Motion passed unanimously.

II. Highway Department:

Mike Summerset present to discuss general highway department matters.

III. Police Department:

Chief Hilliard present to discuss general police department matters. Motion by Sel. Knowlton, second by Sel. Dearborn to accept \$2,313.72 from the Federal Drug Enforcement Agency to purchase a video camera for the cruiser. Following discussion, the Board voted unanimously to accept and expend the funds.

IV. Town Administration:

Following discussion of the 2004 Audit and GASB 34 requirements, the Board agreed to contract with Plodzic & Sanderson for the 2004 audit and begin working on GASB 34 compliance for the 2005 audit. The 2005 audit will go out to bid.

V. Adjournment:

There being no further business, the Board adjourned at 9:00 p.m.

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN'S MEETING
Northfield Town Hall
21 Summer Street
Northfield, NH 03276
February 15, 2005**

Minutes

Present: Sel. Brown, Sel. Dearborn and Sel. Knowlton. Chairman Brown called the meeting to order at 5:40 p.m.

I. Non Public Session:

Motion by Sel. Dearborn, second by Sel. Knowlton to enter non-public session under RSA 91-A, II (b) to discuss the hiring of personnel. On a roll call vote, the motion passed unanimously. At 5:41 p.m. the Board entered non-public session. Present in the non-public session were Joyce Fulweiler, Town Administrator, Donald Jutton of Municipal Resources, Inc. and the final candidate for the public works director position. Provisions of an employment agreement and establishment of goals and objectives were discussed. At 6:45 p.m. motion by Sel. Dearborn, second by Sel. Knowlton to reconvene the public session. On a roll call vote, the motion passed unanimously.

The Chairman declared a recess at 6:46 p.m.

At 7:00 p.m. the Chairman reconvened the public session of the regular selectmen's meeting. Present were Sel. Brown, Sel. Dearborn and Sel. Knowlton.

II. General Business:

The Board approved the payroll and accounts payable manifests.
The Board reviewed correspondence.

III. Public Hearing:

At 7:05 p.m. the Chairman opened the public hearing on a warrant article, "Shall the Town vote to adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Town of Northfield on the second Tuesday of March. This article was submitted by petition and requires a 3/5 majority vote. Chairman Brown stated that the laws requires a public hearing on this article because there will not be any opportunity to discuss this warrant article at the Town Meeting. Present were Christopher Hunt, Steve Bluhm, Mr. & Mrs. Wilder, Jeanne Mazur, Scott Hilliard, Joyce Fulweiler, Judy Huckins, Mike Summersett and Douglas Sargent. The Board was in unanimous agreement that the public needs to be informed of the advantages and disadvantages of adopting this provision because it changes the traditional town meeting format of government. It was noted that none

of the petitioners were present at the hearing. There were four members of the general public present who asked questions which Board members and the Town Administrator answered. There was a request that the Selectmen tape all meetings and broadcast on the access channel. The Chairman closed the public hearing at 7:40 p.m.

IV. Police Department:

Chief Hilliard present to discuss general police department matters.

V. Highway Department:

The Board introduced Douglas Sargent as the newly hired Public Works Director. He commences his employment on 2/21/2005. The Board agreed to purchase replacement parts for the sidewalk plow, thank Dennis Allen of the Tilton Highway Department for his services; discussed sewer district work protocol and billing for reimbursement of 2004 sewer expenses by town forces.

VI. Town Administration:

Motion by Sel. Dearborn, second by Sel. Knowlton to borrow up to \$1,200,000 in anticipation of taxes from Franklin Savings Bank at the lowest possible interest rate for the period 3/1/2005 to 12/27/2005. Motion adopted unanimously.

The Board received copies of the Franklin District Court order on Robert Barr cease and desist. The Board will review and discuss next week.

The Board reviewed and approved the assessor's recommendations on abatement requests.

VII. Adjournment:

There being no further business, the Board adjourned at 9:30 p.m.