

---

**Town of Northfield  
Board of Selectmen's Meeting  
Northfield Town Hall  
21 Summer Street  
Northfield, NH 03276  
May 9, 2006**

**Minutes**

Present: Sel. Knowlton, Sel. Bluhm and Sel. Brown. Chairman Knowlton opened the meeting at 7:07 p.m. Also present were J. Fulweiler, M. Summersett and S. Hilliard.

I. General Business:

- A. The Board reviewed and approved accounts payable and payroll manifests.
- B. The Board reviewed general correspondence.
- C. Motion: Motion by Sel. Brown, second by Sel. Bluhm to accept and place on file the minutes of April 25, 2006 Board of Selectmen's meeting as corrected.  
Vote: Motion adopted.

II. Public Appointments:

- A. Lisa Martin, the Planning Board's engineering consultant and Chris Hunt, Chairman of the Planning Board were present to discuss the status of the Cross Mill Village Associates development. Lisa provided a written summary of the outstanding issues and violations of Town Regulations and state standards. Following discussion, the Board was in unanimous agreement that the Selectmen is in full support of the Planning Board upholding the regulations and to contact Attorney Mayer to take whatever steps are necessary to bring the developer into compliance. The Planning Board has scheduled a meeting May 18, 2006 to continue discussion.
- B. Lisa Martin provided a status report on the Oak Hill Bridge Replacement Project. The bridge is on order and the wetland's application has been approved, however the contractor's dewatering plan needs to be submitted and approved prior to construction of the cofferdam.

- C. Northfield Sewer Commissioners, Rob Steady, Tom Beaulieu and Roland Seymour were present to discuss options for the Town to continue to provide sewer maintenance services. Albert Cross, Sewer Supt. was also present. The Commissioners expressed concern that there was no notice of the Town's new requirements; therefore funds were not budgeted to pay for equipment and training. This will increase the sewer user rates. The Board expressed a desire to cooperate and try to find a workable solution that meets NH Dept. of Labor's labor laws, the Town's insurance and personnel policies. In the meantime, the Board is waiting for additional information from the Town's workers compensation insurance representative on May 22<sup>nd</sup>. It was suggested that the Commission contact various contractors in the area to see if they are able to provide emergency sewer services in the interim.

III. Police Department:

- A. Following discussion, Motion by Sel. Brown, second by Sel. Bluhm to authorize the Chairman to sign the Memorandum of Understanding between the NH Department of Health and Human Services, NH Department of Safety, Towns in the Twin Rivers Area and the Caring Community Network of the Twin Rivers Region/Health First to establish an All Hazards Site Regional Coordinating Committee to oversee the development of regional pandemic influenza plans. Motion adopted unanimously.
- B. Chief Hilliard will contact NHOEM regarding the funding status of the Town's Emergency Operations Plan Update. The Town has a contract with Jane Hubbard to prepare the plan. The purchase of the highway department generator is dependent upon the plan update as the highway garage is the designated emergency operations center.
- C. There was discussion of Skate Board Park Committee meeting of which Chief Hilliard and Sel. Brown are members. Various sites are still being explored in Northfield and Tilton as well as the development of a management plan.

IV. Highway Department:

- A. The Board received a report on Amnesty Week. The facility served 882 vehicles from Monday through Friday. On Saturday there were 353 vehicles which averaged 39 vehicles per hour. A brief summary of items disposed: 39 refrigerators; 100 televisions; 85 monitors; 498 tires; 20 hot water tanks; 80 propane tanks; 79 kitchen appliances (white goods); 30 tons of construction/demolition material. Following review of the actual cost to dispose of construction demolition materials and a survey of what surrounding Towns charge, the Board agreed to increase the disposal fees and to hold a public hearing on Tuesday, May 23, 2006.

Shingles increase to \$140 pick up truckload; \$280 for a 1 ton.  
C&D (Errco) increase to \$110 pick up truckload; \$165 for a 1 ton.  
C&D (Landfill) increase to \$140 pick up truckload; \$390 for a 1 ton.

- B. M. Summersett reported that the new truck and backhoe are ready to be picked up. The Board approved the request to have the truck bed sprayed with a liner.
- C. The Board approved hiring a part time seasonal laborer. Sel. Bluhm stated his concern is that he would like to have seen the department operate for a year with the full crew before adding any new positions. M. Summersett stated the over expenditure in the part time line (estimates \$1,600) will be offset by under expenditure in the overtime line item. The position will help the department to get caught up on highway maintenance work and be responsible for checking the Town beach and recreation areas.
- D. M. Summersett provided a report on the meeting with NHDOT Division 3 representatives to discuss Bean Hill road improvements. The State will provide an estimate for the SAR project. In the meantime, the State will go ahead with their shimming schedule.
- E. M. Summersett reported that the new vendor for street sweeping has completed the work for this year.
- F. The Board approved commencing the Knowles Pond Road improvement project (from Doubleday's to just past Cullen's).

- G. The Board approved using funds from the paving project line items to reconstruction a portion of Oak Hill Road.

V. Town Administration:

- A. The Board discussed the quotations for a lap top computer for the Supervisors of the Checklist. J. Fulweiler said she is still waiting for a quotation from a third vendor.
- B. The Board is scheduled to meet with Cathy Thibeault regarding the Coop's proposed landfill in Canterbury. The Board received copies of recent newspaper articles for background information.
- C. The Board is scheduled to meet with Mike Wimsatt from NHDES and to discuss the status of the former of the Surette Battery site. Representatives from the Winnepesaukee River Trail Association will also be present to discuss the US Park Service grant to construct a trailhead.
- D. Motion by Sel. Bluhm, second by Sel. Brown to amend the Town of Northfield Employee handbook as follows. Vote unanimous.

Section 6.2 Medical Insurance Benefits

The Town provides a medical insurance plan for full time employees (an employee working a standard work week of a minimum of 35 hours a week on a continuing basis) and regular part time employees (an employee working a standard work week less than 35 hours a week on a continuing basis) who elect to participate. The Board of Selectmen shall approve the coverage and type of policy. The benefits and eligibility requirements are in accordance with the terms of the medical insurance plan. Eligibility begins the first of the month following the date of hire. Full Time employees are required to pay 10.5% of the monthly premium for a single, two-person or family plan. Regular part time employees are required to pay 100% of the monthly premium for a single, two-person or family plan.

Upon separation from the employ of the Town, the employee may continue health insurance coverage at their option and at their expense in compliance with Federal and State Law.

Section 6.3 Dental Insurance Benefits:

The Town provides a dental insurance plan for full time employees (an employee working a standard work week of a minimum of 35 hours a week on a continuing basis) who elect to participate.

The Board of Selectmen shall approve the coverage and type of policy. The benefits and eligibility requirements are in accordance with the terms of the dental insurance plan. Eligibility begins the first of the month following the date of hire. The Town pays 100% of the monthly premium for the employee only. The employee may elect, through payroll deduction, to purchase two-person or family coverage.

Upon separation from the employ of the Town, the employee may continue dental insurance coverage at their option and at their expense in compliance with Federal and State Law.

J. Fulweiler to notify Health Trust of the change and determine the effective date of implementation.

- E. The Board appointed Weymouth Sargent to the Knowles Pond Conservation Area Stewardship/Management Committee.
- F. The Board approved making the Attorney's recommended amendments to the Town's Class VI road policy and to prepare a document for the Board's next meeting for review.
- G. The Board approved sending a letter to the Tilton Northfield Water District Commissioners and requesting a payment in lieu of taxes since the Town will have lost over \$1,200,000 in assessed value beginning April 2006.
- H. The Board signed the following documents: letters in support of the TNRC grant applications to purchase a replacement van; a CDBG home improvement lien release; the LRPC Zoning Board of Adjustment technical assistance contract; the DRA Form MS2 – Report of Appropriations Actually Voted.

VI. Adjournment:

There being no further business. The meeting adjourned at 10:50 p.m.