

**Town of Northfield
Board of Selectmen's Meeting
Northfield Town Hall
21 Summer Street
Northfield, NH 03276
June 6, 2006**

Minutes

Present: Sel. Knowlton, Sel. Bluhm and Sel. Brown. Sel. Knowlton called the meeting to order at 7:06 p.m. Also present were J. Fulweiler and M. Summersett.

I. General Business:

- A. The Board reviewed and approved accounts payable and payroll manifests.
- B. The Board reviewed general correspondence.
- C. Motion: Motion by Sel. Brown, second by Sel. Bluhm to accept and place on file the minutes of May 23, 2006 Board of Selectmen's meeting.
Vote: Motion adopted.

II. Public Appointments:

The Board heard a presentation from Mr. Michael Wimsatt, NHDES Brownfield Coordinator on the history of the EPA clean up and current status of the Surrette Battery Site. The site is nearly ready, however, NHDES will continue to monitor the wells and take soil samples which will take several months. The Town will receive a report to be recorded at the Merrimack County Registry of Deeds that will list the activity and use restrictions on the site. In the meantime, he did not object to usage of the site as long as there was no excavation or disturbance of soil in the fenced in area.

Pat Clark, a member of the Tilton Pillsbury Park Committee presented a letter to the Board requesting that at some time in the future, the two Towns seek a grant to construct a bridge between the two parks.

The Board met with Ken Norton, Rick Silverberg, David & Carolyn Hurst, Tony Cross from the Winnepesaukee River Trails Association to discuss the US Park Service Grant to construct a trailhead at the Surrette site. The Board authorized the WRTA, the Town Administrator, Highway Superintendent and Police Chief to implement Option #2 as presented. The Town will work with the Conservation Commission for assistance as well. A meeting of all interested persons will be scheduled on site later

this month. The Committee members also provided an update on Phases I and II and how the trail fits into the regional alternative transportation plan. Phase I is complete, however, before final close out, the Town and WRTA will see if unused funds can be spent on paving portions of the trail that have recurring erosions problems due to the unprecedented amount of rainfall. If not, a request will be made to carry over the unused funds to Phase II. The Committee will be meeting with the Louise Berger Group engineers to define the scope of services, the timing of the two grants (one for the trail and the other for a pedestrian bridge to be constructed over the river at the end of Granite Street) and access to Arch Park from Elm Street.

Mr. David Talbot, a resident of Union Road was present to discuss drainage issues with the Selectmen. Mike Summersett will conduct a site visit and report back to the Selectmen.

III. Highway Department:

Mike Summersett discussed a complaint received from a resident of Forrest Road regarding his driveway. Upon review, the Board agreed that the resident needs a driveway permit for a minimum of a 15" culvert.

Mike Summersett brought up for discussion the need to update the Town's Cemetery Rules and Regulations, sale of cemetery plots and record keeping. J. Fulweiler will contact A. Cross for information on Arch Cemetery.

There was discussion of general highway department matters, the status of various equipment and Old Home Day preparations.

IV. Town Administration:

The Board read correspondence from the Northfield Sewer District Commissioners and agreed to their recommendation to keep the Northfield Sewer District a separate Village District and file whatever paperwork is necessary with the NHDRA and the Secretary of State's Office. The NSD will subcontract out for sewer maintenance and repair; they will remove their plans and equipment from the Highway Garage. The Town will make arrangements for copies of the plans to be kept on file at the Garage. The Board questioned how the NSD bills privately owned

sewer systems that tap into the WRBP. J. Fulweiler will contact the Sewer Commissioners and inquire.

Chairman Knowlton informed the Board that Kent Finemore needed to take a temporary leave of absence from the Zoning Board of Adjustment. The Board agreed to contact David Liberatore and request that he fill in as the Acting Chairman.

The Board of Selectmen approved the use of the grassy area within the fence at the former Surette Battery field for the Winnisquam Football League practices, with conditions, based upon Mr. Michael Wimsatt's NHDES status report on the site. Under the special conditions, the Football League will provide the Town a Certificate of Insurance, not disturb the bike trail, keep children away from the fence, excavation of soil is prohibited (i.e. installing goal posts, etc.), pick up their refuse, not interfere with NHDES engineers conducting monitoring well or soil testing, and not interfere with the Town and Winnepesaukee Trails Association Committee work on the trail head.

The Board signed a letter to Benefit Strategies terminating the Town's Section 125 Flexible Benefit Agreement effective July 31, 2006 because the Town is transferring the accounts to the Health Insurance Trust.

V. Adjournment:

There being no further business. The meeting adjourned at 9:55 p.m.

**Town of Northfield
Board of Selectmen's Meeting
Northfield Town Hall
21 Summer Street
Northfield, NH 03276
June 20, 2006**

Minutes

Present: Sel. Knowlton, Sel. Bluhm and Sel. Brown. Sel. Knowlton called the meeting to order at 7:00 p.m. Also present were J. Fulweiler and M. Summersett.

I. General Business:

- A. The Board reviewed and approved accounts payable and payroll manifests.
- B. The Board reviewed general correspondence.
- C. Motion: Motion by Sel. Brown, second by Sel. Bluhm to accept and place on file the minutes of June 6, 2006 Board of Selectmen's meeting.
Vote: Motion adopted.

II. Public Appointments:

Jim Pressure, William Herman and Bob Grille from the Concord Regional Solid Waste/Resource Recovery Cooperative made a presentation on the Coop's plans for constructing a landfill in Canterbury. The agreement with Wheelabrator (the incinerator in Penacook) expires in 2014 and the COOP's Board of Directors (made up of 27 municipalities) explored all options for providing for waste disposal in the future. The Canterbury site provided the most environmentally safe and economically feasible of the 93 sites explored. The current tipping fee is \$41 per ton. The reason it has been so affordable is because the COOP gets to share in the electrical revenues. This benefit terminates with the COOP agreement terminations with Wheelabrator (the owner and operator of the facility). The COOP entered into an extension with Wheelabrator while the landfill is being constructed. The cost per ton for disposal will escalate according to the CPI. The COOP wants to maintain control and control future disposal costs for the Towns.

Members of the Northfield Conservation Commission, Mary Lee, the Town's representative to the Upper Merrimack River Local Advisory Committee and Richard Maher, a member of the Northfield Planning Board asked questions and expressed concerns about the environmental

aspects of constructing a landfill next to a river and the COOP representatives answered their questions.

III. Public Hearing:

Chairman Knowlton opened the public hearing on the Richard P. Smart Conservation Area Ordinance at 8:55 p.m. Cathy Thibeault, chairman of the Northfield Conservation Commission explained the ordinance allowed the Town to enforce the rules and regulations to protect the area. There being no public comment, the Chairman closed the public hearing at 9:05 p.m. The Board agreed to wait for Attorney Mayer's review of the ordinance for form and content before voting to formally adopt. The Board also received a copy of the RPSCA Stewardship/Management Plan. At some point in the future, the Town will need to define the parking area at the end of Coffran Avenue.

IV. Public Appointment's Continued:

Richard Maher present to discuss concerns about drainage on Park Street and how it affects his property. He said he spoke with NHDOT and they said that they would install a catch basin if the Town would pay for the structure. The Board agreed to have Lisa Martin conduct a site visit and inquire into what the State could do to fix the culvert as well.

V. Highway Department:

Mike Summersett present to discuss general highway department matters.

VI. Town Administration:

The Board reviewed a request from a resident to purchase a piece of Town property off Payson Road. Following discussion, the Board agreed that it was this Board's policy to not sell any Town land.

VII. Non Public Session:

Motion by Sel. Brown, second by Sel. Bluhm to enter non-public session at the request of the Town Administrator under RSA 91-A, 3, II (a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

On a roll call vote, Sel. Knowlton – Yes, Sel. Bluhm – Yes, Sel. Brown – Yes, the Board entered non-public session at 10:05 p.m. Also present in the non-public session was Joyce Fulweiler Town Administrator.

Motion by Sel. Brown, second by Sel. Bluhm to not disclose the minutes because divulgence of the information likely would affect adversely the reputation of any person other than a member of the body or agency itself, or render the proposed action ineffective.

On a roll call vote, Sel. Knowlton – Yes, Sel. Bluhm – Yes, Sel. Brown – Yes, the motion to seal the minutes of the non-public session was adopted.

Motion by Sel. Brown, second by Sel. Bluhm to reconvene the public session. On a roll call vote, Sel. Knowlton – Yes, Sel. Bluhm – Yes, Sel. Brown – Yes, the Board adjourned the non-public session at 10:30 p.m.

VIII. Adjournment:

There being no further business. The meeting adjourned at 10:31 p.m.

**Northfield Board of Selectmen's Meeting
Northfield Town Hall
21 Summer Street
Northfield, NH 03276
June 22, 2006**

Minutes

Present: Sel. Knowlton and Sel. Bluhm. Sel. Brown was excused. Chairman Knowlton called the meeting to order at 8:15 a.m. Also present, J. Fulweiler.

Motion by Sel. Bluhm, second by Sel. Knowlton to enter non-public session under RSA 91-A, 3, II (a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

On a roll call vote, Sel. Knowlton – Yes, Sel. Bluhm – Yes, the Board entered non-public session at 8:15 a.m. Also present in the non-public session was Joyce Fulweiler Town Administrator.

Motion by Sel. Bluhm, second by Sel. Knowlton to not disclose the minutes because divulgence of the information likely would affect adversely the reputation of any person other than a member of the body or agency itself, or render the proposed action ineffective.

On a roll call vote, Sel. Knowlton – Yes, Sel. Bluhm – Yes, the motion to seal the minutes of the non-public session was adopted.

Motion by Sel. Bluhm, second by Sel. Knowlton to adjourn the non-public session. On a roll call vote, Sel. Knowlton – Yes, Sel. Bluhm – Yes, the Board adjourned the non-public session at 8:50 p.m.

**Town of Northfield
Board of Selectmen's Meeting
Northfield Town Hall
21 Summer Street
Northfield, NH 03276
June 27, 2006**

Minutes

Present: Sel. Knowlton and Sel. Brown. Sel. Bluhm was excused. Chairman Knowlton called the meeting to order at 7:10 p.m. Also present were J. Fulweiler, M. Summersett, Chief Hilliard and Lauren Irwin, Esq.

I. General Business:

- A. The Board reviewed and approved accounts payable and payroll manifests.
- B. The Board reviewed general correspondence.
- C. The Board agreed to hold off on adopting the minutes of June 20 and June 22, 2006 until Sel. Bluhm was present.
Vote: Motion adopted.

II. Public Appointments:

Chris Hunt was present and wanted to raise a personnel issue. Mark Seavey and Jan Wickins were also present. The Board suggested that it would be appropriate for them to submit their specific concerns in writing to the Board.

III. Highway Department:

M. Summersett present and provided status reports on Oak Hill Bridge, Zion Hill/Hodgdon Road, Knowles Pond Road and Sandogardy Pond Town Beach. Final walk through with NHDRED is scheduled for Friday at 2:00 p.m. Meeting with the Sewer District to sort through the plans is scheduled for Thursday at 2:00 p.m.

IV. Police Department:

Chief Hilliard present. He provided a status reports on REI's traffic control problems on Zion Hill/Hodgdon Road; hiring a full time officer and two part time officers.

V. Adjournment:

There being no further business. The meeting adjourned at 7:47 p.m.