

**TOWN OF NORTHFIELD
BUDGET COMMITTEE MEETING
NORTHFIELD TOWN HALL
21 SUMMER STREET
NORTHFIELD, NH**

MINUTES

DATE: January 4, 2007

| | | |
|-----------------|---------------------|-----|
| PRESENT: | George Corliss, Jr. | Yes |
| | Leif Martinson | Yes |
| | Steve Randall | Yes |
| | Linda Pardy | Yes |
| | Patricia Sawicki | Yes |
| | Lisa Swancott | Yes |
| | Sel. Stephen Bluhm | Yes |

Also present Sel. Glen Brown, Joyce Fulweiler and Greg Hill.

THE MEETING STARTED AT: 7:30 p.m.

BUDGETS DISCUSSED:

Selectmen's Budget. Professional Services. Need detail of FY 2005 expense of \$24,306.

Town Clerk/Tax Collector vacancy. Copy of job description provided. Discussion of proposal to split the combined position into a full time Town Clerk and a full time tax collector.

Election & Registrations. Miscellaneous Expense. Need detail of FY 2005 and FY 2006 expense. Discussion of Checklist Supervisors and ballot clerk wages.

Finance & Administration.

Audit expense. Increase due to GASB 34 compliance and additional audit of Town Clerk/Tax Collector receipts required by NH law in order to recommit the tax warrant to Interim Town Clerk/Tax Collector.

Education & Seminars. Need detail of FY 2006 expense.

Equipment. Need detail of FY 2006 expense.

Assessing Services.

Over expenditure due to additional time required of the assessor over and above the standard contract hours. Copy of four year assessing contract provided.

General Government Buildings

Repairs and maintenance. Provide detail of expenses. Check to see if fire extinguishers are in all of the town vehicles.

Insurance

Workers Compensation. Distributed copies of Primex3 invoice showing premium calculation.

Police Department

Discussed wages, special detail. Requested explanation on need for increase of \$13,950 in overtime expense.

Holiday pay – enter \$13,845 under department request.

Dispatch increase. Requested information on alternatives to using Belknap County Sheriff's Office.

Highway Department

Full Time wages. Increase due to no longer budgeting the two-laborer/recycling attendant wages between Highway and Sanitation. All wages are reflected under Highway. Also in FY 2006, Highway Secretary was budgeted 13 weeks under part time item and 39 weeks under full time line item.

Overtime. Requested explanation as to how overtime budget was estimated.

Vehicle/Equipment Maintenance & Repairs. Questioned \$20,900 increase.

Dust Control. Questioned increase from \$5,500 to \$8,000.

Contracted Services. Equipment Rental. Questioned \$19,000 recommended by Selectmen.

Parks & Recreation

Requested a more detailed breakdown of the work to be done at the Arch (\$1,000 increase), Town Beach (\$500 increase), Pines (\$580 increase).

Culture & Recreation

Requested more information on Conservation Commission and Knowles Pond Conservation Area request.

DECISIONS MADE OR VOTES TAKEN:

None.

NEXT MEETING DATE: January 11, 2006

THE MEETING ADJOURNED AT: 8:30 p.m.

RECORDING SECRETARY: J. Fulweiler