

**Town of Northfield  
Board of Selectmen's Meeting  
Northfield Town Hall  
21 Summer Street  
Northfield, NH 03276  
February 6, 2007**

**Minutes**

Present: Sel. Knowlton, Sel. Bluhm and Sel. Brown. Sel. Knowlton called the meeting to order at 6:10 p.m. Also present Steve Adams, Joyce Fulweiler, Mike Summersett, Gail Ober, Greg Hill, and Kevin Waldron.

I. General Business:

The Board reviewed and approved accounts payable and payroll.

The Board reviewed general correspondence.

Motion by Sel. Brown, second by Sel. Bluhm to accept and place on file the minutes of the January 30, 2007 Board of Selectmen's meeting as amended. Motion adopted.

II. Public Appointments:

Janice Lindbloom was present to request the Selectmen adopt a sexual offender ordinance. Acting Chief Stephen Adams provided an explanation of the City of Dover's ordinance and its advantages and disadvantages. Following considerable discussion, the Board agreed to have S. Adams contact the Town's legal counsel for an opinion. Ms. Lindbloom expressed a concern that parents need to be notified when a registered sex offender moves in the neighborhood.

Gary Stenhouse from Primex, the Town's workers compensation and unemployment compensation insurance provider, met with the Board to discuss the benefits of being a member of a self-insured pool. The Town has an active Joint Loss Management Safety Committee which helps to reduce the number claims as great importance is placed on safety from the Selectmen down.

Kevin Waldron present and requested information on the laws regarding political campaign signs.

III. Police Department:

There was discussion concerning the Budget Committee's decision to not recommend the \$3,200 for professional services to hire technical assistance through the Local Government Center for police chief recruitment services. The Selectmen agreed to enter non-public session to discuss hiring following the end of the of the business meeting as another officer from the within the department has expressed an interest in applying for the position.

IV. Highway Department:

M. Summersett present to discuss general highway department matters.

The Town Hall staff has requested that Plexiglass not be installed at this time. They would like the first phase to be the installation of a door release mechanism in the Clerk's office to control access to main hall.

V. Town Administration:

The Board received a petition for SB2 that will appear on the ballot. The Board will schedule a public hearing on 2/20/2007.

VI. Non Public Session:

Motion by Sel. Brown, second by Sel. Bluhm to enter non-public session under RSA 91A: 3, II (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. On a unanimous roll call vote, the Board entered non-public session at 8:20 p.m. Present in the non-public session were Sel. Knowlton, Sel. Bluhm, Sel. Brown and J. Fulweiler. The Board discussed hiring a chief of police. Motion by Sel. Bluhm, second by Sel. Brown to reconvene the public session. On a unanimous roll call vote, the Board reconvened the public session at 8:45 p.m.

The Board held a lengthy discussion regarding the process of hiring a chief of police. Motion by Sel. Brown, second by Sel. Bluhm that due to the fact that the police chief's position is extremely visible, binding and exposed to liability and it is the Board of Selectmen's responsibility to exercise "due diligence" in protecting the Town and the future chief therefore, therefore, the Board has agreed to engage the Local Government Center to assist the Board in the recruitment and screening process of a police chief. Motion adopted unanimously.

The LGC will assist the Board by placing the ads, receiving resumes, screening resumes, performing technical interviews, and forwarding their recommendations to the Board of Selectmen. The Board is responsible for choosing which final candidate(s) will go through the psychological evaluation, criminal & background check, and polygraph test. Based upon the results, the Board will then select the candidate and determine his/her goals and objectives. This process ensures minimum liability to the Town, the future Police Chief and his department.

VII. Adjournment

There being no further business before the Board adjourned at 9:15 p.m.

**Town of Northfield  
Board of Selectmen's Meeting  
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February 13, 2007**

**Minutes**

Present: Sel. Knowlton, Sel. Bluhm and Sel. Brown. Sel. Knowlton called the meeting to order at 6:07 p.m. Also present Joyce Fulweiler, Mike Summersett, Gail Ober, Greg Hill, Kevin Waldron, Linda Pardy and Lisa Swancott.

I. General Business:

The Board reviewed and approved accounts payable and payroll.

The Board reviewed general correspondence.

Motion by Sel. Brown, second by Sel. Bluhm to accept and place on file the minutes of the February 6, 2007 Board of Selectmen's. Motion adopted.

II. Public Appointments:

Hon. Pricilla Parmenter Lockwood, NH State Representative present to discuss pending legislation in Concord. The Board expressed their interest any bills pertaining to funding for adequate education and expressed their support for legislation to extend job development tax credits to communities in the Lakes Region.

Kevin Waldron expressed his concerns that someone has removed his campaign signs.

III. Highway Department:

M. Summersett present to discuss general highway department matters.

The Board discussed Lisa Martin's proposal for engineering review services for improvements to Fiddler's Choice Road. A copy will be mailed to the applicant with an agreement that they will be responsible for reimbursing the Town. J. Fulweiler will coordinate this with Code Enforcement Office and Highway Superintendent.

V. Town Administration:

The Board signed the warrant for the 2007 Town Meeting. The Board reviewed a draft of the Selectmen's annual report. The Board reviewed and adopted revised estimated revenues for the 2007 budget.

The Board approved the Police Chief advertisement prepared by the Local Government Center.

The Board was informed that the Winnepesaukee Trails Association and Louis Berger group have met to finalize the engineering contract for Phase II. The contract will be presented to the Board of signature next week.

VI. Adjournment

There being no further business before the Board adjourned at 7:30 p.m.

**Town of Northfield  
Board of Selectmen's Meeting  
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21 Summer Street  
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February 20, 2007**

**Minutes**

Present: Sel. Knowlton and Sel. Brown. Sel. Bluhm excused. Chairman Knowlton called the meeting to order at 6:07 p.m. Also present Joyce Fulweiler, Steve Adams, Mike Summersett, G. Hill and K. Waldron.

I. General Business:

The Board reviewed and approved accounts payable and payroll.

The Board reviewed general correspondence.

Motion by Sel. Brown, second by Sel. Bluhm to accept and place on file the minutes of the February 13, 2007 Board of Selectmen's. Motion adopted.

II. Public Appointments:

Lisa Martin and Jim Bouchard from Quantum Construction Consultants met with the Board to review designs for the Zion Hill Drainage Improvement Project. Following discussion, the Board agreed on Option I as the best alternative as it would require less maintenance than the other two options. J. Fulweiler will arrange a meeting on March 6, 2007 at 5:30 p.m. at the Town Hall for the engineers to review the design with the three abutters.

Kevin Waldron discussed the Tilton Northfield Water District's decision to not make a payment in lieu of taxes to the Towns and the cost of the fire districts hydrants.

Greg Hill discussed pending legislation regarding school vouchers.

III. Police Department:

Acting Chief Steven Adams present to provide a status report on general department matters.

IV. Highway Department:

The Board discussed a resident's request to provide a dumpster for household garbage at the Town's recycling center. The Board agreed to continue with the current policy that does not allow any household refuse at the recycling center because the facility is not permitted by NHDES for handling household refuse. Transfer areas that allow household refuse have more stringent state guidelines and would cost more in supervision, container rental and additional transportation costs to the incinerator. The Town is already providing curbside refuse collection as a convenience. If a household needs to dispose of refuse due to an emergency, they can contact the Northfield Police Department for permission to use their container.

V. Public Hearing on Senate Bill 2.

At 7:50 p.m. the Chairman opened the public hearing on Senate Bill 2 in accordance with state law. The question will appear on the ballot on March 13, 2007. The Board provided copies of the NH Department of Revenue Administration's informational bulletin. There were only two members of the general public in attendance. One of the residents spoke in favor of SB2 because it would allow more residents to cast their vote. There being no further comment, the Chairman closed the public hearing at 8:00 p.m.

VI. Town Administrator

The Board nominated Bill Dawson as an Alternate representative to the Upper Merrimack River Local Advisory Committee.

The Board agreed to the Town engineer's recommendation to reduce the performance bond amount on Cross Mill Village Associates by \$63,344.

Motion by Sel. Brown, second by Sel. Bluhm to unseal the minutes of the December 12, 2006 Board of Selectmen's meeting. Vote unanimous. The purpose of unsealing the minutes is to make it public record that on December 12, 2006 the Board of Selectmen appointed Eliza Conde as Town Clerk/Tax Collector to fill the vacancy until the March 2007 elections.

The Board to cancel next Tuesday's Selectmen's meeting. The Board will meet again on Tuesday, March 6, 2007.

VII. Adjournment

There being no further business before the Board adjourned at 8:15 p.m.