

**Town of Northfield  
Board of Selectmen's Meeting  
Northfield Town Hall  
21 Summer Street  
Northfield, NH 03276  
September 4, 2007**

**Minutes**

Present: Sel. Bluhm, Sel. Brown and Sel. Shepard. Chairman Bluhm called the meeting to order at 6:30 p.m. Also present Steve Adams, Joyce Fulweiler and Mike Summersett.

I. General Business:

- A. The Board reviewed and approved accounts payable and payroll.
- B. The Board reviewed general correspondence
- C. Motion by Sel. Brown, second by Sel. Shepard to accept and place on file the minutes of the August 28, 2007 Board of Selectmen's meeting as amended. Vote unanimous.

II. Public Appointments:

- A. Kim Koulet, Executive Director of the Lakes Region Planning was invited by the Board to discuss NHDOT's 10-year highway plan. Sel. Bluhm asked what could Northfield do to get the full I93 interchange put back in the plan. Mr. Koulet explained that on August 28, LRPC had a meeting with the representative from NH DOT to talk about the plan and the GACIT hearings that will be held throughout the state to receive public comments. Executive Counselor Shea will be holding a public hearing on October 18, 2007 at 7:00 p.m. at the Franklin City Hall. He encouraged Northfield residents to attend and make their preferences known. The 10-year plan is really a 35-year plan. The state is short over \$1 billion. The Franklin connector route and I93 full interchange emerged from the Route 3/11 studies completed in the early 1990's. The study recommended making interim off-corridor improvements to improve traffic flow and congestion. As a result, a connector road from Franklin to a full interchange at I93 was included in the plan. The State's position is that finding an acceptable route that would not be financially or environmentally feasible would be cost prohibitive. I93 was always meant to be a full interchange. LRPC is proposing to keep the study in the mix in order to provide needed updated traffic models and continue to look

for off -corridor improvements. He suggested contacting Counselor Shea, writing letters and attending the GACIT hearings to provide public comment. The problem exists; the problem is not going away.

Bill Dawson, Sid Barton, and Richard Maher, residents of Northfield, all spoke in favor of keeping I93 interchange in the highway plan, and continued study of off-corridor improvements to route 3/11 so as to improve safety, ease traffic congestion and help to improve economic development in the area.

Tilton Board of Selectmen Katherine Dawson and Albert LaPlante were present. They stated for the record that Tilton Board of Selectmen voted unanimously to support the Town of Northfield's efforts to keep their projects in the 10-year plan. Northfield's roads should not be used to circumvent the traffic congestion on route 3/11.

The Northfield Board of Selectmen agreed to support the Lakes Region Planning Commission's position and request that the GACIT keep funding in the 10 year highway plan for continuing to study and make off-corridor improvements.

- B. Mr. Fiendel was present and asked the Board when Shaw Road was going to be improved. He expressed his concerns about safety hazards. He wants to develop his property. The Board explained that as part of the CIP process, the Board would be looking at the cost of improvements. In response to his question about reconfiguring the driveway access to his property, the Board suggested he contact the Planning Board since this would be a change to the approved subdivision plan.
- C. Eric Faller, Northfield's representative to the Lakes Region Public Access TV since 2002, was present and provided the Board with a status report. J. Fulweiler explained that a portion of a Town's 3% metrocast cable television franchise fees goes to funding the local cable TV station which was developed as part of the Lakes Region Cable TV consortium. It is important that Northfield continue to be represented because LRPA TV costs keep increasing and they need to improve service.
- D. Sid Barton present to find out the status of the Johnson cease and desist hearing. Mr. Barton was provided a copy of the Franklin District Court order.

- III. Highway Department: M. Summersett present.
- A. Lisa Martin and Jim Bouchard provided an update on all of the Town's engineering projects. The NH Wetland's permit for the dam repairs is still pending.
  - B. M. Summersett provided the Board with an update on his road improvement projects. The estimate for Peverly Road is \$130,000 which is within budget.
- IV. Police Department: Chief Adams present.
- A. Chief Adams informed the Board that the new patrol officer would start employment on 9/11/2007.
  - B. The Board approved the Chief's request to carry forward 49 hours of annual leave to be used within 90 days.
  - C. The Chief provided a draft of skate board rules for the Board's review. Once approved, the rules will be posted at the site.
- V. Town Administration: Joyce Fulweiler present.
- A. The Board authorized J. Fulweiler to send a letter to Mr. Jason Hastie inviting him to the meet with the Board of Selectmen on Tuesday, September 18, 2007 to discuss Cornerstone Road.
  - B. The Board agreed to accept the Fiddler's Choice Road improvements as complete in accordance with the conditions outlined in the Escrow Agreement.
- VI. Non-Public Session:

Motion by Sel. Brown, second by Sel. Shepard to enter non-public session under RSA 91A-3, II, (b) to meet with members of the search committee to discuss the hiring of the Town Administrator. On a unanimous roll call vote, the Board entered non-public session at 8:20 p.m. Individuals present in addition to the Selectmen were Kent Finemore, James Lamanuzzi, Tom Jordan, Don Stevens, Lyle Knowlton, Lana Dearborn and Dick Maher. The Board discussed the candidates' qualifications and made recommendations for interviews which will be scheduled next week.

Motion by Sel. Shepard, second by Sel. Brown to not publicly disclose the minutes. On a unanimous roll call vote, motion adopted. Motion by Sel. Shepard, second by Sel. Brown to reconvene the public session. On a unanimous roll call vote, motion adopted. The Board reconvened the public session at 9:35 p.m.

VIII. Adjournment:

There being no further business, the Board adjourned the meeting at 9:36 p.m.

**Town of Northfield  
Board of Selectmen's Meeting  
Northfield Town Hall  
21 summer Street  
Northfield, NH 03276  
September 18, 2007**

**MINUTES**

Present: Sel. Bluhm, Sel. Brown and Sel. Shepard. Chariman Bluhm Called the meeting to order at 6:30 p.m. Also present: Steve Adams, Mike Summersett, Lisa Martin, Jim Boucher and Eliza Conde.

I. General Business:

- A. The Board reviewed and approved accounts payable and payroll.
- B. The Board reviewed general correspondence.
- C. Motion by Sel. Shepard to accept and place on file the minutes of September 4, 2007 Board of Selectmen's meeting. Vote unanimous.

II. Highway Department: M. Summersett present.

- A. Work have been completed on Zion Hill Road
- B. Work planned on Forrest Road, Peverly Road and Summer Street.
- C. M. Summersett plans to retain part time help for 3 to4 weeks until all vacations have been completed.
- D. Application to FEMA has been submitted for repairs to Bean Hill Road.

III. Police Department: Chief Adams present.

- A. New Patrol Officer has begun employment and appropriate paper work completed.
- B. Emergency paint work being completed on porch.

IV: Public Appointments:

- A. Dorothy Florence asked the Board to consider providing additional handicapped parking spaces for the Annual Town Meeting as there are many residents with accessibility needs. M. Summersett will create temporary spaces with signage.

- B. Laurence Young was not present to discuss the encroachment of his barn on the town road. Atty. Maher has suggested language in an agreement that will allow the building to remain until such time as the road is to be upgraded.
- C. Jason Hastie: Mr. Hastie had expected that the Selectmen would make a site visit. He also stated that if the proposed drainage swale was constructed it would need to be built on an abutter's property which wouldn't be possible. Sel. Bluhm reminded Mr. Hastie that no date had been set for a site visit, that the engineers have inspected the property and the town has sought legal advise as to procedures to follow. Jim Boucher explained that the town is requesting that Mr. Hastie submit his proposal for the stabilization of the site and in fact the town has easements on both properties enabling construction of a swale on the abutting property. Sel. Bluhm informed Mr. Hastie that the town expects him to stabilize the town's easement in a reasonable time to avoid further erosion activity. Mr. Hastie stated his counsel does not believe that he is completely liable for the repairs to the easement. Jim Boucher and Sel. Bluhm emphasized the need to get the site stabilized before the fall rains cause more damage. Sel. Bluhm informed Mr. Hastie that if he does not come to the town with a proposal for stabilization within 30 days, the town will go ahead and perform the work at Mr. Hastie's expense. After Mr. Hastie's comment that he did not believe it made any sense to rebuild the level spreader, Mr. Bouchard stated that the idea is to stabilize the site which can be done with a grassed channel on the side. An extension of the drainage easement on the back of the Hastie property would allow the drainage to remain on the property without impacting the neighbor's property. This suggested method would be easier and less expensive than replacing what had been in place before Mr. Hastie changed the contours of the property. Mr. Hastie does not believe he is responsible for correcting what he feels was incorrectly installed by the town. Sel. Bluhm informed him that there had been no problems prior to Mr. Hastie's work on the property, therefore the town expects him to make the corrections at his expense. He noted that the town's engineers are willing to work with Mr. Hastie and have suggested a simpler, less expensive design that will carry the water to a low velocity ditch and fan spreader on Mr. Hastie's property. Although there is concern about it being too late to get grass growing, it was agreed to give Mr. Hastie until Oct. 16, 2007 to present a plan for the town's engineers to review. Lisa Martin commented that the town has the right to go ahead and construct the drainage system according to the plans on the subdivision which would have more impact on the Hastie property.
- D. Ellie Bezanson: Ms. Bezanson asked the Selectmen to approve use of the horse rink for training horses for herself. As this is not a specific function and is weather dependent, she asked for permission to use it when weather is good. The Selectmen signed the application. Ms. Bezanson asked for permission to cut trees on the Class VI portion of Lambert Road for installation of power lines to her proposed home in Canterbury. She was given a liability waiver for use of the road in 2004, however, the Class VI road policy has changed and now requires

engineering for upgrade of the road. Sel. Bluhm asked Ms. Bezanson to attend next week's meeting so that Dana Dickson can be in attendance.

V. Non-Public Session:

Motion by Sel. Brown, seconded by Sel. Shepard to enter non-public session under RSA 91A-3 II to discuss a personnel matter. On a unanimous roll call vote, the Board enter non-public session at 8:03 p.m. Motion by Sel. Shepard, seconded by Sel. Brown to seal the minutes was unanimously approved by a roll call vote. Upon a unanimous roll call vote, the Board voted to reconvene the public session. On a unanimous roll call vote, motion adopted. The Board reconvened the public session at 8:13 p.m.

VI. Adjournment:

There being no further business, the Board adjourned the meeting at 8:14 p.m.

**Town of Northfield  
Board of Selectmen's Meeting  
Northfield Town Hall  
21 Summer Street  
Northfield, NH 03276  
September 25, 2007**

**MINUTES**

Present: Sel. Bluhm, Sel. Brown and Sel. Shepard. Chairman Bluhm called the meeting to order at 6:30 p.m. Also present: Steve Adams, Mike Summersett, Joyce Fulweiler, Dana Dickson and Eliza Conde.

I. General Business:

- A. Motion by Sel. Brown, seconded by Sel. Shepard to accept and place on file the minutes of September 18, 2007 Board of Selectmen's meeting. Vote unanimous.
- B. Selectmen reviewed correspondence.
- C. Selectmen reviewed and approved accounts payable and payroll.

II. Administration – Joyce Fulweiler

- A. Joyce is incorporating all amendments to the Employee Manual so that they are all in one document. She asked the Selectmen to approve the final document when completed so that it can be presented to any new employee.

III. Highway Department: M. Summersett

- A. Work being done on Peverly Road, Hodgdon Road and Summer Street.
- B. Paving on Peverly Road scheduled after October 12.

III. Police Department: Chief Adams present.

- A. 2 cameras have been ordered for \$10,000 with half to be reimbursed from a State Highway Grant. In order to get the reimbursement underway, the Selectmen agreed to have the check cut for the total amount so that a copy of the check can be sent to the State. The \$10,000 check is not to be sent until the cameras have been received in good condition.

IV: Public Appointments:

- A. Ellie Bezanson: Dana Dickson explained to Ms. Bezanson that although the town had issued a waiver of liability form in 2004, that was for a barn rather than a residence. Now that the Bezanson's are planning to build a residence, the newly adopted Class VI policy would apply requiring engineering and upgrading of the road. Ms. Bezanson stated that the Canterbury portion of the road was upgraded in 2004 and that the town has already granted them permission to use the road. Dana Dickson replied that he had not looked at the road recently, but that when NH Electric Coop asks the town permission to install their poles on that road, the town will not be in a position to grant it. He explained to the Bezansons that the town has to treat everyone equally and fairly and abide by the regulations. Sel. Bluhm stated that the issue is whether or not the 2004 waiver of liability issued for a barn is grandfathered for the residence. Dana Dickson suggested that he would talk with officials in Canterbury for the status of the road and the building permit. Dana and Mike Summersett will inspect the condition of the road and report back next week. This issue was continued until Oct. 2, 2007.

V. Non-Public Session:

Motion by Sel. Brown, second by Sel. Shepard to enter non-public session under RSA 91A-3, II (b) to discuss the dismissal, promotion or compensation of a public employee. On a unanimous roll call vote, the Board entered non-public session at 7:34 p.m.

The Selectmen discussed hiring the new Town Administrator.

Motion by Sel. Brown, second by Sel. Shepard to not publicly disclose the minutes. On a unanimous roll call vote, the motion was adopted.

Motion by Sel. Shepard, second by Sel. Brown to reconvene the public session. On a unanimous roll call vote, the motion was adopted and the Board reconvened the public session at 7:55 p.m.

Minutes recorded Sel. Bluhm.

VI. Adjournment:

There being no further business, the Board adjourned the meeting at 8:13 p.m.