

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
NORTHFIELD TOWN HALL
21 SUMMER STREET NORTHFIELD, NH
JANUARY 15, 2008**

MINUTES

PRESENT: Sel. Stephen Bluhm, Sel. Glen Brown, Sel. Debra Shepard.

OTHERS PRESENT: Syd Barton, David Court, Nancy Court, Greg Hill, Gretchen Wilder, Doug Reed, Chief Steve Adams, Mike Summersett, Kevin Waldron, Glenn Smith

The meeting was called to order at 6:40pm by Chair Stephen Bluhm.

I. General Business

The Chair recognized Kevin Waldron, who discussed several topics with the Board:

- Kevin asked the Board to put an article on the annual warrant to allow voters to approve the change to an appointed Town Treasurer. The Board declined to do so, citing that Kevin could circulate a petition to this effect if he so wished.
- Kevin asked the Board to put an article on the annual warrant to allow for the establishment of a capital reserve fund. After discussion the Board decided not to do so at this time.
- Kevin asked the Board to put an article on the annual warrant to allow for the election of Budget Committee members. The Board declined to do so, citing that Kevin could circulate a petition to this effect if he so wished.
- Kevin asked the Board to support an article on the TNFD warrant to eliminate or change the purpose of, the Apparatus and Equipment Fund. Board declined to do so. There was a general discussion of TNFD finances.

II. Code Enforcement

The Board reviewed the 'Sigrid Johnson' case with Code Enforcement Officer Dana Dickson. Dana reported that the validity of the foreclosure has been questioned by Ms. Johnson, but that the bank has started an eviction process against those currently living in the home. Dana questioned whether or not we wanted to start the enforcement process over again with the new owners. Dana offered to try to determine what the new owners plan on doing with the property. After discussion the Board asked Glenn to let Scott McGuffin know that he may be asked to attend the next Selectboard meeting.

III. Highway

Mike reported that there is a problem with people pushing snow across the road after storms. Not only do people sometimes leave snow in the road, but also the piled snow on the side of the road impedes the flow of water in roadside ditches as the snow melts. The current policy does not address this issue. Mike and Glenn are to work together on policy

language that addresses this.

Mike inquired as to the fine for paving a driveway without a permit. Glenn will get this information for the next meeting.

Mike reported a problem with a substandard culvert on the property of Nancy Silvia at 165 Turnpike Road. Mike will send the landowner a letter informing her of the need to fix the culvert.

Mike presented the Board with adjustments to the 2008 budget proposal relating to increases in fuel costs and equipment repair.

There was discussion about the Bean Hill Road project.

IV. Police Department

Chief Adams reviewed his gasoline budget with the Board.

The Chief reported that he would be on vacation from January 22nd through February 1st, but that he will be accessible via email during that time.

There was a discussion of computer services bids. Glenn and a representative of the Police Department will work with the two top vendors to obtain additional information on the two proposals and will report back to the Board.

V. Administration

The Board and Glenn reviewed 2008 projected revenues and expenditures.

Glenn reviewed the proposed RFP for trash collection services. The Board authorized distribution of the RFP.

The Board authorized distribution of an RFP for audit services.

The Board reviewed the response from Gravity Mountain Inc. concerning a proposed agreement to allow GMI use of town property in exchange for granting the Town permission to use GMI trails to access its property. Glenn was instructed to put this on the next agenda.

Glenn was instructed to schedule Judy Farr for the next agenda to allow for a presentation on the proposed WRSD Agriculture Building project.

Glenn outlined the request from TNFD for work on updating e911 maps. The Board instructed him to come back with a proposal for this work.

The Board reviewed the draft warning for the 2008 Town Meeting.

Doug Reed informed the Board that Wayne Crowley is interested in representing Northfield on the Lakes Region Planning Commission. Doug is one of our representatives to LRPC and noted that the other representative has not attended a meeting in quite a while. Mr. Crowley is on the Planning Board, Doug feels that he would be a good representative. The Board asked that Mr. Crowley write a letter of interest concerning this.

There being no other business the meeting adjourned at 9:20 PM.

APPROVED BY THE SELECTBOARD ON JANUARY 22, 2007

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
NORTHFIELD TOWN HALL
21 SUMMER STREET NORTHFIELD, NH
JANUARY 22, 2008**

MINUTES

PRESENT: Sel. Glen Brown, Sel. Debra Shepard.

OTHERS PRESENT: Judy Farr, Ellen Welch, Eliza Conde, Wayne Crowley, Greg Hill, Kevin Waldron, Mike Summersett, Glenn Smith

The meeting was called to order at 6:30pm by Selectman Glen Brown.

I. General Business

The Board spoke with Wayne Crowley concerning his interest in representing the Town on the Lakes Region Planning Commission. Glenn was instructed to draft a letter of appointment.

The Sel. Brown recognized Judy Farr. Judy and Ellen Welch presented a proposal on the 2008 Winnisquam Regional School District warrant to expand the school agricultural center. Board members inquired as to programs, building size and costs.

II. Highway

Mike reviewed the driveway paving policy, noting that the driveway construction standards should be attached to the policy. Glenn will bring these to the next meeting.

There was discussion of email problems at the Town Garage. Mike will contact CCS to work on a resolution of these.

III. Administration

Glenn updated the board on the Sigrid Johnson case.

Glenn reviewed the work that he and Chief Adams had done in relation to evaluating computer services bids from CCS and Network Managers and presented the recommendation that the town enter into a three year contract with CCS for maintenance of our computer systems at the Town Hall, Highway Dept. and Police Department.

Sel. Shepard moved, Sel. Brown seconded to contract with Certified Computer Systems for a three year period for the maintenance of town computer systems. **Motion passed.**

Glenn was instructed to bring a contract to the next meeting for signature.

Glenn reviewed work that is being done on updating financial systems, updating E911 maps, and preparing 2008 warrant articles. Also, he reported that:

- a draft impact fee study has been received from LRPC and,
- we have heard that LGC attorneys, after reviewing information from 2007 town meeting, are of the opinion that the Recycling Committee has no mandate to exist after it presents its report at the 2008 town meeting.

The Board signed a one year agreement with Birch Hill Kennels for kennel services for 2008.

IV. 2008 Budget Preparation

Eliza Conde presented her opinion that the Town Clerk/Tax Collector position should be compensated at a higher rate of pay than is currently provided for, citing the responsibility of the position and a comparison with salaries in other towns. The Board received a letter from Joyce Fulweiler making the same point.

There was a general discussion about the Budget Committee proposal to reduce funding for printing the town report.

Sel. Shepard moved, Sel. Brown seconded to accept the minutes of the meeting of January 15, 2008 as presented. **Motion passed.**

There being no other business the meeting adjourned at 7:45 PM.

APPROVED BY THE BOARD OF SELECTMEN ON JANUARY 29, 2007

**TOWN OF NORTFIELD
BOARD OF SELECTMEN
NORTFIELD TOWN HALL
21 SUMMER STREET NORTFIELD, NH
JANUARY 29, 2008**

MINUTES

PRESENT: Sel. Stephen Bluhm, Sel. Glen Brown, Sel. Debra Shepard.

OTHERS PRESENT: Kevin Waldron, Mike Summersett, Cpl. John Raffaelly, Dana Dickson, Glenn Smith

The meeting was called to order at 6:40pm by Selectman Stephen Bluhm.

I. General Business

The Board reviewed and signed the proposed Animal Control Officer contract for 2008 as presented.

II. Highway

Mike reviewed the continuing problems of people leaving snow either in the road or along the roadside ditches. He has been working with the Police Department on enforcement of the ban against leaving snow in the road. The Board, Mike and Corporal Raffaelly discussed the Police Departments enforcement efforts. Glenn passed out a copy of the relevant section of the town Highway Ordinance.

Mike inquired as to the rules concerning snowmobiles traveling on sidewalks. John reported that this was illegal, except for brief stretches to get from one trail to another.

The Board discussed the Jason Hastie situation. Attorney Matt Serge is ready to commence legal action to compel Mr. Hastie to repair the damage he has done to the drainage system in the town right of way in front of his home. The Board asked Glenn to request that Mr. Serge commence legal proceedings, with the understanding that the Town is not to incur any additional expenses relating to this matter that will not be recovered from Mr. Hastie if the legal action is successful.

The Board reviewed the first draft of their 2008 Annual Report.

The Board reviewed the proposed 2008 town meeting warrant articles, deciding not to pursue funding to study the issues surrounding the construction of a salt shed. The Board also agreed to add an article seeking to extend the Recycling Committee beyond its 2008 expiration period.

There was a general discussion of the recent proposal to privatize the functions of the Highway Department.

III. Administration

Glenn updated the board on the short term schedule of the new Account/Clerk Secretary and informed the Board that a town hall staff meeting is scheduled for February 7th at 2pm.

Selectboard members signed a three year computer service maintenance agreement with Certified Computer Solutions.

The Board signed the 2008 update agreement with Avitar Associates that was called for in the 4 year Assessor's Agreement signed in 2004.

Glenn reviewed preliminary 2007 year end revenue and expenditure figures.

IV. 2008 Budget Preparation

The Board reviewed the Budget Committee recommendations to date.

Sel. Shepard moved, Sel. Brown seconded to accept the minutes of the meeting of January 22, 2008 as presented. **Motion passed.**

There being no other business the meeting adjourned at 8:40 PM.