

**TOWN OF NORTHFIELD
PARKS COMMISSION
MEETING MINUTES OF APRIL 11, 2024**

Members Present: Scott Haskins, Stephanie Giovannucci, Tim Rose, Sheri Sprague, Mark Hubbell, John Raffaely, Sel. Ross Cunningham

There being a quorum meeting was called to order by Chair Haskins at 5:30pm

- **Open Projects:**

Gazebo – Board discussed the construction of the gazebo with Jesse Bourque of Anything & Everything Home Improvements. It was agreed to keep the base concrete, add aluminum railings in black, widen the door way, and since it's going to be ground level there will be no need for a second entrance for a ramp. Additionally, it was agreed the concrete would be broom finished, and ceiling would be tong and groove pine.

Board discussed the placement of the Union Church bell, Mr. Bourque suggested a different roof system then the gazebo since it's an antique, and make it more rustic. Board agrees to still do a pad 6x6, raise up the bell off the ground and more of a church style top.

Mr. Bourque will visit the site and draw up a revised estimate.

Announcing Booth – Mr. Haskins and Kevin Waldron received quotes on windows. Cyr Lumber has looked over the materials list and confirms that their \$5,000 donation will cover all of the materials for the booth except windows, siding and roof. Mr. Haskins stated that he has reached out to KC Lamanuzzi to see what siding either cost or if he had some to donate, he is awaiting a call back.

Board discussed getting water to the booth, and electrical connection. Mr. Haskins stated that the electrical is there, we'll have to add some outlets to the unit, additionally we have set aside one of the irrigation spouts in order to get water to the booth during use.

Mr. Haskins stated that he plans to start this project in May.

- **Funding:**

Gel Blasters event – Board reviewed the flyer and approved. Mrs. Giovannucci reviewed the raffle items, board approved.

Comedy Night – Mrs. Giovannucci stated that she has reached out and confirmed that July 12th is available. It was brought up to utilize Compass Classical, however Mr. Haskins was told they cannot have alcohol, Mrs. Giovannucci will confirm. Board agrees doors will open at 6, show starts at 7.

Fall Festival – Mr. Haskins will see if Chuck Drew can make the next meeting.

- **New Business:**

Mr. Hubbell asked about craft fairs at the Pines. Ms. Sprague stated that we are working at one in September at Surette Park, as we did last year.

Ms. Sprague would like to have a dunk booth at Old Home Day, Mr. Haskins will check with Taylor Rental to see if one is available.

Ms. Sprague stated that she would like to do a large item raffle, being a clear kayak. The cost of the kayak is \$999.00, we can sell 100 tickets each \$20, Board agrees to purchase the kayak.

Mr. Haskins stated that he purchased a craftsman 500w generator from Lowes for \$319.57, and would like to utilize it for a fall raffle. Board agrees, and agrees to reimburse Mr. Haskins for the purchase.

- **Other Business:**

Board agrees at the next meeting will elect chair, and vice chair.

Ms. Sprague wanted to know if we wanted to host the town clean up again. She asked if the Selectboard would allow us to dispose of tires at the Transfer Station, and believes Ben Davis will donate a dumpster. Mrs. Giovannucci will reach out to Conservation Commission and NEDC to participate.

Mr. Haskins asked about the rocks around Pines Park, along Dearborn Rd and Park St to block people from driving on the lot. Mr. Hubbell will get with PW Director Adam Dow to see what we need to get this done.

Board thanked Sel. Cunningham for paying for the cord of wood.

- **Public Input:**

Zac Powers introduced himself, and stated he was just at the meeting to see what was going on.

Kevin Waldron suggested doing a 8x8 slab for the bell to allow the tall structure support. Mr. Haskins stated that the plan is not to have people walk under the bell, but to allow them to stand on the grass and see it, possibly at eye level.

Kevin Waldron stated that he doesn't feel the Parks Commission should have to fill out a booth application for Old Home Day.

- **Minutes:**

Cunningham/Rose moved to approve the minutes of 3/14/24. **Motion Passed.**

There being no other business the meeting was adjourned at 7:48 pm.

Minutes Approved 4/25/2024