

**NORTHFIELD BOARD OF SELECTMEN  
MINUTES OF THE MEETING OF March 23, 2011**

Present: Sel. Bluhm, Sel. Knowlton, Sel. Ziminsky  
Also Present Scott McGuffin, Dan Durgin, Greg Chapin, Mary Lee, Kevin Waldron, Brian Brown, Maureen Bouchet, Chief Adams, Bob Southworth, Glenn Smith.

Meeting was called to order at 6:30 pm.

**1. Reorganization**

**Ziminsky/Knowlton** moved to elect Sel. Knowlton as Selectboard Chair. **Motion passed**

**Bluhm/Knowlton** moved to elect Sel. Ziminsky as vice chair. **Motion passed.**

**Bluhm/Knowlton** moved to appoint Sel. Ziminsky as the Selectboard representative to the Budget Committee. **Motion passed**

**Knowlton/Ziminsky** moved to appoint Sel Bluhm as the Selectboard representative to the CIP Committee. **Motion passed.**

Board members agreed by consensus to appoint Sel. Bluhm as the Selectboard representative on the ZBA and Sel. Ziminsky as the Selectboard representative on the Planning Board.

Board members agreed by consensus to appoint Sel. Ziminsky as the Selectboard liaison to the Police Department, Sel. Bluhm as the Selectboard liaison to the Highway Department, and Sel. Knowlton as the Selectboard liaison to Administration.

**2. Public Appointments**

The Chair recognized Kevin Waldron who said he wanted to discuss several issues at the end of the meeting.

**3. Highway Department**

Bob Southworth updated the Board on the condition of town roads under the snow melt and rain.

Bob reported that Sel. Ziminsky had asked him to look into the fact that the road striping done last fall is already beginning to fade. Bob consulted with the state and believes the problem is that the paint was not laid out thick enough. He and Glenn will touch base with the contractor.

Bob presented the Board with several purchase requisitions, updated the Board members on the annual inspections of Highway vehicles and presented the Board with a revised letter concerning pending driveway permit applications by Amerigas.

Board members reviewed proposed changes to the Highway Ordinance concerning authority to grant exemptions to seasonal weight limits. Currently the Ordinance reads that only the Selectboard is authorized to grant exemptions. The proposed change would grant this authority

to the Highway Superintendent. Bob presented the Board with an application form he would use in processing such requests. Discussion ensued. **Ziminsky/Bluhm** moved to approve the proposed ordinance as amended. **Motion passed.**

Board members, Bob Southworth and residents of Ledge Road discussed the condition of the road and Bob's proposal to reduce the seasonal weight limit on this road. It was noted that part of the problem is that the road passes through a very wet area. Greg Hutchins reported that the road has been a problem for the 25 mud seasons he has lived there except for last year, which was very dry. Bob reported that his crew has had to repair the road four times in the last couple of days and he feels that part of the problem is the heavy vehicles that use the road. There was a general discussion of the condition of the road, past efforts to fix it, businesses that use the road, and potential solutions. Board members agreed by consensus that they did not favor reducing the weight limit on this road.

Board members and Bob Southworth discussed the option of providing uniforms for Highway workers, which had been brought up during the budget process. Bob presented a quote from Cintas Corp. Discussion items included the overall cost of uniforms and cleaning, splitting the cost with employees through a payroll deduction, as several employees have suggested, and the pros and cons of having uniforms. Board members took the proposal under consideration until next week.

Bob presented board with request to use annual leave.

Bob reviewed a trash collection issue at 41-45 Elm Street. Trash is being collected there under the municipal contract but as the building has 4 units it should not receive this service. After discussion, Bob was asked to send a letter to the landlord and tenants that collection will end in a week.

Bob updated the Board on the status of Highway overtime, gravel, and sand budgets and road salt usage.

Sel. Knowlton suggested that we could ask Lisa Martin for an opinion as to how we might resolve the problem with Ledge Road. Glenn was asked to contact Lisa about this.

#### **4. Police Department**

Chief Adams updated the Board on recent water problems at the police station and the annual inspections of police cruisers.

Chief Adams reported that he has received donations for a police motorcycle lease for 2011 and will bring these to the Board next week.

Chief Adams presented a Highway Safety Grant application for a video camera for the police 4x4. Board members approved the application.

It was reported that updating the police department website will be considered a priority item.

## 5. Town Administration

Board members approved the following reappointments for 2011:

### **CIP Committee**

Ed Weingartner	1 year appointment
Dennis Allen	1 year appointment
Kevin Waldron	1 year appointment

### **Conservation Commission**

Cathy Thibeault	3 year appointment
David Krause	3 year appointment

### **Energy Committee**

Wayne Crowley	1 year appointment
Phil Cain	1 year appointment
Steve Morin	1 year appointment
Joyce Fulweiler	1 year appointment

### **Planning Board**

Wayne Crowley	3 year appointment
Todd Ryan	3 year appointment

### **Zoning Board**

Polly Mills Fife	3 year appointment
Keith Murray	3 year appointment

### **Trustee of Trust Funds**

Polly Fife

Glenn was asked to ask Wayne Crowley if he had a recommendation for the vacant position on the Energy Committee and verify that Polly Fife was interested in reappointment as a Trustee of Trust Funds.

Glenn reviewed the proposed municipal agreement between the town and the Winnepesaukee River Trail Association concerning post-construction maintenance of the bridge to be constructed under WRT Phase IIa. Board members tentatively endorsed the proposal.

Glenn reviewed the need to borrow \$350,000 for the period of April – July 2011 to meet cash flow needs. **Ziminsky/Bluhm** moved to authorize the borrowing of \$350,000 in anticipation of taxes for the period of April – July 2011. **Motion passed.**

Glenn reviewed the proposed policy regarding use of David King Tryon Skate Park. **Bluhm/Ziminsky** moved to approve the policy regarding use of David King Tryon Skate Park as proposed. **Motion passed.**

Glenn reviewed the proposed Employee Handbook Update regarding town provided training and specialty equipment agreements. **Ziminsky/Bluhm** moved to amend the Employee Handbook to include section 12.6 Town Provided Training and Specialty Equipment Agreements. **Motion passed.**

Board members reviewed decisions made at town meeting, including establishment of a Highway Equipment Fund, a Road Reconstruction Fund, changes to amnesty week and creation of an Economic Development Committee.

Board members reviewed abatement settlements reached by CCAG. Glenn was asked to contact CCAG concerning this process. Board members reviewed a request from Northfield Sewer District for assistance with the annual MS37 form and a request from TNFD for monthly payments.

**Ziminsky/Bluhm** moved to authorize Sel. Knowlton to sign the OHRV registration form for submission to the state. **Motion passed.**

## **6. General Business**

Board members reviewed general correspondence and payroll & accounts payable manifests. **Bluhm/Ziminsky** moved to approve the minutes of the meeting of March 1, 2011. **Motion passed.**

The chair recognized Kevin Waldron who congratulated Sel. Bluhm on his victory and inquired as to the town's participation in a multi-town effort to obtain local control over WRBP capital planning. He also inquired as to the status of items included in the projected cash flow and stated his opinion that if the Board decides that the Police Department needs a motorcycle or the Highway Department workers need uniforms then the town should pay for it. He also stated that he believes town employees should receive longevity bonuses and inquired about the sump pump at the police station.

There was a general inquiry concerning the issuance of 1099 forms that listed tax abatement checks as income. Glenn said he would look into it.

**Ziminsky/Knowlton** moved to enter into non-public session under the provisions of RSA 91-A3II c at 8:59 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Adams, Bob Southworth, Glenn Smith. **Ziminsky/Bluhm** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Bluhm/Ziminsky** moved to reconvene the public session at 9:35pm. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 9:35pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON MARCH 29, 2010