

**NORTHFIELD BOARD OF SELECTMEN  
MINUTES OF THE MEETING OF October 5, 2010**

Present: Sel. Bluhm, Sel. Ziminsky

Also Present Robert Barclay, Faith Goodsell, Kevin Waldron, Mike Summersett, Chief Adams, Glenn Smith.

Meeting was called to order at 6:30 pm

**1. Public Appointments**

Board members discussed the proposed removal of streetlights on Forrest Road with Mr. Barclay and Ms. Goodsell.

**2. Police Department**

Chief Adams briefed the Board on recent law enforcement activity.

Chief outlined proposed changes to the Administrative Assistant position. Board members reviewed proposal. **Ziminsky/Bluhm** move to accept the office assistant police dispatcher job description as proposed by Chief Adams and establish the position as grade 6. Board members indicated that approval is contingent upon approval by Sel. Knowlton and instructed Glenn to email the proposal to him. **Motion passed.**

**3. Town Administration**

Glenn reviewed the potential park names that had been received from the public in the last month. Sel. Ziminsky reported that Chris Dunne said that he believes that the name should remain Surette Park as he feels that the Surette-American Battery Company has done a lot of good for the town. Board members reviewed the proposals. Glenn was asked to contact the Echo to see if they would do an article about this in an effort to solicit public reactions to the proposed names.

Glenn reviewed his proposal relating to the billing for maintenance for gas pumps. Board members and Mike discussed the proposal. **Ziminsky/Bluhm** moved to accept the proposal for allocation of costs related to maintenance of the gasoline and diesel USTs and to provide future funding for the maintenance of the gasoline UST as recommended. **Motion passed.**

Glenn briefed the Board on the plans of Spaulding Youth Center to construct a new classroom building, with construction to start next year. Sel. Ziminsky expressed concern that the property of Spaulding Youth Center is posted for no hunting. It is his understanding that because this property is in current use it must be open to hunters. Glenn was asked to research the matter. Sel. Bluhm expressed concern with the number of times the Police Department is called to respond to this location. Glenn said he would get statistics on this.

Glenn presented a draft response letter to the Tilton Selectboard concerning shared maintenance responsibilities for Island Park, Hall Memorial Library, Pines Community Center and Cannon Bridge. Board members approved the letter as amended and asked Glenn to email it to Sel.

Knowlton. If he approves the draft it can be sent out.

Board members discussed the commitment letter filed by Lakes Region Planning Commission indicating our intention to participate in the 2011 Household Hazardous Waste Day. Mike recommended that we not participate as he believes that few Northfield residents dispose of household hazardous waste through this program. He will research alternatives for disposing of hazardous waste.

Board members discussed various options for selling tax deeded properties.

#### **4. Highway Department**

Mike updated the Board on the Silver Lane culvert project. He reported that DES is requiring that the project be reviewed by a certified wetland scientist; he will contact Schauer Environmental Services for this.

Mike discussed the possible liability caused by having people pick through the metal pile, citing a recent incident in which Meredith was sued. Mike recommends that the metal pile be replaced with a roll off container. Board members asked for a drawing of the transfer station showing where the container would be placed and how traffic would flow.

Mike reported that he has enough materials to construct awnings for several of the recycling containers.

Mike discussed his 2011 vehicle replacement plans with the Board.

Board members reviewed the 2011 Highway Department operating budget request.

#### **5. General Business**

Board members reviewed general correspondence, payroll manifest and account payable manifests. **Ziminsky/Bluhm** moved to approve the minutes of the meeting of September 28, 2010. **Motion passed.**

There being no other business the meeting was adjourned at 9:30 pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON OCTOBER 12, 2010