

**NORTHFIELD BOARD OF SELECTMEN
MINUTES OF THE MEETING OF January 20, 2011**

Present: Sel. Bluhm, Sel. Knowlton, Sel. Ziminsky
Also Present Kevin Waldron, Bob Southworth, Chief Adams, Glenn Smith.

Meeting was called to order at 6:05 pm

1. Police Department

Chief Adams reported that the new copier cost approximately \$3,2002K for the copier and does not include the board needed for scanning or faxing documents. Conway Office Systems had bid \$8,700 for copier that included a fax and scanner. The Chief recommends keeping the current copier and buying a separate scanner that would connect directly to Christine's computer. Sel. Ziminsky asked Glenn to contact Conway concerning this. Board members asked Chief Adams to get a price for the scanner.

Chief Adams presented purchase requisitions for a protective vest for Jim Decormier and recalibration of radar units.

Chief Adams advised the Board that the new part time officers would start the police academy training in a couple of weeks and asked if the town would pay the officers for attending these classes, noting that state statutes require that part time officers attend academy training. After discussion Board members decided by consensus that it would not be appropriate for the Town to pay wages to the part time officers while they attended the academy seeking their accreditation.

Chief Adams updated the Board on staffing issues.

2. Highway Department

Bob Southworth reported on repairs to the F450 and the transfer station doors are installed, he will be putting in windows. He also updated the board on the installation of cameras at the Police Department.

Bob reported that the chain link fence on Elm Street is presenting a problem in relation to sidewalk plowing and recommended that it be fixed in the spring.

Bob asked the Board for permission to start ordering uniforms for Highway employees with the understanding that employees would pay 100% of the cost through a payroll deduction at least initially. The 2011 budget includes a proposal for the town to pick up half of this cost, if approved then the employee contribution would be lowered at that time. Glenn pointed out that this plan could potentially expose the town to additional liability as we would be the client of the uniform company. After discussion it was decided that Geoff and Bob would review the proposed contract.

Bob discussed the purchase of a tire changer and balancer. After discussion Board members

agreed to discuss this with the Budget Committee later on in the evening.

3. Public Appointments

Kevin Waldron asked question about distribution of merit pool monies.

4. Town Administration

Glenn presented a proposed contract with Travis Vincent for cleanup of 250 Concord Road. Board members reviewed the contract and asked Glenn to contact the town attorney to assure that the contract language is sufficient to protect the town in the event the items are not disposed of as per statute.

Board members reviewed and signed a letter in support of reinstating the completion of exit 19 into the State transportation plan

Board members reviewed their 2010 annual report to the voters.

Board members authorized Glenn to start assembling a group to work on the renewal of the Metrocast Cable Franchise Agreement. Board members also reviewed the proposed property and liability insurance agreement with LGC and asked Glenn for additional information concerning the quote from Primex and the potential cost of a one year contract from LGC.

5. General Business

Board members reviewed general correspondence and weekly payroll & accounts payable manifests. Knowlton/Ziminsky moved to approve the minutes of the meeting of January 4, 2011. Motion passed.

There being no other business the meeting was adjourned at 7:29pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON JANUARY 25, 2011