

**NORTHFIELD BOARD OF SELECTMEN
MINUTES OF THE MEETING OF March 30, 2010**

Present: Sel. Bluhm, Sel. Knowlton, Sel. Ziminsky
Also Present Mike Summersett, Chief Adams, Kim Robichaud, Patricia Howe, Mike Hutchinson, Brian Brown, Glenn Smith.

Chair Bluhm called the meeting to order at 6:30 pm

1. Public Appointments

The Chair recognized Patty Howe who discussed with Board members her interest in being appointed to the Conservation Commission. **Knowlton/Ziminsky** moved to appoint Patty Howe as a member of the Conservation Commission. **Motion passed.** The Chair recognized Kim Robichaud who discussed her interest in serving as an alternate member of the Planning Board. **Knowlton/Ziminsky** moved to appoint Kim Robichaud as an alternate member of the Planning Board. **Motion passed.**

2. Highway Department

Mike presented the Board with the Nobis Engineering contract for monitoring groundwater at the town garage, which the Board signed. Mike presented invoice from QCC for Bean Hill Road, Board members authorized payment.

Mike discussed the request of Howard Mallory to repair his driveway at 70 Forrest Road. Board members discussed the issue and decided that it would not be appropriate for the town to repair this driveway.

Mike asked who pays for watering the ball field. Glenn reported that we do.

3. Police Department

Chief Adams presented two purchase requisitions.

Chief Adams discussed options for providing dispatch services while Sally is on vacation. Belknap County dispatch is not eager to provide this service. LGC has reported that an officer currently on short term disability can return temporarily on a light duty status to provide this service without negatively impacting his eligibility for disability benefits. Chief Adams will obtain a quote from Belknap County for daytime dispatch services in case the service is needed at a future date.

Chief Adams updated the Board on the acquisition of the cruiser approved by the voters at town meeting.

Chief Adams updated the Board on his efforts to recruit part time police officers and wages for such officers. His research shows that Tilton pays \$18.43/hour, Sanbornton \$16.18/hour, Andover \$16.50/hour Canterbury \$13.63/hour. Geoff Ziminsky noted that these are high end figures. The Chief noted that he has been in contact with 2 certified officers and 4 uncertified people. There was a general discussion of the advantages and disadvantages of using part time

police officers to fill out the schedule, and the hiring of certified vs. uncertified personnel. Chief Adams will start conducting background checks on the people who are interested in working part time for the Department and will research the continued availability of the two part time officers currently on the payroll.

The Chief reviewed overtime expenditures over the last few weeks.

Steve Bluhm brought up the problem of trash along the roadways resulting from people putting their trash out early and animals getting into the refuse. There was a discussion as to whether this could be controlled under littering ordinances. Glenn was asked to obtain sample ordinances from other communities.

4. Town Administration

Board members discussed appointments to town boards and committees, agreeing by consensus to the following:

Glenn Smith appointed representative to the LRPC TAC
Kent Finemore and Dave Liberatore reappointed to the Zoning Board of Adjustment
Richard Bellerose reappointed to the Conservation Commission
Wayne Crowley, Eliza Conde and Steve Morin reappointed to the Energy Committee
Joyce Fulweiler appointed to the Energy Committee

Board members reviewed the proposal to formalize the purchase requisition policy as part of the cash management policy and discussed the logistics of the policy with department heads. Board members agreed to increasing the value at which a requisition is required from \$100 to \$150 and modifying the language pertaining to purchasing of salt and road materials. **Ziminsky/Knowlton** moved to adopt the proposed revisions to the cash management policy as amended. **Motion passed.**

Board members reviewed merit raises for town employees. Department Heads were asked to prepare recommendations for next week's meeting.

Board members discussed re-keying town hall. Glenn was asked to obtain quotes.

Ziminsky/Knowlton moved to approve the minutes of the meeting of March 23, 2010. **Motion passed.**

Ziminsky/Knowlton moved to enter into non-public session under the provisions of RSA 91-A3IIc at 8:20 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session was Chief Adams. **Knowlton/Ziminsky** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Ziminsky/Knowlton** moved to reconvene the public session at 10:00 pm. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 10:00 pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON APRIL 6, 2010