

**NORTHFIELD BOARD OF SELECTMEN
MINUTES OF THE MEETING OF February 22, 2011**

Present: Sel. Bluhm, Sel. Knowlton, Sel. Ziminsky
Also Present Sally Robert, Sarah Robert, Kevin Waldron, Wayne Crowley, Brian Brown,
Chief Adams, Bob Southworth, Ken Norton, Rick Silverberg, Glenn Smith.

Meeting was called to order at 6:30 pm.

The Chair recognized Dana Dickson who explained his proposal to change carriers for the town issued cell phone he uses for his duties. Board members reviewed the plan. Dana proposed that he pay for the text feature through a payroll deduction while the town assumes cost of the phone service and picture texting, resulting in an overall savings to the town. Board members agreed by consensus.

The Chair recognized Rick Silverberg and Ken Norton. Glenn outlined the proposed agreement we have received from NHDOT concerning Winnepesaukee River Trail Phase IIa. Rick and Ken addressed issues relating to the availability of the local match and post construction maintenance. WRTA will review the proposed agreement; Glenn will work with WRTA in developing an agreement for post construction maintenance.

1. Highway Department

Bob Southworth updated the Board on Highway Department activities of the last week. He also relayed concerns about Chase Road. The road is short and so narrow that it can only be plowed with a pickup truck or fermac. At one point it is only 10 feet wide and has such low clearance that TNFD has told him that they would not respond to calls on the road with their vehicles. He would like to give up this road. After discussion, Bob was asked to work with Glenn on this before next town meeting.

2. Police Department

Chief Adams presented a request from one of his officers to hold over 72 hours of unused annual leave time. Sel. Ziminsky noted that several of these had been presented in the past year and again commented to the Chief he expected the department heads to manage their staffs vacation, and not have chronic issues of excessive roll over of hours. Chief Adams responded that chronic understaffing has resulted in conditions in which employees cannot use their annual leave without the Department accruing overtime expenses. It was further discussed by the Board and Chief Adams was directed to provide the Board with an update at least three months prior to any employee's anniversary, so their outstanding vacation can be reviewed. The Board agreed they did not want to learn of unused vacation so close (or after) the anniversary of an employee.

Chief Adams updated the Board on the purchase of a video camera for the 4x4. He can obtain a refurbished unit for \$3,000 and can use the JAG grant to pay for half and the Highway Safety Grant to pay for the other half. Sel. Ziminsky asked if the JAG could be used for the full purchase now and then submit a grant for highway safety after for the 50/50 match, so we could have the camera sooner. If the grant was not funded, we would fully fund the camera with the JAG grant. Chief Adams said he would check with Highway Safety to verify if we can purchase it prior to the grant being authorized. There was also discussion on how to provide the 50%

funding, Sel. Ziminsky commented he did not believe the 50% could be paid by other than Town funds, so the JAG could not be used for the 50%. Chief Adams was going to verify that also.

Board members opted to defer appointment of citizen members to the Highway Safety Committee for the immediate, however, agreed to have the committee meet as three members immediately to start the process for the camera grant.

3. Town Administration

Board members reviewed the proposed data release agreement filed by the NH Department of Safety. **Ziminsky/Knowlton** moved to approve the agreement and authorize the Town Administrator to sign on behalf of the Town. **Motion passed.**

Glenn updated the Board on the results of recent research relating to the Underground Storage Tank and related gasoline surcharge

Board members opted to defer appointment of citizen members to the Highway Safety Committee.

Board members reviewed a technology services proposal recently received by the town.

Board members reviewed a revised draft of the Class VI road waiver relating to the new construction proposed for Spaulding Youth Center. **Ziminsky/Knowlton** moved to approve the Class VI road waiver as presented. **Motion passed.**

Glenn presented material relating to HB621

4. General Business

Board members reviewed general correspondence and weekly payroll & accounts payable manifests. **Knowlton/Ziminsky** moved to approve the minutes of the meeting of February 15, 2011. **Motion passed.**

Ziminsky/Knowlton moved to enter into non-public session under the provisions of RSA 91-A3II c at 7:23pm. **Motion passed** by unanimous roll call vote. Present at the non-public session were Wayne Crowley and Glenn Smith. **Ziminsky/Knowlton** moved that the minutes of the non-public session be sealed. **Motion passed** by unanimous roll call vote. **Knowlton/Ziminsky** moved to reconvene the public session at 8:05pm. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 8:07pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON MARCH 1, 2011