

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of January 19, 2015

Present: Sel. Shepard, Sel. Crowley, Sel. Waldron
Also Present: Katherine Dawson, Pat Consentino, Joe Jesseman, Ed Weingartner, Bob Southworth, Dennis Allen, Glenn Smith, Johnny Van Tassel, Mike Ferrari, John Bousquet

The meeting was called to order at 5:00pm

1. Joint meeting with Tilton Selectmen

The Chair recognized Mike Ferrari of Evroks, who answered questions from Northfield and Tilton Selectmen concerning his Cannon Bridge bid. Discussion points included the cost of traffic management, use of subcontractors, length of construction period, the reuse of the existing bridge rail, the reuse of the granite curbing, disposal of concrete removed from the site, and the proposed staging area.

Mr. Ferrari left the room. Board members discussed repair options, including the appointment of a clerk of the works and waiting until the bridge is red listed before considering repairs as the project may then qualify for funding under the state bridge aid program.

The meeting was recessed at 5:55pm
The meeting was reconvene at 6:00pm

The Chair recognized John Bousquet of RM Piper who answered questions from Northfield and Tilton Selectmen concerning his Cannon Bridge bid. Discussion points included the cost of traffic management, use of subcontractors, status of the membrane, length of construction period, fabrication of the expansion joint, possible use of a plug joint, the reuse of the existing bridge rail, the reuse of the granite curbing, disposal of concrete removed from the site, the proposed staging area and cost of the contract.

Mr. Bousquet left the room. Board members discussed the option of using a plug joint. Ed Weingartner said he would not recommend it for a bridge this length. Board members discussed the total cost of the project and estimated a final cost of \$290,000 including a 10% contingency and the cost of a clerk of the works. Members of both Boards expressed a preference for accepting the bid of RM Piper. Tilton Selectmen voted to accept the bid of RM Piper. **Crowley/Shepard** moved to accept the bid of RM Piper in the amount of \$259,810 for repairs to Cannon Bridge. **Motion passed 2-0-1.** **Shepard/Crowley** moved to move forward with establishing a clerk of the works for the Cannon Bridge project. **Motion passed.** The Tilton Selectmen approved a similar motion.

The meeting was recessed at 6:50
The meeting was reconvened at 7:00 pm

2. Highway Department

Highway Superintendent Johnny Van Tassel distributed draft RFP for catch basin cleaning, road striping, road sweeping, and road repair projects with board members reviewed. Sel. Crowley expressed a preference for bidding based on a bottom line cost, not an hourly rate.

Johnny reported on the crew's response to the recent storm and on the status of the equipment.

Board members discussed transfer station staffing. Johnny recommended filling the upcoming vacancy with a full time position. Sel. Shepard agreed. Sel. Waldron and Crowley thought that position could be filled with a part time employee. Board members reviewed the duties and responsibilities of the position. **Crowley/Shepard** moved to advertise this vacancy as a 24 hour per week position at \$12/hour. During discussion it was noted that the successful candidate needs to be able to obtain DES certification, have a valid driver's license and be 18 year old. **Motion passed.** Sel. Shepard noted that she voted in approval with reservations.

3. Administration

Board members reviewed proposed amendments to Class VI and Private Road Policy and asked Town Administrator Glenn Smith to schedule a public hearing on this matter.

Glenn presented a proposed update to town leave accrual procedures, which Board members asked be placed on the agenda for the next meeting.

Board members reviewed the draft warrant for 2015 town meeting.

Board members authorized Glenn to distribute annual evaluation forms.

4. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Shepard/Crowley** moved to approve the minutes of the meeting of January 13, 2015. **Motion passed.** Board members reviewed the updated assignment list.

There being no other business the meeting was adjourned at 8:35pm.

Approved by the Board of Selectmen on February 2, 2015