

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of Tuesday, October 18, 2016

Present: Sel. Crowley, Sel. Southworth, Sel. Allen
Also Present: Chris Hunt, Mr. and Mrs. Marvin, Rod Bishop, Catherine Donahue, Greg Peverley, Chief Raffaely, Andy Buteau, Glenn Smith

The meeting was called to order at 5:00pm

1. Public Input

The Chair recognized Chris Hunt who stated that he thought the Planning Board could use the assistance of the Lakes Region Planning Commission. He stated that he feels that the Chair does not grasp the job of the Chair, and that the Chair defers to the Selectmen's representative too much. He believes that the LRPC provides in depth background material that would be useful in reviewing applications.

The Chair recognized Catherine Donahue who stated that she was present to answer questions. Sel. Crowley reviewed situation, Glenn Smith stated that he had informed Ms. Donahue that the Board asked that she provide them with a survey before they proceed with reviewing her request to provide access to her new property on the pond. Ms. Donahue said that for cost reasons she would like to delay hiring a surveyor until the town commits to selling her part of the town beach property. Sel. Crowley stated that the boundaries have to be defined before the town can consider her request. Ms. Donahue was advised to contact Dave Krause.

Ruth Marvin reported a recent incident in which Ms. Donahue's boyfriend deposited a boat in the right of way across the Marvin property, leading to a confrontation in which she felt threatened and to which the police had to respond.

2. Police Department

Chief Raffaely reported that a resident has asked that his property be taken out of current use – recreation so it may be posted 'no hunting'. Glenn referred the Board to a note from the resident in the agenda packet. The resident can change the designation of his property at any time. DRA has asked that the Board be made aware of the change as it will affect his 2016 taxes.

3. Public Works Department

Director Andy Buteau updated the Board on the status of town garage repairs; it appears that the work may be done by Nov. 1st. He does not want to move into the building until all punch list items are complete. Also, Donovan will start work on the new truck the week of October 24th. The work will take 2-3 weeks to complete. Sel. Southworth asked if he was prepared for winter, and Andy said that he was.

Andy said that while he is budget conscious and will reduce operating costs as much as possible he thinks it would serve the town best if during recruitments the Selectmen used wage ranges that would attract qualified, dedicated workers.

Sel. Southworth reported that Ayers Road needed grading. Andy reported that Canterbury has taken care of this.

4. Administration

Board members reviewed a proposed contract with Greg Peverley concerning the sale of a tax deed property at open auction, agreeing on terms for the sale.

Town Administrator Glenn Smith outlined a proposal relating to department head meetings, discussion was deferred until the next meeting.

Glenn presented an updated Highway Ordinance for review. Board members expressed concern with Article II, relating to parking in the right of way during snow emergencies. He also reviewed health insurance savings data with Board members.

Board members discussed the Tom Wooten memorial bench and asked Glenn if he could obtain a drawing of the final design. Board members also reviewed possible revised tax forms and a proposed contract for flexible spending programs.

Glenn informed the Board that a previously approved memorial tree will be planted in Arch Park soon.

Board members approved signing an agreement with First Point Power for electricity purchase for the next 12 months, unless a better rate can be obtained by working with the school.

Glenn noted that we may have a preliminary tax rate later this week, Board members agreed by consensus to hold a special meeting to set the tax rate when the information is available.

Glenn informed the Board that the City of Franklin has agreed to partner with Northfield and host a forum for communities impacted by the legislature's decision to eliminate stabilization funds.

Board members were presented with the Code Enforcement Officer job description.

Crowley/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II c at 7:24pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith. **Crowley/Southworth** moved to reconvene the public session at 7:33 pm. **Motion passed by unanimous roll call vote.**

Southworth/Allen moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

5. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Allen** moved to approve the minutes of the meeting of October 11, 2016. **Motion passed.**

There being no other business the meeting was adjourned at 7:35pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON OCTOBER 25, 2016