

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of November 12, 2013**

Present: Sel. Bluhm, Sel. Shepard, Sel. Waldron  
Also Present: Dawn Schimberg, Scott Hilliard, George Flanders, Chief John Raffaely, Dennis Allen, Jenna Moulton, Ruth Zax.

The meeting was called to order at 6:30pm

**1. 2014 Budget Proposal**

The Chair recognized Dawn Schimberg and Sheriff Scott Hilliard who outlined updates to the Youth Assistance Program in the past year. Sel. Bluhm inquired as to the current assets on the balance sheet. Board members discussed the services provided by YAP, funding sources and benefits of program to community and to youth.

**2. Highway Department**

Sel. Shepard presented purchase requisitions for snow tires and for truck repairs. Chief Raffaely reported that he has tried to contact the landowner on Cross Mill Road who has dumped material in the town drainage ditches but the individual is out of town.

**3. Police Department**

Chief Raffaely presented a purchase request for a safety vest, presented a vacation request and reported on recent oral boards.

**4. 2014 Budget Proposal**

The Chair recognized Jenna Moulton who outlined the Hall Memorial Library the 2014 budget proposal and related statistics. Board members discussed individual line items.

The Chair recognized Ruth Zax who reviewed the 2014 Child and Family Services budget request. Ruth outlined programs offered by CFS and Northfield families provided.

**5. Non-public session *RSA 91A-3 IIb***

**Bluhm/Shepard** moved to enter into non-public session under the provisions of RSA 91-A3II b at 7:50pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely and Glenn Smith. **Bluhm/Shepard** moved to reconvene the public session at 8:41pm. **Motion passed by unanimous roll call vote.**

**Bluhm/Shepard to seal** the minutes of the non-public session under the provisions of RSA91-A:3 II because divulgence of the information likely would affect adversely the reputation of any

person other than a member of the board itself. Motion passed by unanimous roll call vote.

## **6. Administration**

Board members reviewed the 2014 budget proposal for Treasurer, TNFD Training Support and Dispatch, Emergency Management and Code Enforcement accounts. **Bluhm/Shepard** moved to include the proposed budget figure from LRMFA for TNFD training, support and dispatch in the 2014 budget request. **Motion passed 2-1**, Waldron dissenting.

Board members reviewed the budget proposal for the Highway and Sanitation Department.

Board members reviewed accounts payable, payroll manifests and general correspondence. **Waldron/Bluhm** moved to approve the minutes of the meeting of November 5, 2013 as amended. **Motion passed.**

Sel. Waldron presented a draft letter to HP Fairfield concerning the new truck, which Board members signed.

There being no other business the meeting was adjourned at 10:55 pm.

APPROVED BY THE NORTHFIELD SELECTMEN ON NOVEMBER 19, 2013