

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of November 5, 2013

Present: Sel. Bluhm, Sel. Shepard, Sel. Waldron

Also Present: John Raffaelly, Glenn Smith, George Flanders, Chris Walsh

The meeting was called to order at 6:30pm

1. Public Appointments - None

2. Highway Department

Sel. Shepard reported that a Highway employee has put in an offer on the old welder. Board members agreed that the unit should be advertised on craigslist and in the weekly enewsletter.

Sel. Shepard informed the Board that a resident at 200 Cross Mill Road has dumped stumps and other material into the roadside drainage ditch, blocking its use. Board members reviewed photos of the situation and the relevant ordinance. Chief Raffaelly will talk with the landowner about the need to remove these items. Sel. Bluhm updated Sel. Shepard of the concerns of Derek Lacourciere as presented at the last meeting.

3. Police Department

Chief Raffaelly reported that work on the patrol room is almost completed and that the Sgt. oral boards are scheduled for tomorrow.

4. Administration

Glenn presented a letter recently received from DES concerning work recently done on Forrest Road. He and Sel. Shepard will follow up on it.

5. Non-public session

Bluhm/Shepard moved to enter into non-public session under the provisions of RSA 91-A3IIa,b at 6:49pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaelly and Glenn Smith. **Bluhm/Shepard** moved to reconvene the public session at 7:20pm. **Motion passed by unanimous roll call vote.**

6. General Business

Board members reviewed general correspondence and payroll manifest. **Bluhm/Shepard** moved to approve the minutes of the meeting of October 15, 2013. **Motion passed. Bluhm/Shepard** moved to approve the minutes of the meeting of October 22, 2013. **Motion passed. Bluhm/Shepard** moved to approve the minutes of the meeting of October 29, 2013. **Motion passed. Bluhm/Shepard** moved to approve the minutes of the meeting of November 2, 2013. **Motion passed**

Bluhm/Shepard moved to seal the minutes of the non-public session under the provisions of RSA91-A:3 II because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board itself. **Motion passed** by unanimous roll call vote.

Sel. Bluhm reported that on Oct. 29th Dennis Allen had reported that truck 4 had a bad rear main seal and that it had been in existence for a while. Sel. Waldron has investigated and found that the rear main seal was not leaking. The problem was a leaking oil line, which has been leaking for a while but has now been fixed. Sel. Shepard noted that it had reported to Highway Superintendent before he left and that Pete Fife had cleaned the line and fixed the problem. Board members discussed the need for regular maintenance on highway equipment and the need for the new Highway Superintendent to stay on top of maintenance. Sel. Waldron noted that the Highway garage needs an overhead door spring; Sel. Shepard noted that she has already started getting quotes on this. It was reported that the rear conveyor bearing on the 10 wheeler is gone.

Sel. Waldron noted that he had visited Fairfield to check on the new truck, resolved questions about location of levers, authorized moving of battery box from right side of the truck to the left, this was done by Fairfield at their expense and they have asked that the town send them a letter authorizing this work and that we accept responsibility for it. Movement of battery box created problem with location of the toolbox and hydraulic tank. In addition the light on the sander and spinner will be handled. Should be delivered no later than November 15th.

Bluhm/Shepard moved to accept the Executive budget on page 2 of the 2014 proposal. **Motion Passed.**

Bluhm/Shepard moved to accept the Town Administration salary and health benefit budget in the 2014 proposal. **Motion Passed.**

Bluhm/Shepard moved to accept page 3 of the 2014 budget proposal. **Motion passed.**

Bluhm/Shepard moved to accept the remainder of the Town Administration budget proposal. **Motion passed.**

Bluhm/Shepard moved to accept the Town Meeting budget proposal. **Motion passed.**
Board members reviewed Police Department, Executive, Town Administration, Town Meeting, Elections, Information Technology, Assessing, Legal Expense, Planning Board, General Government Buildings, and Insurance budget proposals.

Board members reviewed the upcoming budget review schedule.

Sel. Shepard noted the extra work that Fred Partridge has done in surveying roads and road work recently and complimented his initiative.

There being no other business the meeting was adjourned at 10:37 pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON NOVEMBER 12, 2013