

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the meeting of December 17, 2013**

Present: Sel. Bluhm, Sel. Shepard, Sel. Waldron  
Also Present: Chief Raffaely, Eliza Conde, Kevin Fife, Sterling Blackey, Glenn Smith

The meeting was called to order at 6:30 pm

The Chair opened the public hearing on the proposed “Ordinance Regulating the Use of the Granite Mills Conservation Area and Access to Said Area from Town Property and Highways”. Conservation Commission members in attendance clarified certain parts of the ordinance. The Chair closed the hearing. **Shepard/Bluhm** moved to adopt the “Ordinance Regulating the Use of the Granite Mills Conservation Area and Access to Said Area from Town Property and Highways”. **Motion passed 3-0**

The Chair opened the public hearing on the proposed “Ordinance Regulating the Use of Sotir Conservation Area and Access to Said Area from Town Property and Highways”. Board members discussed the proposed ordinance with Conservation Commission members in attendance. Commission members clarified that it was their intent not to prohibit snowmobiles and four wheelers from using this property. Two amendments were proposed. The first was the removal of the phrase ‘dirt bikes’ from item #3. The second was to modify the amount of fines specified in the Ordinance. The phrase “Violators of this ordinance shall be fined five hundred dollars....” was changed to read phrase “Violators of this ordinance shall be fined up to five hundred dollars....” Both amendments were accepted by the Board. The Chair closed the hearing. **Shepard/Bluhm** moved to adopt “Ordinance Regulating the Use of Sotir Conservation Area and Access to Said Area from Town Property and Highways” as amended. **Motion passed 3-0**

Discussion on health insurance options was deferred due to the snowstorm. Glenn reported that Schoolcare has noted that the enrollment forms due on February 1<sup>st</sup> do not commit the town to a particular plan.

Discussion of Highway Department items was deferred as Johnny Van Tassel was absent due to the snowstorm.

**1. Police Department**

Chief John Raffaely reported that cruiser 11 was at Irwins for repairs. He also asked that the Board discontinue the policy of requiring separate overtime reporting sheets delivered with payroll. Board members agreed that there would no longer be a requirement to file these sheets.

Board members reviewed and agreed to move forward with the proposed Police Department pages for the town website.

**2. Administration**

Town Administrator Glenn Smith reviewed the procedure for encumbering funds. **Waldron/Shepard** moved to encumber \$8,000 included in the 2013 budget for replacement of the Police Department server for use for the same purpose in 2014 as proposed. **Motion passed.**

Board members reviewed the proposed 2014 town meeting warrant. Glenn summarized his conversation with DOT in which the state recommends that the town schedule the engineering study for Sandogardy Pond Road reconstruction project in 2015 instead of 2014. Board members agreed and removed this associated warrant article from the warrant.

Glenn reviewed the revised cost estimate for Winnepesaukee River Trail Phase IIa, noting that with the completion of the engineering study the project has reached the point at which the town must make a commitment for design and engineering. The commitment required of the town is approximately \$212,000. Board members asked that representatives of WRTA attend their next meeting to discuss the availability of these funds.

Glenn presented a request from a WRHS student that he be allowed to photograph tunnels in Arch Park. Board members asked that he obtain more information.

Sel.Waldron reviewed a quote he had obtained for purchase of fluid film which board members reviewed. Board members agreed by consensus to proceed with this purchase from Kellsport Products at a price of \$1,455 for a 55 gallon drum and \$24.95 for a spray gun.

### **3. Non-public session *RSA 91A-3 IIb***

**Bluhm/Waldron** moved to enter into non-public session under the provisions of RSA 91-A3IIa,b at 7:25pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely and Glenn Smith. **Bluhm/Shepard** moved to reconvene the public session at 9:00pm. **Motion passed by unanimous roll call vote.**

**Bluhm/Waldron** moved to seal the minutes of the non-public session under the provisions of RSA91-A:3 II because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board itself. **Motion passed by unanimous roll call vote.**

### **4. General Business**

Board members reviewed general correspondence and payroll manifest. Board members discussed scheduling for Christmas Eve day

There being no additional business the meeting was adjourned at 8:02pm

**APPROVED BY THE NORTFIELD BOARD OF SELECTMEN ON JANUARY 7, 2014**