

**NORTHFIELD BOARD OF SELECTMEN MEETING  
MINUTES OF THE MEETING OF February 14, 2012**

Present: Sel. Ziminsky, Sel. Bluhm, Sel. Swancott  
Also Present Sally Robert, Brian Brown, Sara Robert, Patty Brown, Allan Brown, Crystal Southworth, Marlene Desjardins, Brian Goodman, Christine Raffaely, Chief Adams, Bob Southworth, Glenn Smith

The Chair called the meeting to order at 6:35 pm

**1. Public Appointments**

The Chair asked if any members of the public would like to address the Board. None did at the time.

**2. Highway and Sanitation**

Bob Southworth reviewed proposed changes to the agreement outlining governance of the Concord Coop. After discussion the Board members authorized him to vote in favor of these changes. Bob also updated the Board members on upcoming training and reviewed a training plan for an employee to receive his CDL. Board members approved.

Bob also presented details of the proposed salt shed construction. Board members reviewed the proposal and expressed some concern about the engineering costs. Next, Bob presented draft Cemetery regulations; Board members agreed to review the draft and discuss next week.

Bob informed the Board that the cost of painting the main meeting room and bathrooms at town hall will be about \$200. Labor is available to do this work because of the mild winter and lack of storms in the foreseeable future. Board members approved the expense.

Sel. Swancott reported that she received a call from Rep. Greg Hill about a complaint filed by Catherine Ferreira concerning her driveway. Mrs. Ferreira contends that the problem is the result of the paving of the driveway apron that was done when Drake Drive was paved. Sel. Bluhm reviewed the history of this issue. After discussion, Board members asked that Mrs. Ferreira be invited to the next meeting to discuss these matters.

**3. Police**

Chief Adams distributed shift schedules.

**4. Administration**

Glenn Smith reviewed the 2012 proposed budget as recommended by the Budget Committee and warrant articles for town meeting.

Board members discussed the proposed warrant article concerning the change in term of the Road Agent position. Sel. Ziminsky recommended dropping this article and appointing Bob

Southworth as Road agent for a three year term. **Ziminsky/Swancott** moved to appoint Bob Southworth as road agent for a three year term effective immediately. **Motion passed.**

**Ziminsky/Swancott** moved to approve the 2012 Town Meeting warrant as amended. **Motion passed.**

Sally Robert asked if the assessors are visiting properties, saying that one of her neighbors reported that when the assessor visited her property they didn't have ID and were arrogant. Board members told Sally that the town will follow up on this.

**Bluhm/Swancott** moved to enter into non-public session under the provisions of RSA 91-A3IIa at 7:20 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Adams, John Raffaely and Glenn Smith. **Ziminsky/Bluhm** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Bluhm/Swancott** moved to reconvene the public session at 8:10 pm. **Motion passed by unanimous roll call vote.**

Sel. Ziminsky reported that Chief Adams has presented the Board with a recommendation that Sgt. John Raffaely be promoted to Lieutenant. Board members have closely reviewed the promotion process and related materials. Their conclusion is that the promotional process followed town and departmental policies. **Ziminsky/Bluhm** moved to promote and appoint John Raffaely as Police Lieutenant. **Motion passed.** Chief Adams was asked to coordinate John's swearing in with Cindy Caveney.

Board members reviewed general correspondence and payroll & accounts payable manifests. **Bluhm/Ziminsky** moved to approve the minutes of the meetings of February 2, 2012. **Motion passed.**

There being no other business the meeting was adjourned at 8:23 pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON FEBRUARY 21, 2012