

**NORTHFIELD BOARD OF SELECTMEN MEETING  
Minutes of the Meeting of March 26, 2013**

Present: Sel. Bluhm, Sel. Shepard, Sel. Waldron

Also Present: Ellen Coulter, Bob Southworth, Acting Chief Raffaelly, Glenn Smith

The Vice Chair opened the meeting at 6:30pm

**1. Election of Officers and Appointments**

**Waldron/Shepard** moved to appoint Stephen Bluhm as Chair. **Motion Passed**

**Bluhm/Waldron** moved to appoint Peg Shepard as Vice Chair. **Motion Passed**

**Bluhm/Shepard** moved to appoint Kevin Waldron as liaison to the Police Department. **Motion Passed**

**Bluhm/Waldron** moved to appoint Peg Shepard as liaison to the Highway and Sanitation Department. **Motion Passed**

**Shepard/Waldron** moved to appoint Stephen Bluhm as liaison to Administration. **Motion Passed**

**Bluhm/Shepard** moved to appoint Kevin Waldron as the Selectmen's representative to the Planning Board. **Motion Passed**

**Bluhm/Waldron** moved to appoint Peg Shepard as the Selectmen's representative to the Zoning Board of Adjustment. **Motion Passed**

**Bluhm/Waldron** moved to appoint Peg Shepard as the Selectmen's representative to the Budget Committee. **Motion Passed**

**Shepard/Bluhm** moved to appoint Kevin Waldron as the Selectmen's representative to the CIP Committee. **Motion Passed**

**Shepard/Bluhm** to appoint Kevin Waldron as the town representative to Lakes Region Mutual Fire Aid.

**2. Public Appointments**

The Chair recognized Ellen Coulter who discussed her concerns with fireworks being set off in her neighborhood well beyond 11pm on a regular basis. She presented a letter from a neighbor who also considers this a problem. Ms. Coulter noted that the fireworks being used are large booming devices that disturb adults, children and pets throughout the neighborhood. Her main concern is with the frequency of their use late at night when neighbors are trying to sleep. Sel. Shepard noted that her husband's parents live in this neighborhood and are also bothered by this. Board members discussed the issue with Ms. Coulter and Acting Chief Raffaelly. Glenn was asked to research noise ordinance regulations and laws pertaining to the use of fireworks.

**3. Highway Department**

Highway Superintendent Bob Southworth presented purchase requisitions for signature. He also

presented additional information concerning the construction of a metal recycling area at the Transfer Station. Sel. Bluhm noted that the reason the town ceased storing metal recyclables at the Transfer Station was to reduce liability exposure and he is not in favor of resuming the practice. Board members asked that this be discussed at the next meeting.

Bob updated the Board on problems discovered with the counters on the fuel pump. The counters were not calibrated correctly and did not count approximately 20% of the fuel pumped out of the tank over the last few months, possibly longer. The problem has been fixed and the UST committee is investigating the situation and will develop a recommendation for billing out the fuel that has not been billed to date.

#### **4. Police Department**

Acting Chief Raffaely noted that Hometown Heroes photos have been taken. He also reported that the rifles ordered a year ago have been delivered, and that painting of the patrol room has been started. He presented a purchase request for motorcycle training to the Board for signature.

#### **5. Administration**

Board members discussed their meeting schedule for the upcoming year and decided to meet on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of the month, more often as needed.

Board members discussed the membership of the committee established to review Police Chief candidates. Sel. Waldron noted that he doesn't like the fact that much of this organization was done before the new Board met but that he does not want to change the process at this point. Board members agreed by consensus that the committee will consist of Scott Hilliard, Scott McGuffin, Geoff Ziminsky, Kent Finemore and Chief Bartlett and also agreed on the scope of work for the committee.

Glenn outlined the invitation received from the NH Dept. of Safety to participate in the reverse 911 system. Board members asked for additional information concerning its cost in the long term and as to whether TNFD had received a similar invitation.

Board members reviewed the consultant evaluation form for the Bean Hill Road project, the Chair signed the form.

Bob Southworth discussed how to best dispose of Truck 2 with Board members. After discussion Board members authorized him to sell the truck for \$5,000 and to advertise it at the roadside and on craigslist.

Glenn presented the proposed agreement with the state for the Community Planning Grant which had been recently awarded. Board members discussed the project. **Shepard/Bluhm** moved to sign the planning grant agreement. **Motion passed on a vote of 2 to 1.**

## **6. Non-Public Session**

**Waldron/Bluhm** moved to enter into non-public session under the provisions of RSA 91-A3IIa,c,e at 8:25pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Acting Chief Raffaely, Bob Southworth, Glenn Smith. **Shepard/Bluhm** moved to reconvene the public session at 9:31pm. **Motion passed by unanimous roll call vote.**

## **7. General Business**

Bob Southworth discussed hiring for the vacant Truck Driver/LEO position with Selectmen.

Board members reviewed accounts payable, payroll manifests and general correspondence. **Bluhm/Shepard** moved to approve the minutes of the meeting of March 5, 2013. **Motion passed.**

Sel. Waldron inquired as to the role of Selectboard liaison to a department. Board members discussed the duties of this aspect of the position.

There being no other business the meeting was adjourned at 9:47pm.

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON APRIL 9, 2013