

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of April 14, 2015

Present: Sel. Waldron, Sel. Crowley, Sel. Southworth

Also Present: Chief Raffaely, Dana Dickson, Dick Stevens, Glenn Smith

1. Public Input

The Chair recognized Dick Stevens who expressed concerns with the leaves around the front of town hall. Sel. Crowley said that he would take care of it.

2. Police Department

Chief Raffaely informed the Board of recent departmental activity. He also distributed quotes for outfitting the new cruiser. Selectmen discussed the need for and difficulty in obtaining three quotes for identical systems as vendors tend to buy from the different suppliers. Crowley/Southworth moved to accept the quote of OME to outfit the new cruiser at a cost of \$9,826.95. Motion passed. Chief Raffaely informed the Board that the new officer has graduated from the academy and has started work.

3. Administration

Dana Dickson reviewed the request of Dylan McGuffin to build a home on a private road on the foundation of a home that had been destroyed by fire. Board members discussed the matter, considering whether under the circumstances the provisions of RSA674:41 and the town Class VI and Private Road Policy applied. Board members agreed by consensus that they did not and authorized Dana to approve the application on the condition that Mr. McGuffin signs a release of liability form.

Board members signed the DRA MS232 report of appropriations approved at town meeting form.

Board members reviewed the proposed amendment to the Highway Ordinance. Board members discussed the amount of the fine proposed for violating weight limits and the equity of applying the same restriction to vehicles with differing numbers of axles. Sel. Southworth agreed to bring proposed revisions to the weight limits to the Board.

Board members reviewed proposed changes to the town leave policies. Discussion points included the proposed use of earned leave, banking of holidays, the accrual of earned leave, 'use it or lose it' provisions, and implementation strategies. Glenn was asked to prepare an implementation scenario.

4. Highway Department

Johnny Van Tassel updated the Board on recent departmental activities; including sidewalk and street sweeping and sticking catch basins. Board members discussed the system used to determine which catch basins are to be cleaned each year. He also distributed photos of trailers at the transfer station which may be able to be sold. Sel. Crowley agreed to look at the trailers and be ready to discuss the matter next week.

Johnny distributed line painting quotes. Board members reviewed the quotes and asked Johnny to obtain information as to whether double yellow lines are needed. He also distributed a quote for repair of truck

11, which Board members reviewed. Johnny was asked to obtain a second quote for this work.

Johnny asked for permission to work the Transfer Station part time employee extra hours for amnesty week. Board members discussed staffing of amnesty and approved the request.

Chief Raffaely informed the Board that there are two potholes on Summer Street that need fixing. He also inquired about the repair of the Elm Street fence. Board members discussed repairs of the fence and the condition of the retaining wall. Board member discussed the means of repairing fence and the problem with the condition of the wall. Sel. Southworth volunteered to inspect the wall with Johnny before proceeding.

Chief Raffaely expressed concern with the unemptied dumpsters at 41-45 Elm Street. Johnny agreed to follow up on this.

Sel. Southworth noted that Johnny had purchased cutting edges for more than \$500 and asked if he got three quotes. Johnny replied that he had not; he thought that as this was a vehicle expense it was exempted from the purchasing requirements. He was reminded to follow the town purchasing policy.

Sel. Waldron asked if the weight limits were still in place. Johnny said that they were; they would be removed over the next 2 weeks on a road by road basis depending on the condition of the road.

Sel. Waldron reminded Board members that they still needed to distribute the merit pool. Board members asked Department Heads to submit recommendations by April 28th.

Dick Stevens asked for an update of the Cannon Bridge clerk of the works position. Glenn presented a draft position description which Board members reviewed. Board members discussed the logistics of filling this position. Glenn was instructed to work with Tilton on this.

Waldron/Crowley moved to approve the minutes of the meeting of April 7, 2015. **Motion passed.**

5. Non-public Session RSA91A3-II c

Waldron/Crowley moved to enter into non-public session under the provisions of RSA 91-A3II a,c at 8:28 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Johnny Van Tassel, Chief Raffaely and Glenn Smith. **Waldron/Southworth** moved to reconvene the public session at 9:50 pm. **Motion passed by unanimous roll call vote.**

Waldron/Crowley moved to seal the minutes of the non-public session as disclosure of the minutes would damage the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

6. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence

There being no other business the meeting was adjourned at 9:51pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON APRIL 21, 2015