

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of Tuesday, April 21, 2015

Present: Sel. Waldron, Sel. Crowley, Sel. Southworth

Also Present: George Flanders, Dennis Allen, Chief Raffaely, Johnny Van Tassel, Glenn Smith

The meeting was called to order at 6:00pm

1. Public Input

Waldron/ moved to enter into non-public session under the provisions of RSA 91-A3II c at 6:00 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Glenn Smith, citizens seeking to speak with the Selectmen. **Waldron/** moved to reconvene the public session at 6:19 pm. **Motion passed by unanimous roll call vote.**

Waldron/Crowley moved to seal the minutes of the non-public session as divulgence would adversely impact the reputation of a person not a member of the board. **Motion passed by unanimous roll call vote.**

2. Police Department

Chief Raffaely updated the Board on recent efforts to repair the skate park and presented the Board with a purchase requisition for summer tires.

Board members reviewed pending projects with the Chief.

3. Highway Department

Highway Superintendent Johnny Van Tassel distributed quotes for repair of Peterbuilt truck which Board members reviewed. The Selectmen agreed by consensus to authorize Johnny to proceed with repairing the truck as quoted by NH Peterbuilt.

Johnny distributed double yellow line road striping recommendations as they appear in the Manual of Uniform Traffic Control Devices. Board members discussed the need for double yellow lines on town roads as opposed to no lines, single yellow line or fog lines. **Southworth/Crowley** moved to accept the proposal of Industrial Traffic Lines Inc. for highway line striping at a cost of \$7,255.75 on the condition that work be completed by June 15th. **Motion passed.**

Johnny updated the Board on catch basin cleaning processes. He also reported that he had met with Sel. Southworth concerning the Elm Street fence. He and Sel. Southworth presented information to the board, recommending a temporary repair until the wall can be fixed in approximately two years.

Sel. Southworth reported that he is still investigating weight limits in other towns. Also, he has received an offer from DOT which has volunteered the use of a new bridge evaluation unit on Cannon Bridge. The unit will be able to assess the condition of the substructure before the asphalt is removed. Board members agreed to move forward with this and asked Glenn to inform Joyce.

Board members reviewed pending projects with Johnny, including the sale of surplus trailers.

4. Administration

Town Administrator Glenn Smith distributed a draft job description for the Cannon Bridge Clerk of the Works. Board members incorporated several comments filed by the Tilton Selectmen and discussed possible stipend amounts for this position. He also presented a draft schedule for review of sealed minutes, which Board members signed.

Glenn updated the Board on insurance billing matters. He also presented information concerning the appointment of Fire Wardens, Deputy Fire Wardens and Issuing Agents, which Board members discussed, and presented a list of priority items from the April 15th meeting.

Board members reviewed the Gas and Diesel Procedure policy, Audio Recording of Selectboard Meetings Policy and Policy on Outside Employment.

Board members reviewed pending projects with the Town Administrator.

5. Non-public Session *RSA91A3-II c*

Waldron/ moved to enter into non-public session under the provisions of RSA 91-A3II b,c at 8:34 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaelly, Johnny Van Tassel. **Waldron/Southworth** moved to reconvene the public session at 10:26 pm. **Motion passed by unanimous roll call vote.**

Waldron/Crowley moved to seal the minutes of the non-public session as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

6. General Business

Board members reviewed general correspondence and payroll and accounts payable manifests.

Waldron/Crowley moved to approve the minutes of the meeting of April 14, 2015. **Motion passed.**
Waldron/Southworth moved to approve the minutes of the meeting of April 15, 2015. **Motion passed**

There being no other business the meeting was adjourned at 10:27pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON APRIL 28, 2015