

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of April 26, 2016

Present: Sel. Crowley, Sel. Southworth, Sel. Allen

Also Present: Kevin Waldron, Dick Stevens, Chief Raffaely, Andy Buteau, Glenn Smith

The meeting was called to order at 5:00pm

1. Police Department

Chief Raffaely updated the Selectmen on the pending repairs to the phone system. The technician from Communications Clinic inspected the system and repaired the deficiencies. He said that the control panel appears to have had water exposure at some point in the past and may need replacing. He is obtaining a price for this.

Chief Raffaely noted that the grant he applied for last year for a watchguard camera has been awarded. The grant covers ½ of the cost of the system and is on a reimbursement basis. The total cost of the camera is \$5,020.00. This camera will replace one of the two units that do not accept flash drives. The Board authorized purchase of this camera.

Chief Raffaely presented three quotes for new cruisers: Irwin Automotive Group \$29,081.00; Autofair \$28,007.25; Grappone Ford \$31,423.00. Kevin Waldron advised against obtaining a unit with ecoboost. Sel. Crowley recommended that the cruiser be a v8. Chief Raffaely responded that he will look into these matters and report back. The Chief also presented a purchase requisition for new tasers, which Board members signed.

2. Highway Department

Board members reviewed the street sweeping proposal received from Mike Rabbitt Enterprises LLC. **Crowley/Southworth** moved to accept the quote of Mike Rabbitt Enterprises for street sweeping services at a cost not to exceed \$1,000. **Motion passed.**

Highway Superintendent Andy Buteau reviewed the recent situation in which a resident asked that her trash be collected from a location approximately 40 feet up her driveway. Casella maintains that the contract with the town calls for collection from the curb and they do not want their drivers entering upon private property to collect trash. Additionally, not having trash brought to the curb increases collection time and costs. Board members agreed by consensus that residents must bring their trash to the curb if it is to be collected under the town contract.

Town Administrator Glenn Smith reviewed the request of George Corliss to install a pole in the Class VI portion of Forrest Road for the purposes of providing electricity to a sugar house he plans on installing on adjacent property. Board members discussed the proposed location, whether it can be located outside of the right of way, the tax status and how, if granted, this is to be recorded with the registry.

Andy reviewed a revised proposal for fixing drainage problems at the Bay Hill Road/Reservoir Road intersection. The proposal involves having Spaulding Youth Center install cross culverts to divert water coming off of the private road onto property owned by SYC. Andy was asked to investigate obtaining

easements and to determine a price for the work proposed.

Board members discussed selecting a contractor for repairs to the town garage. **Allen/Crowley** moved to continue work with Construx as a general contractor in reviewing the adjuster's estimate for town garage repairs. **Motion passed.** Board members discussed hiring a clerk of the works to review garage repairs.

Andy reviewed the work of Ken Partridge on the Loranger repair, noting that the project came in over budget due to additional time required to finish the job. Board members approved the additional cost. Andy also presented a quote from Jordan for grader blades, estimated cost of \$1,400. Sel. Southworth suggested that he obtain two additional quotes by phone as an alternative to seeking written quotes. Board members agreed and authorized Andy to accept the quote of Jordan if it was the low bid.

Andy proposed stocking up on salt and sand as there is money for this purpose in the budget and it is likely that prices will increase before next winter. Board members approved filling the sand shed and purchasing 200 ton of salt.

Andy discussed Transfer Station operations with the Board, including the continuing problem of commercial entities using the facility and the disposal of c&d and burnables under the new contract.

Board members authorized recruiting a seasonal summer laborer.

3. Administration

Glenn updated the Board on town hall repair project. He also presented a proposed curbside recycling contract, which Board members signed.

Selectmen signed an authorization to draw upon the town line of credit in anticipation of taxes. Glenn updated the Board on pending changes to pole licensing procedures. Board members reviewed the town employee evaluation process.

4. General Business

Board members reviewed general correspondence and payroll and accounts payable manifests. **Crowley/Allen** moved to approve the minutes of the meeting of April 5, 2016. **Motion passed.**

5. Non-Public Session

Crowley/Allen moved to enter into non-public session under the provisions of RSA 91-A3II a, c, d at 7:16pm. **Motion passed by unanimous roll call vote.** Also Present: Chief Raffaely, Glenn Smith. **Crowley/Allen** moved to reconvene the public session at 8:05pm. **Motion passed by unanimous roll call vote.**

Southworth/Allen moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 8:05pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON MAY 3, 2016