

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the meeting of Tuesday, April 7, 2015**

Present: Sel. Waldron, Sel. Crowley, Sel. Southworth

Also Present: Bill Wilder, George Flanders, Chief Raffaely, Johnny Van Tassel, Glenn Smith

The meeting was called to order at 6:30pm

**1. Police Department**

Chief Raffaely asked the Board to implement the pay increase provided for part time officers in the 2015 budget. The Selectmen instructed Glenn to process this, retroactive to the week including April 1<sup>st</sup>. He also updated the Board on efforts to obtain quotes for outfitting the new cruiser and asked Selectmen to sign an authorization to purchase items through the state surplus program.

Chief Raffaely reviewed pending projects with the Board.

**2. Highway Department**

Highway Superintendent Johnny Van Tassel reviewed the proposed RFP for 2015 road repair projects. Discussion points included whether tonnage estimates should be included in the bid and whether driveways should be milled. Johnny agreed to make changes as indicated and circulate the revised draft before advertising.

Johnny asked for authorization to begin recruiting summer workers, stating that it is his intent to hire 2 workers this year. Board members authorized him to work with his liaison on this.

Johnny distributed catch basin cleaning quotes from Felix Septic and Bellmore. Board members reviewed the quotes. **Crowley/Southworth** moved to accept the quote of Bellmore at \$130/hr., no charge for travel time. **Motion passed.** Johnny distributed quotes for street sweeping from Ruel and Rabbit Enterprises. Board member reviewed the quotes. **Crowley/Southworth** moved to accept the bid of Ruel's with the stipulation that they provide a sweeper that can dump into a 6 wheeler. Sel. Waldron recused himself due to a personal familiarity with Mr. Ruel. **Motion passed 2-0-1.** Johnny distributed a quote for the repair of the town car from Wadleigh in the amount of \$719.69. **Southworth/Crowley** moved to authorize repairs. Sel. Waldron recused himself due to a personal familiarity with Mr. Wadleigh. **Motion passed 2-0-1**

Board members reviewed pending projects with Johnny Van Tassel.

Sel. Waldron inquired as to whether Sally Robert's hay had been delivered, Johnny replied that half a load was delivered. Sel. Waldron asked Johnny if he had checked the Loranger drainage project this spring. Johnny replied that he had not as we have yet to have a heavy runoff this spring.

### 3. Administration

Town Administrator Glenn Smith presented a revised highway ordinance. Board members reviewed the proposal and asked Glenn to survey other communities to see what penalties they imposed. Board members also reviewed and signed a contract with Underwood Engineers for professional assistance to the CIP committee and authorized Glenn to work with his Tilton counterpart to develop a list of possible Cannon Bridge Clerk of the Works candidates.

Glenn reviewed a report on the status of Gibson Mill Road. He also presented proposed amendments to leave time accrual policies. Selectmen asked that he prepare a summary report of proposed changes. He presented a summary of electricity rate quotes from First Point Power. Board members authorized him to work with Sel. Waldron in developing an agreement for purchasing electricity through FPP.

Sel. Waldron asked Glenn to file a claim with the insurance company of the person responsible for the power outage at town hall the previous day, seeking reimbursement for wages paid while the hall was closed.

Board members agreed to start meetings at 6:00pm instead of 6:30pm.

### 4. Non-public Session *RSA91A3-II a*

**Waldron/Crowley** moved to enter into non-public session under the provisions of RSA 91-A3II b,c at 8:45 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Johnny Van Tassel, Chief Raffaely and Glenn Smith. **Waldron/Southworth** moved to reconvene the public session at 10:02 pm. **Motion passed by unanimous roll call vote.**

**Waldron/Crowley** moved to seal the minutes of the non-public. **Motion passed by unanimous roll call vote.**

### 5. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Waldron/Southworth** moved to accept the minutes of the meeting of March 31, 2015. **Motion passed.**

There being no other business the meeting was adjourned at 10:03pm.

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON APRIL 14, 2014