

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of Tuesday, May 19, 2015

Present: Sel. Waldron, Sel. Crowley, Sel. Southworth
Also Present: Jim McIntyre, Dick Stevens, Mike Hutchinson, Mike Fitzherbert, Chief Raffaely,
Johnny Van Tassel, Glenn Smith

The meeting was called to order at 6:00pm

1. Public Input

Jim McIntyre was sworn in as Police Sergeant by Town Clerk Cindy Caveney.

The Chair recognized Michelle Clark. She discussed the proposed use of the horse rink by her 4H group and answered questions from the Board. Board members approved the use.

The Chair recognized Dick Stevens who inquired as of the schedule for work on Reservoir Road. He believes that culvert work needs to be done before paving. Board members and Johnny agreed, Johnny said that the work will be done before the pavers arrive.

2. Police Department

Chief Raffaely reported that the new cruiser is ready and will be picked up tomorrow. It will be delivered to OME on June 1st to be outfitted. He also noted that he recently followed a tractor trailer over Hodgdon and Zion Hill Road. He believes this is being used as a through truck route and recommends that the Board prohibit this due to the condition of the road. Board members discussed the situation.

Board members authorized an employee to roll over unused annual leave hours and signed a purchase requisition for uniforms.

The Chief informed the Board that oral boards for the police officer recruitment are scheduled for May 20th.

3. Highway Department

Highway Superintendent Johnny Van Tassel asked if the Board had reached a decision on the repair of the Peterbilt. Board members agreed by consensus to authorize the repairs as previously submitted, at a cost of \$7,677.80.

Johnny distributed repair estimates for the repair of the Elm Street Fence. Board members reviewed the estimates and agreed by consensus to authorize the plan prepared by Sel. Southworth at a cost not to exceed \$2,500.00, with a goal of having the work done by Old Home Day. Chief Raffaely agreed to put up warning tape until that time.

Johnny updated the Board on recent training activities. Sel. Southworth asked if line painting has been completed. Johnny replied that it will be finished on the 20th. Chief Raffaely asked why there are stop

bars where there are no stop signs. Board members discussed the issue and asked Glenn to distribute a proposed list of stop signs that Bob had presented when he was Highway Superintendent.

4. Administration

Town Administrator Glenn Smith reviewed an update of the reviewing of sealed minutes, which Board members signed. He also presented an invitation from TNFD to participate in a discussion of TNFD training, major incident support and dispatch services. Board members asked that the meeting be scheduled.

Glenn informed that Board that Glen Brown has volunteered to serve as a town representative on the Upper Merrimack River Local Advisory Committee. Board members asked for more information as to UMLAC's purpose and authority.

Glenn reviewed a proposed implementation schedule for a transition to a system of earned leave time. Board members discussed the proposal at length and instructed Glenn to move forward with an August 1st implementation date. Board members reviewed and approved by consensus a modified invitation to bid for the sale of surplus trailers.

Glenn distributed a revised Highway Ordinance. Board members reviewed the ordinance and instructed him to schedule a June 9th public hearing on this matter.

Board members reviewed a proposed contract for animal control services and authorized Glenn to present the contract as modified to Birch Hill Kennels.

Board members reviewed a proposed littering ordinance and asked that a revised version be brought to the next meeting.

Glenn presented a draft warrant authorizing the Tax Collector to collect the spring 2014 tax installment. Board members signed the warrant. He reminded the Board that the preconstruction meeting for the Cannon Bridge repair project is scheduled for Thursday. Glenn informed the Board that the Pines Community Center has requested that they be allowed to place a clothing recycling bin in their parking lot, which is town property. Board member approved the request by consensus.

Glenn informed the Board that TNFD has informed the town that it might be receiving bills from 43 towns in relation to the fire the District battled in Belmont and Northfield recently. After discussion, Board members authorized Glenn to contact the Fire Commissioners to learn more about this. He also updated the board concerning ongoing items.

5. Non-public Session *RSA91A3-II a*

Waldron/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II a,b,c at 8:31pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely, Johnny Van Tassel and Glenn Smith. **Waldron/Southworth** moved to reconvene the public session at 9:41pm. **Motion passed by unanimous roll call vote.**

Crowley/Southworth moved to seal the minutes of the non-public session as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by**

unanimous roll call vote.

6. General Business

Sel. Southworth asked Johnny if he had notified the police department when he started line painting and catch basin cleaning. Johnny replied that he had not. Sel. Southworth advised him that in the future he should notify PD whenever he is doing work that could affect traffic patterns

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Southworth** move to approve the minutes of the meeting of May 5, 2015. **Motion passed.**

There being no other business the meeting was adjourned at 9:44 pm.

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON JUNE 2, 2015