

**NORTHFIELD BOARD OF SELECTMEN
MINUTES OF THE MEETING OF May 31, 2011**

Present: Sel. Bluhm, Sel. Ziminsky

Also Present Maureen Bouchet, Brendan Berube, Christine Raffaely, Beverly Cullen, Lisa Swancott, Richard Stevens, Sally Robert, Sara Robert, Brian Brown, Nancy Brown, Debra Shepard, Gretchen Wilder, Angela Hutchinson, Kevin Waldron, Bob Southworth, Chief Adams, Glenn Smith.

Meeting was called to order at 6:30 pm.

Vice Chair Ziminsky initiated a discussion with Sel. Bluhm of the process to be used to fill the vacancy created by the resignation of Sel. Knowlton. He noted that so far Sally Robert, Deb Shepard, Kevin Waldron and Lisa Swancott have expressed interest in being appointed. Sel. Ziminsky indicated that he feels he does not have sufficient information to discuss the matter and would like to ask all candidates to file a letter of interest indicating why they would like to be a selectman, what skills they would bring to the board, how they would work with their fellow selectmen to get the job done, what they would like to get done over the next ten months and their availability over the next 10 months. Sel. Bluhm agreed that the letters would be useful in assessing the candidates. It was agreed that they would discuss the matter at a special meeting on June 7th and asked all candidates to file their letters of interest by Friday June 3rd. Sel. Bluhm and Ziminsky agreed to invite all candidates to the meeting on June 7th to answer any questions that might come up. Glenn was instructed to post a notice about the process on the website and send the same information out on the town listserv.

1. Public Appointments

Kevin Waldron asked about the status of the new police cruiser. Sel. Ziminsky said that it would be brought up later in the meeting.

2. Highway Department

Bob Southworth updated the Board on several items: The crew has been kept busy mowing cemeteries and parks, which need more attention because of the recent rain. They have worked on grading roads until the grader developed a leak and needed repair. The new balancer is running and the crew has saved more than \$200 by balancing all the police cruiser tires in-house. Cory Burton, the new transfer station attendant, started today.

Bob presented a driveway permit application from Howard Mallory, who wants to widen his driveway. After reviewing the proposal Board members signed the application.

Bob reported that the construction vehicles for the Spaulding Youth Center project have been using Fiske Road to the detriment of that road and Bay Hill Road. He would like Fiske Road posted 'no through trucking' and requiring these vehicles to use Cannon Bridge, Elm Street and Bay Street to access SYC. Board members discussed the proposal and instructed Bob to ask SYC staff if they would voluntarily refrain from using Fiske Road as an alternative to posting the road.

Bob informed the Board of a drainage issue in the vicinity of 40 Shaw Road. Certain driveway

culverts are positioned such that water cannot flow through the roadside ditch as it is supposed to. After reviewing the matter Board members asked Bob to approach the landowners who were responsible for installing these culverts and asking them to fix the problem.

Board members discussed the pending RFP for line painting. Bob was asked to advertize this next week.

Board members reviewed the proposal from Nobis Engineering relating to the relocation of monitoring wells at the old stump dump, which is required due to the shifting of Williams Brook. The proposal consisted of three tasks: 1) coordinating with DES on the location of the new well 2) coordinating the location of the new well with Digsafe and 3) drilling the new well. Glenn pointed out that the only task 1 is being required by DES at this time, we have put in a request to delay drilling the new well until 2012 but haven't receive a response from DES yet. **Bluhm/Ziminsky** moved to accept the proposal for Task 1 for \$580 from Nobis Engineering for relocating a monitoring well at the old stump dump and to authorize Glenn to sign the proposal on behalf of the town. **Motion passed.**

3. Police Department

Chief Adams reviewed the proposed motorcycle lease. The total amount due is \$2,220 and as of today only \$1,480 is owed as Pulsar Alarm Systems has continued to pay \$185.00 per month after completing its original commitment of \$1,500 for the 2010 motorcycle lease. There was discussion as to whether Pulsar had intended to keep paying these monies, or if the continued crediting of this account might not be an error on the part of either Pulsar Alarm Systems or Manchester Harley Davidson. Sel. Ziminsky asked Chief Adams to obtain a written commitment from Pulsar as to how much they intended to donate toward the 2011 lease. In the meantime he should not use the motorcycle as the 2010 lease has expired.

Chief Adams reported that Irwin Motors has called to say that they have a Crown Victoria police cruiser on hand. If we want this one we can buy it, if we wait to buy it later we may end up having to buy a Taurus as the Crown Vics are being phased out. General discussion ensued during which the Chief indicated he intends on turning in cruiser 2008 2. Sel. Bluhm asked for a list of vehicle mileage for all vehicles for the next meeting. Board members agreed that we should tell Irwin that we want this Crown Vic.

Chief Adams updated the Board on a civil matter developing on East Side Drive. Mark St. Cyr has asked that non-residents walking down the road be charged with criminal trespass as it is a private road. Chief Adams has resisted doing this and Mark has filed a complaint with the County Attorney's Office concerning Chief Adams.

4. Town Administration

Glenn presented a Use of Town Property form to allow WRSD football practice at Surette Park. He brought this to the Board's attention given the problems last year with trash left at the site. Board member approved the request and instructed Glenn to monitor the site.

Glenn outlined the proposal to work with David Court on the restoration of the Arch Hill Cemetery Fence. Board members agreed to invite David to the meeting of June 14th to discuss this further.

Glenn reported that no bids have been received for 250 Concord Road. Board members instructed him to list this property with a local realtor.

Board members reviewed the proposed agreement with James Bickford concerning a barn on his property that encroaches on the class VI portion of Hidden Lane. They approved the agreement on the condition it be signed by Mr. Bickford first.

5. General Business

Board members reviewed of general correspondence and payroll & accounts payable manifests.

Bluhm/Ziminsky moved to approve the minutes of the meeting of May 3, 2011. **Motion passed.** **Bluhm/Ziminsky** moved to approve the minutes of the meeting of May 24, 2011. **Motion passed.**

Richard Stevens asked why the Highway Superintendent position hasn't been filled. Sel. Ziminsky noted that the interviews for this position have had to be pushed back due to the unexpected vacancy on the Selectboard.

Kevin Waldron expressed concern that because the motorcycle can't be used due to the lack of a lease the total mileage might drop below what is expected for the unit. He also indicated that he would like the new cruiser to be ready for the old home day parade.

Bluhm/Ziminsky moved to enter into non-public session under the provisions of RSA 91-A3II a at 7:55 pm. Present at the non-public session was Glenn Smith. **Bluhm/Ziminsky** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Bluhm/Ziminsky** moved to reconvene the public session at 8:10 pm. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 8:10 pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON JUNE 7, 2011