

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of June 14, 2016

Present: Sel. Crowley, Sel. Southworth, Sel. Allen
Also Present: Chief Raffaely, Andy Buteau, Glenn Smith

The meeting was called to order at 5:00pm

1. Police Department

Chief Raffaely reported that the technician will arrive this week to repair the PD phone system, and that the new dispatch computer is on order. Sel. Crowley reported that we are getting reports out of IMC and inquired about the landscaping of the monument in front of the station. Chief Raffaely reported that he will be completing the project shortly. Sel. Allen inquired as to the status of the motorcycle. Chief Raffaely reported that it is in service and that the department has three certified drivers for the unit.

2. Public Works Department

Public Works Director Andy Buteau distributed a quote from Freightliner for the new truck, which Board members reviewed in conjunction with quotes previously distributed. The total cost of the truck using the Freightliner quote is \$156,290, including upfit. Sel. Southworth noted that the both International and Freightliner met town specs. **Southworth/Allen** moved to accept the quote from Freightliner for a truck cab and chassis dated June 14, 2016 at a cost of \$85,725. **Motion passed.** **Crowley/Allen** moved that the Primex reimbursement for Truck 4 be applied to the purchase of this truck. **Motion passed.**

Andy presented a proposal for completion of the Bay Hill Road drainage project, which Board members approved pending obtaining the necessary easement from Spaulding Youth Center.

Town Administrator Glenn Smith reviewed proposed contracts for engineering of the Zion Hill Road Engineering project. Board members discussed the project. **Crowley/Southworth** moved to accept the proposal of Underwood Engineers for engineering of the reconstruction of Zion Hill Road at a cost of \$43,000 with the condition that the work be completed by October 1, 2016. **Motion passed.**

Andy discussed the logistics of preparing for Old Home Day with Board members. He also noted that Fairfield has a shoulder machine for sale. He also informed the Board that a resident had informed him of several trees in the town right of way that the resident feels should be cut. Board members discussed issues relating to cutting trees in the right of way.

Board members instructed Andy to start locking the new gate at Johnson Road starting June 15th.

3. Administration

Board members reviewed a request from the Tilton/Northfield Recreation Council for a joint meeting with the Northfield and Tilton Selectboards and the TNRC. Board members indicated they could attend such a meeting on June 28th.

Glenn outlined the WEX card system proposed to replace the use of the UST as a fuel source for town vehicles and equipment. Board members authorized him to proceed with establishing the system.

Glenn informed Board members that the town has received a notice to proceed from DOT for Sandogardy Pond Road engineering and updated the Board on the tentative CIP committee meeting date.

Board members discussed the upcoming public hearing on possible relocation of the town garage. The hearing date was set for June 30th. Glenn was asked to draft a press release.

4. General Business

Board members reviewed accounts payable and payroll manifests and general correspondence. **Crowley/Southworth** moved to approve the minutes of the meeting of June 7, 2016. **Motion passed.**

5. Non-Public

Crowley/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II c,d at 7:29pm. **Motion passed by unanimous roll call vote.** Also Present: Andy Buteau, Glenn Smith. **Crowley/Allen** moved to reconvene the public session at 8:01pm. **Motion passed by unanimous roll call vote.**

Crowley/Allen moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 8:01pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON JUNE 28, 2016