

**NORTHFIELD BOARD OF SELECTMEN
MINUTES OF THE MEETING OF July 12, 2011**

Present: Sel. Ziminsky, Sel Bluhm, Sel. Swancott

Also Present Darin Bryant, Phil Kendall II, Kevin Sturgeon, Deb Sturgeon, Kevin Waldron, Maureen Bouchet, Christine Raffaely, Keith Murray, Paul Auger, Lisa Martin, Jim Bouchard, Chief Adams, Bob Southworth, Glenn Smith

The meeting was called to order at 6:30 pm.

1. Public Appointments

Chair recognized Kevin Sturgeon who reviewed his request for a tax abatement and its subsequent denial. Board members and Mr. Sturgeon discussed the material he presented. Board members advised Mr. Sturgeon that the next appropriate step is to appeal the decision to either BTLA or Merrimack County Superior Court.

The Chair recognized Keith Murray who discussed his interest in serving on the Budget Committee. He is concerned as his company provides printer toner to the town. Board members responded that they did not see a conflict but advised that if appointed he may need to abstain from voting on office supply accounts.

The Chair recognized Phil Kendall and Daryl Brian from TY Lin International who outlined their qualifications to engineer WRT Phase IIa reviewed the work the firm has done on similar trails that they have worked on and the fact that their company has opened a new office in New Hampshire. They indicated that experienced staff would be available to assist with the project from their Maine office. Glenn inquired as to their experience working with NHDOT on transportation enhancement projects. Mr. Bryant responded that they do not have experience in this area.

Chair recognized Lisa Martin and Jim Bouchard of Quantum Contrustion Consulting who reviewed their qualifications to engineer WRT Phase IIa including outlining similar projects they have done in the past and projects they have done with the town.

The Chair recognized Cindy Caveney, who updated the Board on efforts to encourage dog owners to license their animals. The intense efforts used last year were successful and as a result the number of unregistered dogs is less than half of what it was last year at this time. The Board agreed by consensus to authorize Cindy to work with Chief Adams to encourage dog owners to license their animals.

2. Highway and Sanitation Department

Bob updated the Board on current projects including work being done on Bay Hill Road Extension and upcoming line painting.

Bob updated the Board on the status of the 1989 water truck. The truck needs \$1,500 of repairs to prepare it for inspection. Due to the condition of the vehicle Bob believes that it is not cost effective to make these repairs. He recommends using a different vehicle as a water truck and

selling this vehicle. After discussion Board members concurred.

Consideration of the status of Ledge Road was deferred until the report from Dave Krause has been received.

Board members reviewed the proposed changes to the Highway Ordinance. **Swancott/Ziminsky** moved to adopt the amended Highway Ordinance as proposed. **Motion passed.**

Bob presented his recommendation that the driveway permit application be updated to include an expiration date, application fee and security bond. Board members reviewed the proposal and agreed that the permit should include an expiration date but that an application fee or security bond should not be required. Board members also reviewed the policy under which residents seeking to install driveway culverts may purchase those culverts through the town. Board members agreed to continue with this policy but did not think the town should start installing driveway culverts. They also clarified that no purchase requisition is required for these items.

3. Police Department

Chief Adams distributed purchase requisitions.

Chief Adams updated the Board on damage to the 08 cruiser caused by Tri-State's failure to secure the fire extinguisher they installed. Tri-State had previously indicated that they would cover the cost of the resulting damage but is now balking. Glenn was asked to contact LGC about this.

4. Town Administration

Board members reviewed documents relating to continued participation with LGC insurance programs. **Swancott/Bluhm** moved that the Town shall no longer participate in the LGC Property-Liability Trust. Town Administrator Glenn Smith is authorized and directed to execute and deliver to the applicable Trusts, on behalf of the Town of Northfield, the "Application and Participation Agreement" including and applicable Schedules thereto, in substantially the form presented to this meeting, together with any related documentation necessary to effect and complete the Application and participation for authorized benefits. **Motion passed**

Board members reviewed the year to date budget information.

Glenn reviewed LRMFA Dispatch Fees, noting that if LRMFA assessments were allocated among towns as other municipal services were allocated then 26 communities would pay less for these services than they do now and 10 communities would pay more. By basing assessments on a combination of assessed value, estimated year round population and flat fee LRMFA shifts costs away from property rich towns and towns with high summer populations. Sel. Bluhm discussed problems created by the lack of oversight of the LRMFA budget process. Board members discussed various options. **Ziminsky/Swancott** moved to appoint Sel. Bluhm as Northfield's representative to the Lakes Region Mutual Fire Aid Board. **Motion passed.**

Board members discussed a proposal to purchase 250 Concord Road from Jerald Sullivan and agreed to pursue this option.

Kevin Waldron inquired as to why View Street was a paved road. He also asked if the town was

going to pursue discontinuing the 'stub' of Hidden Lane where it abuts Summer Street. Sel. Ziminsky stated that this would be discussed for town meeting. Kevin noted that he has not received formal notification of his appointment to the Budget Committee.

Bluhm/Swancott moved to enter into non-public session under the provisions of RSA 91-A3IIa at 8:35 pm. Present at the non-public session were Chief Adams, Glenn Smith and Bob Southworth. **Bluhm/Swancott** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Ziminsky/Swancott** moved to reconvene the public session at 9:30 pm. **Motion passed by unanimous roll call vote.**

5. General Business

Board members reviewed general correspondence and payroll & accounts payable manifests. **Bluhm/Ziminsky** moved to approve the minutes of the meeting of June 29, 2011. **Motion passed.**

There being no other business the meeting was adjourned at 9:30 pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON JULY 26, 2011