

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the meeting of August 11, 2015**

Present: Sel. Waldron, Sel. Crowley, Sel. Southworth  
Also Present: Paula Benski, Bill Wilder, Dick Stevens, Don Stevens, Katherine Dawson, Pat Consentino, Peter Fogg, Joyce Fulweiler, Chief Raffaelly, Johnny Van Tassel, John Scanlon, Glenn Smith

The meeting was called to order at 6:00pm

**1. Public Input**

Dick Stevens asked if the town had completed roadside mowing for the year and was told that it had not.

**2. Police Department**

Chief Raffaelly updated the Board on efforts to have internal security doors installed. The initial quote is for \$1,472 per door. He will continue to work on obtaining quotes. He also expressed concern with Employee Handbook section 3.6 and discussed the need to require officers to complete an annual physical agility test. Board members agreed that the requirement was excessive and asked Glenn to revise it.

Chief Raffaelly presented a proposal to remove the trees and shrubs obscuring the veteran's memorial in front of the police station and replace them with donated bushes and flowers. Board members approved the proposal. He also presented a purchase requisition for ammunition, which was approved.

**3. Highway Department**

Highway Superintendent Johnny Van Tassel updated the Board on the Reservoir Road and Oak Hill Road paving projects. He also presented a quote from Nitco for 2,000 hour servicing of the backhoe. Board members reviewed the quote and asked Johnny to bring a purchase requisition to the next meeting for having this work done by Nitco.

Johnny presented a purchase requisition for skid steer tires, which Board members signed. He also presented quotes for paving the Rand Road island. Board members reviewed the quotes and asked Johnny to discover why the GMI quote is for 50 tons when the other companies quoted 40 tons of material.

**4. Administration**

Clerk of the Works Don Stevens reviewed the situation involving the Fairpoint cable, conduit and expansion joint for Cannon Bridge. He summarized that the options are stringing the cable under the bridge, re-installing it in the conduit or stringing it overhead. He recommends re-installing it in the conduit even though this requires trimming the rubber seal of the expansion joint. He believes this can be done without compromising the seal or the expansion joint. Northfield and Tilton selectmen discussed the situation. The consensus of both boards was to replace five conduits and run the Fairpoint cable through one.

Sel. Waldron asked if the Tallwood catch basin issue had been resolved. Johnny reported that the landowner has not responded to him yet. Sel. Waldron inquired of the other Board members as to the status of the Peterbilt invoices. After discussion members decided to pay the amounts due but not accumulated interest.

Sel. Crowley presented his single stream proposal, which Board members reviewed in detail. Board members agreed to continue to investigate this option with the goal of bringing a proposal to town meeting in 2016. In addition, Selectmen agreed that:

- Windshield stickers are to be required for all drop offs, including amnesty.
- Amnesty events will be reduced to 2 days, Saturday and one other day to be determined, with hours of 9am to 3pm both days.
- Waste oil will be accepted from small commercial establishments
- Hours will be reduced to 8am – 3pm, three days per week
- Through attrition, the Transfer Station will be staffed with part time employees

It is anticipated these changes will reduce costs from \$70,000/year to \$44,000 per year.

**Crowley/Waldron** moved to accept the revised transfer station fees as proposed by Sel. Crowley. **Motion passed.**

Board members reviewed a summary of the employee short and long term disability benefit and agreed that new employees will be required to pay 20% of the monthly premium for this benefit. They also reviewed a proposal from TNFD that the fire department take over code enforcement duties from the town and decided not to pursue this option.

Board members reviewed two quotes received for re-pointing town hall and accepted the quote of Knut Ingemundsen in the amount of \$1,450.00. They also reviewed the single quote received for siding town hall, rejected the quote and asked Glenn to obtain additional quotes.

Town Administrator Glenn Smith informed the Board that Merrimack Probate Court has approved the sale of the Peabody Parcel to Highland Mountain Bike Park. Board members authorized him to work with the town attorney to facilitate this transaction.

Board members reviewed and approved a Use of Credit Card Policy and a Tax Deferral Cap Policy as modified. Glenn was asked to prepare clean copies for signature.

## **5. General Business**

Board members reviewed the payroll manifest and general correspondence. Waldron/Southworth moved to approve the minutes of the meetings of July 7, 2015, July 21, 2015, July 23, 2015, and July 27, 2015. Motion passed.

## **6. Non-public session**

**Waldron/Southworth** moved to enter into non-public session under the provisions of RSA 91-A3II b, c at 9:20pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely and Glenn Smith. **Waldron/Crowley** moved to reconvene the public session at 10:37pm.

**Motion passed by unanimous roll call vote.**

**Waldron/Southworth** moved to seal the minutes of the non-public session as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 10:38pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON AUGUST 25, 2015