

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of August 25, 2015 6:00pm

Present: Sel. Waldron, Sel. Crowley, Sel. Southworth

Also Present: Dick Stevens, Don Stevens, Chief Raffaelly, Andy Buteau, Glenn Smith

1. Public Input - None

2. Police Department

Chief Raffaelly reported that the trees around the veterans monument have been removed and the stumps have been pulled.

3. Highway Department

Sel. Waldron said that he had heard concerns expressed with the driveway aprons recently paved during the Reservoir Road and Oak Hill Road projects. Sel. Southworth presented photographs of the areas of concern. Selectmen discussed the matter and agreed that some driveways are too steep, others have aprons that are too short and others do not match the grade of the road. Also, in some places the shoulder gravel is higher than the road. Sel. Southworth will work with Andy to contact R&D Paving concerning these issues.

Board members reviewed proposed changes to the transfer station hours and decided that effective September 14th the station will be open Tuesday, Wednesday and Saturday, 8:00 am to 3:00 pm.

Town Administrator Glenn Smith reported that 4 bids had been received for the WB Hill Road culvert project and that the low bid was filed by Kip Cormier Builders in the amount of \$15,595. Sel. Crowley and Highway Superintendent Andy Buteau reviewed the situation. They believe that while the culvert is deteriorating it is nowhere near failure. Andy believes that town could do this work for approximately \$5,000 -\$6,000 when it needed to be done. Board members agreed to reject all bids..

4. Administration

Town Clerk Cindy Caveney discussed the mechanics of the bank deposit process with Board members.

Board members reviewed a proposed 2016 Budget Schedule and asked Glenn to invite Budget Committee Chair George Corliss to the next meeting.

Board members reviewed proposed updates to Employee Handbook sections 3.6, 6.4, and 6.5. **Crowley/Southworth** moved to approved the proposed updates as presented. **Motion passed.**

Glenn updated Board members on the status of tax deeded properties and the sale of the Peabody parcel.

Glenn informed the Board of recent conversations with Fairpoint concerning Cannon Bridge. Fairpoint reps report that 24 gauge 900 pair cable sheathed for underground is not kept in stock. Estimated time to obtain the cable is 15 weeks. In response to an inquiry by Don Stevens, Selectmen said that their preference is to ask Fairpoint to replace the underground cable with an overhead cable if the alternative is that the project remains unfinished until spring because of the delay in obtaining new cable. Selectmen

also agreed to reimburse Piper for half of the cost of the conduit.

Board members signed policies previously approved relating to use of credit cards and tax deferral caps.

Board members reviewed the policy on abandoned, condemned and fire gutted buildings and asked Glenn to research penalty provisions and the rules for granting extensions.

Board members reviewed the artificial wildlife preserve ordinance. **Crowley/Waldron** moved to rescind the Artificial Wildlife Preserve Ordinance. **Motion passed.**

Board members reviewed pending projects.

Sel. Crowley noted that Winnisquam Regional School District is developing a long range plan. As part of this project they are reviewing the possibility of closing Union-Sanborn School. He said that people may want to start thinking about alternative uses for this facility. He also reported that the TNFD facility committee is examining Surette Park as a possible location for a new fire station.

Sel. Waldron distributed an estimate for sandblasting and painting the Peterbilt and the 2008 F550 as well as for maintenance on the backhoe, loader and grader. Sel. Crowley asked for some time so Highway can review the material.

Selectmen discussed whether a full audit of town accounts was needed every year.

Waldron/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II a, b at 8:36pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Andy Buteau and Glenn Smith. **Waldron/Southworth** moved to reconvene the public session at 9:00pm. **Motion passed by unanimous roll call vote.**

5. General Business

Sel. Southworth asked that highway department staffing be placed on the next agenda.

Board members reviewed general correspondence and payroll and accounts payable manifests. **Waldron/Crowley** moved to approve the minutes of the meeting of August 11, 2015. **Motion passed.** **Waldron/Southworth** moved to approve the minutes of the meeting of August 17, 2015. **Motion passed.**

There being no other business the meeting was adjourned at 9:03pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON SEPTEMBER 15, 2015