

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of Tuesday, September 20, 2016**

Present: Sel. Crowley, Sel. Southworth, Sel. Allen

Also Present: Paul Blaisdell, Scott Haskins, Chief Raffaely, Andy Buteau, Glenn Smith

The meeting was called to order at 5:00pm

**1. Public Input**

Paul Blaisdell asked Andy Buteau if the town provided personal protective equipment to workers and the extent. Andy responded that the town provides safety glasses, hardhat, safety vests, gloves, hearing plugs, and pays \$100 annually toward steel toed boots. Mr. Blaisdell asked who ensures that safety equipment is being used. Andy responded that he is responsible and that if he is not at the worksite then the Foreman is responsible. Mr. Blaisdell noted that a culture of safety starts at the top.

**2. Police Department**

Chief Raffaely reported that cameras have been installed at Glines Park.

**3. Highway Department**

Public Works Director Andy Buteau distributed warrantee information and technical specifications and warranty information for the proposed lifts. Board members reviewed the information. Andy recommends purchase of lifts through PKS due to quality of material and warranty coverage. **Allen/Crowley** moved to accept the quote of All Seasons Equipment for the purchase of 4 PKS mobile lifts with jack stands at a total cost of \$32,000. Sel. Southworth confirmed that Andy had received a total of 4 quotes but that the recent discussions have focused on the two lowest quotes. **Motion passed.**

Andy reported that work is progressing on the garage repairs, one door has been removed and the roof and insulation is being replaced. He is working with TNFD who would like to remove the remaining doors as a training exercise. He also noted that Donavan has picked up the new truck and is upfitting it for the town.

Andy reported that the Woodlawn cross culvert is complete and that Fiske Road will be done tomorrow.

Sel. Crowley asked for an update on the Reservoir Road weight Limit situation. Andy reported that the road is showing some damage as a result of the logging operation. He also informed the Board that a home is being built on Hodgdon and he is keeping an eye on the damage this might be causing the road.

**4. Administration**

Board members clarified that they would like to retain the land line at the Transfer Station.

Town Administrator Glenn Smith reviewed proposed changes to the Highway Ordinance. Board members asked that a penalty section be added to the section dealing with excavating in town roads. Glenn presented a plan for a memorial bench to be installed at Knowles Pond in honor of Tom Wooten. Board members reviewed the design and authorized Glenn to discuss the matter with Mrs. Wooten.

Glenn presented information on the properties that Board members had previously expressed interest in selling, recommending that the town commission CMAs for two of the properties. Board members agreed.

Board members reviewed a proposed update to the town building permit forms. Board members took the proposal under advisement.

Glenn presented curbside recycling statistics showing that in the first full month of curbside recycling, the curbside recycling rate was 12.68%. Sel. Allen asked why people are still recycling at the transfer station. Sel. Crowley said that he asked people recycling at the transfer station this question and was told that some residents do not want to store the materials for two weeks, and for some the Saturday visit to the transfer station is a habit.

Glenn forwarded to the Board a request by a citizen to purchase part of the town beach/sand pit property. Board members asked that the citizen be invited to attend a future meeting.

## **5. General Business**

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Southworth** moved to approve the minutes of the meeting of September 6, 2016. **Motion passed.**

**Southworth/Allen** moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 7:00pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON SEPTEMBER 27, 2016