

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of September 29, 2015

Present: Sel. Waldron, Sel. Crowley, Sel. Southworth
Also Present: Dick Stevens, George Flanders, Officer Seligman, Chief Raffaely, Andy Buteau,
Glenn Smith

The meeting was called to order at 6:00pm

1. Police Department

Chief Raffaely updated the Board on efforts to install new security doors at the police station and on the status of an animal cruelty investigation. He also presented a purchase requisition for long sleeve uniforms and presented bids for a new security camera system at the police station. Board members reviewed the bids; Chief Raffaely offered to bring Officer Seligman in to answer questions.

2. Highway Department

Highway Superintendent Andy Buteau updated the Board on efforts to repair driveways on Oak Hill Road and Reservoir Road. He was asked to obtain a quote from Young's Hot Top Paving for this work. Andy also presented a purchase requisition for winter sand. Board members confirmed that he is authorized to purchase winter sand from Pike and Parent up to the amount remaining in this account at the prices quoted last week. He presented purchase requisitions for carbide blades and sander repair, which Board members signed.

Andy discussed equipment body repair with Board members, it was agreed to schedule to work proposed for the Peterbilt and obtain additional information for the F550. He also reviewed the condition of Shaw Road and recommended that it be grader shimmed before Peverley Road. Board members agreed.

Board members reviewed and approved a proposed driveway culvert letter and approved. Andy noted that many cross culverts in town are blocked. Board members discussed purchasing a water tank that will allow the town to flush out these culverts.

Sel. Crowley updated the board on efforts to recruit a Truck Driver/LEO.

3. Administration

Board members reviewed a cash flow projection and signed an authorization to draw upon the town line of credit. Board members also signed the 2015 MS1 form.

Board members reviewed existing and proposed policies. The existing cemetery regulations were approved without change. **Crowley/Southworth** moved to amend the policy on copying town records to allow town officials to temporarily remove records for town business. **Motion passed.** Board members asked that a proposed policy on responding to complaints of employee misconduct be placed on the next agenda.

Officer Seligman presented information on the proposed security camera system at the police station. Board members discussed the proposal. Discussion points included the number and location of cameras,

the need for audio recordings in certain areas, storage capacity of the system, quality requirements, connectivity with the town server and costs. Board members authorized PD to spend no more than \$2,000 on this system.

4. Non-public Session

Waldron/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II b at 8:10pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely and Glenn Smith. **Waldron/Southworth** moved to reconvene the public session at 8:45pm. **Motion passed by unanimous roll call vote.**

Waldron/Crowley moved to seal the minutes of the non-public session as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

5. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence.

There being no other business the meeting was adjourned at 8:51pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON OCTOBER 6, 2015