



# TOWN OF NORTHFIELD



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## CAPITAL IMPROVEMENT PROGRAM COMMITTEE Minutes of the meeting of Wednesday April 16, 2014

Present: Ed Weingartner, Don Stevens, Wayne Crowley, Kevin Sturgeon, Dennis Allen

Also Present: Johnny Van Tassel, Glenn Smith

The meeting was called to order at 7:05pm

**Stevens/Crowley** moved to approve the minutes of the meeting of January 15, 2014. **Motion passed**

Committee members reviewed the revised road rankings prepared by Chief Raffaely and Johnny Van Tassel. Johnny reviewed some of the changes he made in this year's updates, comparing the new rankings to those from 2013.

Ed asked Johnny how the roads fared during the winter. Johnny reported that it was a long cold winter but it is too early to determine the final impact on the roads as the frost was exceptionally deep and it is not entirely gone yet. Ed asked Johnny if he has identified any immediate needs that should be dealt with in 2015. Johnny replied that the pavement has started to give way on the recently resurfaced portion of Reservoir Road. He believes this is because the drainage ditch is too close to the edge of the pavement, ideally there should be a two foot shoulder separating the pavement from the ditch. He feels we can prevent further deterioration on this road by dealing with the problem now.

The Chair stated his belief that the rankings should include a safety factor indicating the degree to which a road is passable 100% of the time. Roads that do not meet this criteria should receive a higher ranking even if they score lower as measured by the other factors. He asked Johnny to come to the next meeting with a list of roads that are impassable during the year, sectionalized to reflect which portions of the roads are impassible. Ed asked Glenn to map these road.

Committee members decided to host a public input session concerning the condition of Northfield's roads at their meeting of May 21<sup>st</sup>. Glenn was asked to publicize this session.

Committee members discussed the difference between reconstruction and repair of town roads. Johnny noted that he has reviewed the specs in the Subdivision Regulations and determined that reconstructing town roads to those standards would cost in excess of \$400,000 per half mile in material costs alone. Committee members agreed that for the purpose of CIP review, reconstruction would entail drainage work, including ditching, culverts, fabric, etc. as needed, and reclaim/pave road surfaces.

Committee members reviewed the Sandogardy Pond Road project. Dennis Allen advised that we need to make sure the state will do a full reconstruction if we are going to be asked to take over the road upon completion.

Ed asked Johnny to prepare estimates for repair/reconstruction of 5 roads per month, starting with the five highest ranked roads not receiving treatment in 2014: Cofran, Silver, Zion Hill, Watson and Reservoir for the May meeting.

Ed, Dennis and Johnny agreed to meet at Cannon Bridge at 3:30pm on Tuesday April 22<sup>nd</sup> for review in advance of bidding out this project.

There being no other business the meeting was adjourned at 8:45pm.

APPROVED BY THE CIP COMMITTEE ON MAY 21, 2014