

NORTHFIELD CAPITAL IMPROVEMENT COMMITTEE
Minutes of the meeting of Tuesday, August 9, 2012

Present: Don Stevens, Ed Weingartner, Wayne Crowley, Geoffrey Ziminsky

Also Present: Chief Adams, Bob Southworth, Glenn Smith

The meeting was called to order at 7:05 pm

Crowley/Ziminsky moved to accept the minutes of the meeting of July 12, 2012 as presented.
Motion passed.

Bob Southworth updated the Committee on his road inventory work to date. Members reviewed and approved his methodology and asked that he continue. Members discussed overall funding goals, the advantages and disadvantages of funding through general fund appropriations or capital reserve funds and the need to have a stable funding base to ensure that the town is maintaining its capital assets. It was agreed that the CIP Committee would meet with the Selectmen on August 21st to discuss these concerns. It was also decided to schedule the next CIP meeting to discuss this for September 6th.

Chief Adams reviewed his proposal, which includes \$25,000 to renovate the Police Station basement to provide for changing rooms and to improve evidence storage area. After discussion the members agreed to add \$5,000 per year to the CIP for building repairs, to continue to fund the purchase of cruisers through the capital accounts and to add \$8,000 to replace the PD server in 2017.

Glenn Smith reviewed general government capital requests, which includes \$5,000 to expand secure document storage in the town hall basement, a total of \$35,000 to upgrade Union Church over five years and replacement of the town hall server in 2016. He reported that Town Hall would most likely not need major repairs in the next five years, but that the existing furnace will be 30 years old in 2020, it may be prudent to start saving for a new one during the 5 year CIP period. After discussion it was agreed not to include upgrades to Union Church in the CIP but to pursue other funding for this project.

Board members reviewed introductory materials for the CIP prepared by the Town Administrator.

There being no other business the meeting was adjourned at 8:15 pm