

NORTHFIELD CAPITAL IMPROVEMENT COMMITTEE
Minutes of the meeting of Tuesday, September 13, 2012

Present: Don Stevens, Ed Weingartner, Dennis Allen, Wayne Crowley

Also Present: Bob Southworth, Glenn Smith

The meeting was called to order at 7:04 pm

Stevens/Crowley moved to accept the minutes of the meeting of August 9, 2012. **Motion passed.**

I. Development of 5 year capital plan

Bob Southworth presented and reviewed his proposed 10 year plan. Committee members reviewed the plan.

Committee members discussed the inclusion of ditching as a CIP expense. As instructed, Bob had included the ditching expense in his CIP plan at the expense that would be incurred if the job was contracted out at the current accepted rate of \$8/foot. If the work were done in house it could be done for much less and would be an operating, not a capital, expense.

Bob had identified \$6.4 million in projects to bring roads up to acceptable levels with all work being contracted out. As instructed, this does not include any gravel roads except that gravel replenishment for 2 roads is included. Other work on gravel roads would come out of the operating budget. The 10 year plan identifies a \$125,000/year shortfall in road CIP funding, assuming town does ditching.

Committee members also discussed the town gravel roads, including major problems associated with such roads, drainage and base improvements needed to fix the sections with the worst conditions and how realistic it might be to plan on paving these roads in the near future. After discussion it was decided to approach the Selectboard to obtain permission to use engineering study funds appropriated in 2012 to assess the cost of repairing the unpaved roads so this information could be included in the 10 year plan.

Bob was asked to revise the plan as follows:

- Remove the ditching projects that he feels can be done using town forces and thus would come out of the operating budget.
- Include gravel roads

Board members discussed the total cost of maintaining town roads including paving certain gravel roads and the impact of including these costs. The Chair emphasized the importance of developing a comprehensive 10 year plan that includes all town roads for presentation at town meeting.

The next meeting date was set for September 27th at 7:00 pm.

There being no other business the meeting was adjourned at 9:05pm.

Approved by the CIP Committee on October 11, 2012