



# TOWN OF NORTHFIELD



21 Summer Street, Northfield, New Hampshire 03276  
Tel. 603-286-7039 Fax 603-286-3328  
www.northfieldnh.org

## CAPITAL IMPROVEMENT PROGRAM COMMITTEE Minutes of the meeting of September 25 2014

Present: Ed Weingartner, Dennis Allen, Wayne Crowley, Don Stevens  
Also Present: Glenn Smith, Johnny Van Tassel

The meeting was called to order at 7:00pm

**Stevens/Allen** moved to approve the minutes of the meeting of September 4, 2014. **Motion passed**

Committee members reviewed a draft worksheet for 2015 road and bridge projects and decided by consensus to recommend that the Oak Hill Road and Reservoir Road projects be budgeted in 2015. Committee members reviewed the information received from RM Piper for the Cannon Bridge project and decided by consensus to recommend funding of this project at a cost of \$130,000 in 2015.

Committee members reviewed Johnny Van Tassel's estimate for repairing and upgrading the gravel portion of Bean Hill Road. Discussion topics included whether Johnny's proposal reflected the scope of work as developed by the Committee, how much of the project can and should be done by town forces and the cost of the project. The Committee stressed the need to develop a clear scope of work for this and other projects and noted the difficulty of estimating costs without one. Committee members agreed that for this project the scope would include widening the road as needed to ensure that the road is at least 18 feet wide in all places, that the road surface be modified as needed such that the road would be passable at all times of the year and that ditching is appropriate along the length of the road given what is permissible within existing right of way.

Committee members discussed the need for the Committee to have its own engineering budget to facilitate developing project scopes. Funds for this purpose were included in the 2015 budget recommendation. The proposed crack sealing program was also discussed. **Crowley/Stevens** moved to recommend to the Selectmen that the town establish a crack sealing program as part of its overall road maintenance program and include funding for such in the operating budget. **Motion passed.**

Committee members agreed that the 2015 road and bridge project plan has been finalized.

The next meeting was scheduled for October 16, 2014 at 7:00 pm

There being no other business the meeting was adjourned at 8:34pm

APPROVED OCTOBER 16, 2014