

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the meeting of January 6, 2015**

Present: Sel. Shepard, Sel. Crowley, Sel. Waldron  
Also Present: Joe Jesseman, Pat Consentino, Catherine Dawson and John Scanlon; Joyce Fulweiler,  
Dennis Allen, Glenn Smith, Johnny Van Tassel

The meeting was called to order at 5pm at the Tilton Town Hall.

Members of the Tilton and Northfield Boards of Selectmen reviewed the bids received for the Cannon Bridge repair project. Discussion items included the price difference between the two bids, a general overview of the project materials used, and construction plans. Board members decided to interview representatives from both bidders at a joint meeting to be held on January 19<sup>th</sup> at 5pm, with an alternate date of January 26<sup>th</sup> if needed.

Sel. Jesseman updated the selectmen on the status of the underground storage tank. The UST fund is currently operating at a deficit; surcharge revenue is not covering operating expenses. Board members discussed operational issues of the UST and costs associated with closure.

The meeting was recessed at 6:00pm

The meeting was reconvened at 6:28pm at the Northfield Town Hall.

Present: Sel. Shepard, Sel. Crowley, Sel. Waldron  
Also Present: Chris Hunt Greg Hill, Jim Clements, Mark Hayes, Doug Richard, Johnny Van Tassel,  
Glenn Smith, Nate Bragdon, Kris Daniels.

**1. Public Appointments**

The Chair recognized Doug Richard representing the Tilton scouting organization and Mark Hayes representing Highland Mountain Bike Park. They are proposing a situation under which the town would sell Highland Mountain Bike Park its 10 acre 'Peabody Parcel' that it accepted ownership of in 1993 on the condition that it is used 'for the youth of the Tilton-Northfield area for scouting activities'. In exchange for the parcel Highland Mountain Bike Park would donate \$4,000 to the Boy Scouts of America Daniel Webster Council endowment fund and \$4,000 to Girl Scouts of the White and Green Mountains. Board members discussed the proposal and the degree to which it fulfilled the obligations outlined in the deed. Mr. Richard said he believed this arrangement will be beneficial to the scouts in this area and he looks forward to working with Highland Mountain Bike Park.

Sel. Shepard said that she thought this was a win-win solution. Sel. Waldron expressed concern that the value of the parcel may be more than \$8,000 to Highland Mountain. Glenn was asked to inquire of the other abutting landowner if they were interested in this parcel.

The Chair recognized Chris Hunt who presented a petition for a warrant article pertaining to the status of Spaulding Drive. He was advised to present the petition to the Town Clerk for verification of signatures.

The Chair recognized Rep. Hill who outlined a means of resolving the issue under which towns are not

allowed to accept waste oil from anyone other than a private individual. Board members discussed the options with Rep. Hill, who recommended petitioning DES for a rule change. Selectmen instructed Glenn to draft a letter requesting this change.

## **2. Highway Department**

Highway Superintendent Johnny Van Tassel reported that the new truck has been delivered, all modifications are complete. Sel. Shepard thanked Sel. Waldron for his efforts in ensuring that this work was done. Johnny also requested permission to advertise for a new transfer station employee to replace the person who is retiring at the end of this month. Board members asked that he review the statutory requirements for staffing the transfer station and deliver a report at the next meeting.

## **3. Police Department**

Sel. Waldron reported that he witnessed outstanding work on the part of Sgt. Hutchinson and Officer Chapple while they were reporting to a burglary call recently. He also noted that the officers had trouble communicating on their radios and cell phones from the location of the burglary and said that he believes this is a major problem.

**Waldron/Crowley** moved to enter into non-public session under the provisions of RSA 91-A3II c at 7:46 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Kris Daniels and Glenn Smith. **Shepard/Crowley** moved to reconvene the public session at 8:07 pm. **Motion passed by unanimous roll call vote.**

## **4. Administration**

Board members reviewed a draft of their report for the town's 2015 Annual Report and a draft of revised building permit procedures reflecting input received at previous meetings. **Shepard/Crowley** moved to adopt amended building permit procedures as presented. **Motion passed.**

Board members reviewed proposed changes to the No Through Trucking Ordinance and asked Town Administrator Glenn Smith to schedule a hearing pertaining to adoption of these changes. Members also reviewed proposed revisions to the Class VI and Private Road policy and asked that this be placed on a future agenda.

Glenn noted that our existing contract with ConEdison expires with the January meter reading and presented a quote from Felpower for Board consideration. Board members decided to revisit this issue at the next meeting.

Board members reviewed a draft of an annual warrant. Sel. Waldron proposed that elected official stipend amounts be listed as separate warrant articles, and that Cannon Bridge repairs and contribution to the Facilities Emergency Repair Fund be included as a separate articles; other Board members concurred. He also proposed that all outside agency funding requests be included in the warrant article as a single separate article. Glenn was asked to bring a revised warrant to the next meeting.

Glenn reviewed the proposed employee evaluation schedule and revised evaluation forms. Board members deferred action to the next meeting. Board members authorized Glenn to solicit nominations for Employee of the Year from department heads.

Board members signed a contract for tax lien mortgagee research services.

Glenn informed the Board that we have identified the latest person qualifying as the recipient of Northfield's Boston Post Cane. Board members asked that he prepare a presentation ceremony.

Board members reviewed the policy for inclusion of items in the town electronic newsletter. They also moved the meeting normally scheduled for January 20<sup>th</sup> to January 19<sup>th</sup>.

Sel. Waldron noted that there had been a problem with the furnace at the Police Department. The vendor called in to repair the furnace can conduct efficiency tests on the furnaces at PD and town hall, which Board members authorized.

Sel. Crowley indicated that he believes that the town should install culverts in town drainage ditches at a low cost to the landowner.

## **5. General Business**

Board members reviewed accounts payable, payroll manifests and general correspondence. **Shepard/Crowley** moved to approve the minutes of the meeting of December 16, 2014. **Motion passed.**

There being no other business the meeting was adjourned at 9:10pm

APPROVED BY THE BOARD OF SELECTMEN ON JANUARY 13, 2014