

**NORTHFIELD BOARD OF SELECTMEN MEETING  
MINUTES OF THE MEETING OF March 6, 2012**

Present: Sel. Ziminsky, Sel. Swancott  
Also Present Eliza Conde, Paul Auger, Chief Ober, Ed Greene, Don Stevens, Maureen Bouchet, Brian Brown, Alan Brown, Patty Brown, Mr. and Mrs. Jeff Stevens, Chief Adams, Bob Southworth, Glenn Smith

The Chair called the meeting to order at 6:30 pm

**1. Consultation with Fire Chief**

The Chair recognized Chief Ober who discussed appointments of forest fire wardens. Chief Ober recommended that he be appointed Forest Fire Warden for the Town of Northfield. Board members concurred.

Chief Ober distributed a 2012 incident report summary, which he reviewed in detail. Sel. Ziminsky asked if the Chief would determine if the report can be generated for Northfield incidents only. The Chief indicated he would research this. Sel. Ziminsky asked if the report can be run to show comparisons with prior years. Chief Ober indicated that he can and would run that report.

Chief Ober reviewed the two recent house fires in Northfield, noting the role fire alarms played in saving lives in the first incident.

**2. Public Appointments**

The Chair asked if any members of the audience wished to address the Board. None did.

**3. Highway and Sanitation Department**

Highway Superintendent Bob Southworth reminded the Board that Spring road postings took effect this past Monday and that Spring Amnesty Days are scheduled for April 26 – 28. Bob noted that he has received notification from Pike Industries concerning work they will be doing on Interstate 93 in the coming weeks. A short discussion ensued concerning providing details for this project.

**4. Police Department**

Chief Adams presented the application for the renewal of our FCC license, submitted shift schedules and distributed an updated position description for the Detective/Juvenile Officer position. Action on the latter item was deferred until all three Selectmen were present.

**5. Administration**

Town Administrator Glenn Smith reviewed the Bean Hill Road bids, which were opened earlier in the day. The low bid was \$116,000 over engineer's estimate. QCC is evaluating the bids at this time. When the evaluation is complete the Board will assess how to proceed.

Glenn reviewed the status of the WRT Phase II project. Work on the pedestrian/bike trail has been completed and the town has received signed documents from the engineer stating such. NHDOT requires a formal vote of the Board declaring the project complete and accepting it. Board members discussed the project. **Swancott/Ziminsky** moved to accept Phase II of the Winnepesaukee River Trail, acknowledge that construction of the trail complete and authorize Glenn to sign the Certification of Final Completion and Sample Materials Certification on behalf of the Town. **Motion passed.**

Action on appointments to the NH Route 140 Corridor Study Working Group was deferred until a full Board was present.

Board members reviewed Northfield's projected cash flow needs for 2012. **Swancott/Ziminsky** moved to authorize procuring a Tax Anticipation Note in an amount not to exceed \$200,000 to cover cash flow needs for the period of April – July 2012. **Motion passed.**

Glenn reviewed the proposed agreement for private road. Action was deferred until all Board members were present.

Glenn reviewed proposed changes to the pending UST agreement that would add tank replacement as an authorized use of surcharge funds collected. Board members concurred with the change. He also presented amendments to the Town's current general assessing and cyclic revaluation services agreements with Cross Country Appraisal Group and new agreements with CCAG for general assessing and cyclic revaluation services for the period of 2013-2017. Board members reviewed and signed the contract amendments and new agreements.

Glenn reviewed the process by which we warn meetings, noting that the notice previously mentioned by Brian Brown as not being on the website had in fact been posted. He also reminded Board members of the upcoming meet the candidates night.

## **6. General Business**

**Ziminsky/Swancott** moved to enter into non-public session under the provisions of RSA 91-A3IIe at 7:15 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Adams and Glenn Smith. **Swancott/Ziminsky** moved to reconvene the public session at 7:25 pm. **Motion passed by unanimous roll call vote.**

Board members reviewed general correspondence and payroll & accounts payable manifests.

Board members discussed the schedule for reviewing employee evaluations.

There being no other business the meeting was adjourned at 7:30 pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON MARCH 20, 2012