

**NORTHFIELD PLANNING BOARD**  
**MINUTES**  
**APRIL 2, 2012**

Members present: Doug Read, Peg Shepherd, Wayne Crowley, Mike Murphy, Kim Robichaud, Ed Greene, Jason Durgin. Members absent: Glen Brown.

**Minutes:** Mike Murphy moved, seconded by Kim Robichaud to accept the minutes of March 5, 2012 as read. Motion passed.

**NEDC:** Keith Murray, President of the newly formed Northfield Economic Development Corporation gave a presentation to the Board. NEDC is looking to promote responsible development in town while being smart about the limited areas available in town. They plan to look at the existing Zoning Ordinance and Regulations relative to encouraging economic development.

NEDC is working with the Capital Regional Development Council to help develop a plan for development and work with the town Boards to adjust ordinances to encourage business. NEDC's immediate priority is to develop a website and identify available developable area. They plan to make contact with current business owners to make themselves known. Keith asked for a liaison from the Planning Board to NEDC as a member of the Directors. Mike Murphy volunteered to be the liaison.

**Havey:** The Road Agreement has been reviewed by the Selectmen and forwarded to the Haveys for their signature.

**LRPC:** Wayne Crowley reported that the State will now allow road striping for less than 11 feet travel width to allow for a bike lane if the Selectmen request it. LRPC is working on a regional plan to encourage bike transportation.

**Master Plan:** The test survey on the Northfield website seems to work very easily. The program can create an excel spreadsheet with the responses for ease in tallying the results. Members discussed how to get residents to respond and complete the survey. A letter of explanation with the instructions will be sent to all taxpayers, an article in the newspaper and signage in front of the Town sheds will help spread the information. Doug Read asked what the Board expects to learn from the survey. Wayne Crowley responded that it will either verify responses from 10 years ago, or if different the Board will need to determine why.

Members discussed what to do if we only get a few responses and whether we would then send the survey out by mail. After much calculation, it was decided that if we get 400 responses that will be satisfactory.

We will aim to send letters and have an article in the newspaper in early June with a deadline for responding to be June 30. It was suggested that there can be information presented at Old Home Day. Wayne Crowley will work with Stephanie Giovanucci on having the survey get “top billing” on the website with an easy “click here” to access the survey.

Meeting adjourned at 8:40 pm.

Respectfully submitted,

Eliza Conde, Secretary