



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of January 14, 2020

Present: Chairman Wayne Crowley, Sel. Glen Brown, Sel. Scott Haskins

Also Present: Stephanie Giovannucci, Andy Buteau, Chief Raffaely, Katelyn Mills, Evan Boylan, Cindy Caveney

The meeting was called to order at 5:00pm by Chairman Crowley.

- **Swearing in of Police Officers**

Town Clerk / Tax Collector Cindy Caveney swore in two new Police Officers Katelyn Mills and Evan Boylan as family, friends and fellow officers witnessed.

- **Public Appointment**

- o Zoning Board of Adjustment

Mrs. Giovannucci stated that we have three members of the public interested in being on the Zoning Board. Board agreed to appoint Mark Hubble and Keith Lamanuzzi as alternates for six months to give them time to be trained and sit in on a few meetings. After six months the Board agreed they would revisit the two full member positions and see if Mr. Hubble and Mr. Lamanuzzi are interested and fully trained. The Board informed Mrs. Giovannucci they would still like to meet with the third candidate if they are still interested. Crowley/Brown moved to appoint Mark Hubble and Keith Lamanuzzi as alternates to the Zoning Board and they are to be reevaluated in six months. Motion Passed.

- **Police Department**

Sel. Crowley asked about the process to certify the two new officers. Chief Raffaely stated that he is hopeful to get them into the next Academy which will be this summer, in the meantime they will train with officers in the department.

Chief Raffaely presented the Board with two PAR's to sign for the new hires, Board signed the PAR's.

Chief Raffaely noted that his new radio has arrived and will be installed next week, he added that the radio has already been paid for.

- **Public Works Department**

- o Rand Road

Public Works Director Andy Buteau informed the Board that Robert Southworth contacted him about the shape Rand Rd is in, and added that the sides of the road are breaking apart. Mr. Buteau added that the crew will have to fix the road before the top coat is placed on it this summer. Sel. Crowley added that paving was done when it was cold out and should not have been.

- o Hiring

Mr. Buteau informed the Board that he has been interviewing for a Heavy Equipment Operator and believes he has found a good candidate. The new hire cannot start until Jan 26th, and we'll have him on probation until June. Mr. Buteau added that he does not have grader experience, but is willing to learn. Mr. Buteau presented a PAR for the new hire with a potential increase in June, Board agreed that the increase will be left open and can be discussed at the end of the probationary period.

- o Inclement Weather

Mr. Buteau updated the Board on last evening's storm and added that even with the trucks having chains on the tires other passengers were riding the bumper of the plow trucks and trying to pass them. Chief Raffaely added that he was called out because of the multiple cars off the road. Sel. Crowley asked if all of the equipment was running, Mr. Buteau confirmed that all equipment was running.

- **Administration**

- **Department Updates**

Mrs. Giovannucci informed the Board that the Town Hall was hit by a vehicle and there is some damage, and added that she has spoken to Kevin Waldron and due to the cold weather we cannot view the internal damage until later. Mrs. Giovannucci suggested that since this is not the first time the Town Hall has been hit, the Board needs to start thinking about installing barriers to protect the building.

- **2019 Expenses and Revenues**

Board agreed to increase the vehicle registration line to \$900,000. Mrs. Giovannucci explained the details in Misc Income.

- **Suspense List**

Board reviewed the Suspense List...

Church Bell – Sel. Haskins stated that we are waiting on the Open Space plan for some ideas as to where to display the bell.

Island Park Update – Board asked Mrs. Giovannucci to reach out to Tilton for an update. Sel. Crowley noted that the legal review was only supposed to take up to six months, and that time is about to pass.

Skate Park – Chief Raffaely stated that nothing has been done to date except the removal of the fence.

Pines CC Generator – Sel. Haskins stated that there is no update as far as the grant, Board agreed to take it off the list.

Sidewalks – Sel. Brown stated his research is done, Board agreed to remove from the list.

Town Hall ADA Ramp – Board agreed to remove

Scanning Project – Board agreed to remove

Town owned properties list – Board agreed this list needed to be reviewed.

Open Space Plan – Mrs. Giovannucci is hoping to have the plan for the Board at next Tuesday's meeting.

Local Operations Plan – Chief Raffaely stated that this is on hold due to Tracey leaving, once we have a new Town Administrator we'll see if they can assist.

Wage & Comp Study – still being worked on

Professional Liability Ins – Board asked Mrs. Giovannucci to reach out to Melcher & Prescott for an update.

- **6:00pm Public Hearing on Commercial Waste Management Process**

Sel. Crowley explained the procedure that currently commercial waste haulers currently have to follow. Representatives from Casella Waste stated that removing the restrictions that they have to bring the waste to Wheelabrator will help them tremendously with routes and time making it more efficient for them, adding that there are other options besides Wheelabrator that they can dispose at.

Mrs. Giovannucci added that all three other commercial haulers have stated that they are in favor of us removing this restriction.

Sel. Crowley asked about the Belmont facility and if we had all of the residents of Northfield bring their trash there? Casella stated that at this time that facility is not set up for residential trash.

Public Hearing Closed at 6:10pm.

Board asked Mrs. Giovannucci to put together an ordinance in the spirit of what they are trying to do in regards to commercial haulers. Board agreed that the application fee will be \$200 each year.

- **Administration, continued**

- **Warrant Articles**

Board discussed the Sandogardy Pond Rd Project and noted that December 21, 2020 is the contract completion date. Board reviewed the amount that needed to be pulled from unassigned fund balance in a warrant article and agreed to recommend \$30,000.

Mrs. Giovannucci informed the Board that per RSA 231:62 we cannot just remove the Road Agent position without a replacement option. Mrs. Giovannucci included the 1999 Town Meeting Vote where the position was changed from elected to appointed. The Board agreed to remove the article.

- **Minutes**

Crowley/Brown moved to accept the minutes of January 7, 2020, as written. **Motion passed by unanimous vote.**

- **Non-Public - RSA 91A-3 II**

Crowley/Brown moved to enter into non-public session under the provisions of RSA 91-A3II (a), (b), (c), (d) at 7:00 pm. **Motion passed by unanimous roll call vote.**

Also Present: Stephanie Giovannucci and John Raffaely, Cindy Caveney

Crowley/Haskins moved to reconvene the public session at 8:54 pm. **Motion passed by unanimous vote.**

Crowley/Brown moved to seal the non-public session minutes. **Motion passed by unanimous roll call vote.**

There being no other business the meeting adjourned at 8:55 pm

Minutes approved January 21, 2020