



NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of February 4, 2020

Present: Chairman Wayne Crowley, Sel. Scott Haskins
Budget Committee Members: Chairman George Corliss, Kevin Waldron, Carl Bartlett, Steve Randall, Kaitlin Lounsbury, Morris Boudreau

Also Present: Chief John Raffaelli, Andy Buteau; Stephanie Giovannucci, Jason Durgin, and Dan Durgin; Paul Blaisdell, Mark Hebert

The meeting was called to order at 5:00pm by Chairman Crowley.

- **Public Input**

Dan Durgin stated that the Island Park bill is past due, Mrs. Giovannucci noted that Northfield has already reimbursed the Town of Tilton.

- **Police Department Update**

Chief Raffaelli stated that since the new server has gone into place they have had nothing but issues. Chief Raffaelli also stated that the trees that Asplundh cut down and left behind on Elm Street are in danger of going in the road. The Board instructed Mrs. Giovannucci to write a letter to Eversource letting them know about the trees that Asplundh left behind.

- **Public Works Department Update**

Mr. Buteau said that he has received 2 quotes on the work the CIP scheduled for Rand Road. He also stated that he is working on Shaker Road quotes for the next meeting. From Fiske Road up to about 1500 ft, under drain it all. Mr. Howard called about drying up his field. Mr. Buteau said he has some ideas about getting that done. He stated that Rand Rd would cost \$19,225.00 without help from the highway and \$11,200 with help. Mr. Haskins asked if any driveways will need culverts. Mr. Buteau stated possibly one. He stated that Ken Partridge can start by the end of the week, but he needs to know what price to go with.

Mr. Buteau informed the Board that the Class VI road signs are being hung up. Glidden Road has a sign, but someone is blocking it off with a sawhorse & cones. He asked if the Snowmobile Club has the permission to block a class VI road. The Selectboard stated per the ordinance no one can just block it off.

Dan Durgin asked about Ledge Road and if it was a Class VI road. He stated that it was designed by BOS in August of 1797 and that Mrs. Giovannucci stated that in all the research she has found it is a Class VI Road. Mr. Buteau stated that he needs to put a sign on both ends. Dan. Durgin stated that there is currently a chain with a lock on it blocking access to all land owners. Jason Durgin stated if the road is Class VI from Shaw Rd to the other end of Peverly Road if the owner on the Shaw Road side has an issue he can address it with the BOS. Chairman Crowley stated that as the term adverse possession comes up, Dan. Durgin stated yes if we go there then he's been on that land since a small child. Chairman Crowley suggested that Mr. Buteau removes the chain and puts Class VI signs up. Dan Durgin stated that Mr. Bartlett has altered the road and there needs to be some work done. Chairman Crowley stated that with permission from the Road Agent with definition of what they want to do. Dan Durgin said he respects the work that Mr. Bartlett has done, but he cannot block the roadway.

Mr. Buteau stated since his discussion with the Fire Chief, and Jason Durgin he has received and signed a Driveway and Trench Permit for the Spaulding Youth Class VI release for the Communication tower going in. Mrs. Giovannucci stated that she will have a Class VI waiver once available.

Mr. Buteau stated that residents have been giving the transfer station workers grief about cleaning out the free room. Mr. Buteau said that he spoke to a resident today to address him about the harassment and told him that the transfer station workers are just doing what they are told.

- **Administration Department Update**

- **Elections** - Chairman Crowley stated that he wants to make sure we are ready for elections. Mr. Buteau stated that he will get the barriers set up and the crew will be setting up the hall Monday.
- **Town Report** – Mrs. Giovannucci said that the report is going to the printer by February 14, 2020. Chairman Crowley and Mr. Haskins asked for a copy of the CIP report and asked Mrs. Giovannucci to draft up the BOS report.
- **Pines Contract** – Mrs. Giovannucci presented a new contract just changed the dates. Mark Hebert asked who's responsible for the parking lot, Chairman Crowley said the Pines Community Center per the agreement. Board signed the updated agreement.
- **IT Services** – Mrs. Giovannucci stated that the contract expires in June of 2020. Chairman Crowley asked how they were doing prior to the new server. Chief Raffaely stated fine. Mrs. Giovannucci said she had an email from Cybertron to stay at the same pricing for 3 years.

Crowley/Haskins moved to approve the Cybertron contract at same price. **Motion Passed.**

- **Curbside Waste** – Contract expires March 2021. Chairman Crowley would like to put out a bid since it's a large contract. Chairman Crowley asked Mrs. Giovannucci to supply the last RFQ for the next BOS meeting to review.

Mrs. Giovannucci stated that the neighbors for 147 Park Street will be at the Selectboard meeting on February 18, 2020

Crowley/Haskins moved to approve the minutes of January 21, 2020 as amended. **Motion Passed.**

Meeting went into Recess at 6:15pm until 6:30pm for Public Hearing with the Budget Committee.

Chairman Crowley called the Public hearing to order at 6:30pm

Kevin Waldron CO – Vice Chair stated that they would be reviewing the proposed budget by category and the bottom line of the Budget Committee recommendations. Mr. Waldron read each individual category and the opened each category up for public discussion, Budget Committee and Selectboard took turns answering the public's questions.

Chairman Crowley read through the Warrant Articles and explained each one, the Board opened each warrant up for public discussion.

Selectboard reviewed the warrant summary with the Budget Committee and the public.

Crowley/Haskins moved to recommend Warrant Articles 16 through 18 as presented. **Motion Passed.**

Chairman Crowley suggested next year having the revenues page & CIP plan available at the Public Hearing.

There being no other business the meeting adjourned at 8:22pm

Minutes approved February 18, 2020