



## NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of March 3, 2020

**Present:** Sel. Wayne Crowley, Sel. Glen Brown, Sel. Scott Haskins

**Also Present:** Chief John Raffaelli, Andy Buteau, Stephanie Giovannucci, Kip Cormier, Regina Nedeau, Manny Pimentel Jr., Steve Randall;

The meeting was called to order at 5:00pm by Chairman Crowley.

- **Public Input**

**South Park Drive** - Regina Nedeau representing Kip Cormier handed out a packet of information on the road which includes the deed for the sewer lines, the Road Acceptance agreement, and the conditional Road Acceptance letter signed by the Selectboard on August 22, 2017. Ms. Nedeau noted that in 1994 by Town Meeting vote the Town delegated to the Board of Selectmen the authority to accept roads. She added that test pits were done at the request of the Town, and are exceeding town specs. The Selectboard voted to accept the road if they met three conditions, Ms. Regina added all conditions are set to be met within very soon. They have a potential buyer for one of the lots and need confirmation from the Board that they are going to accept once the three conditions are met. Kit Cormier reviewed the road specs and noted that the top coat exceeds the Town's requirements because he didn't want to leave room for last minute issues.

Board reviewed the three requirements, and the fee agreement. Sel. Crowley asked if by acceptance will a deed of the road be done, Ms. Regina confirmed that yes a deed will be done with a fee simple interest. Board reviewed the utilities of the road for each of the five lots. Andy Buteau, Public Works Director asked if the cul-de-sac and the inside of the cul-de-sac are included in the road, Mr. Cormier confirmed that they are.

Board agreed that the deed to the road should be done at the same time as the closing on the first lot, in addition the road acceptance will also need to be done at the same time.

- **Police Department Update**

**Department Update** - Chief Raffaelli stated he has no updates at this time

- **Public Works Department Update**

**Posting of Roads** - Andy Buteau, Public Works Director stated that all roads have been posted.

**Transfer Station** - Mr. Buteau informed the Board that Donna Vanderclute went to the Transfer Station and asked the Attendant for a copy of the winter policy to maintain the Transfer Station. The Attendant informed Andy, and he has been in contract with her.

**Vehicle Maintenance** - Mr. Buteau informed the Board that one of the cruisers was brought to the garage last week and Arthur went through it, the cruiser was sent out for an alignment and while it was at the other shop, they found another issues, so Chief Raffaelli just asked them to fix it while the car was already there. Chief Raffaelli added that the vehicle was rattling in the front and it was found that the rod with bushings were gone.

**Curbside Waste Collection** - Board reviewed the RFP for Curbside MSW, with changes asked Mrs. Giovannucci to supply an updated request for the next meeting.

**Department Updates** - Mr. Buteau informed the Board that he is currently the only grader operator, and that he spoke to someone today that is interested in working part-time as an on-call grader operator. Mr. Buteau added that he would like to offer \$30 per hour, and in addition this person used to train at the State and is willing to train others in the department to run the grader. Board agreed to start the hiring process for this individual.

- **Administration**

**Route 140** – Mrs. Giovannucci informed the Board about her meeting with NHDOT in regard to Rte. 140, stating that they are looking into a traffic study and a possible left hand turn lane for South Park Drive.

**Warrant Article Assignments** – Board reviewed the Articles and decided who was going to speak to each article. In addition under other business Sel. Haskins is going to inform the public about the Open Space project.

**Other** - Board reviewed the Town Owned Properties list, and the TIF District balances.

**Crowley/Haskins** moved to approve the minutes of February 25, 2020 as written. **Motion Passed.**

**Crowley/Brown** moved to enter into non-public session under the provisions of RSA 91-A3II (b) (d) (l) at 6:32 pm. **Motion passed by unanimous roll call vote.**

Also Present: Stephanie Giovannucci, Kathleen Flynn, Chris Colby, Wendi Colby

Public session reconvened at 7:20 pm.

**Crowley/Brown** moved to seal the non-public session minutes because divulgence could affect adversely the reputation of a person not on this board. **Motion passed by unanimous roll call vote.**

- **Other Business**

Board discussed the meeting being held on Thursday for Sandogardy Pond Rd and asked that Mrs. Giovannucci to have the list of issues that the residents have called in about for the meeting.

There being no other business the meeting adjourned at 7:27pm

**Minutes approved March 17, 2020**