



## NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of March 6, 2020

**Present:** Sel. Wayne Crowley, Sel. Glen Brown, Sel. Scott Haskins

**Also Present:** Andy Buteau, Stephanie Giovannucci, Kevin Russell – NHDOT, Josh McAllister and Dan Lucchetti - HEB;

The meeting was called to order at 10:30am by Chairman Crowley.

- **Sandogardy Pond Road**

Josh McAllister of HEB Engineering informed the Board that culverts, drainage improvements and base cote have all been installed. Remaining is the wearing coarse pavement, shoulder gravel, signage, stabilization of grass and drainage. And finally the drainage near the Cunningham property, and clean up items including property monuments which Hiltz has a licensed contractor to reinstall these, and the lines for fog.

Sel. Crowley noted that the drainage solution at Cunningham's property has been unsuccessful in getting an easement, so we need other options to move forward.

After discussion of other options the Selectboard along with Kevin Russell of NHDOT asked HEB to sketch out two option as discussed with proposed pricing.

Sel. Crowley asked if we continue utilizing the existing contractors. Mr. Russell stated that yes because we would have to close this project and open a whole new one.

Board reviewed other issues of the road and personal properties with HEB. Mr. McAllister stated he will check each one with the approved plan and before the project is finalized. Everyone is in agreeance that the objective is to complete the project in 2020.

- **Public Works**

**Chipper** - Andy Buteau Public Works Director informed the Board that the chipper needed multiple repairs and is currently inoperable. Mr. Buteau asked the Board for permission to check on renting one when it's needed until they can figure out how much it will cost to repair, because a new one is approximately \$30-\$60 thousand for the same size they have today. Board agreed to look into renting one, and approved expending up to \$2,000 to repair, with the condition that if additional funding is needed Mr. Buteau comes back to the Board.

- **Administration**

**Town Administrator** – Board reviewed the contract to hire Karen Hambleton as the new Town Administrator. Board agreed to add a six month probationary period before the contract takes effect. Mrs. Giovannucci is to adjust the contract and email it to Sel. Crowley.

There being no other business the meeting adjourned at 12:24pm

**Minutes approved March 17, 2020**