

NORTHFIELD BOARD OF SELECTMEN MEETING

Meeting Minutes March 26, 2019

Present: Sel. Wayne Crowley, Sel. Glen Brown
Also Present: Chief John Raffaelli, Andy Buteau, Stephanie Giovannucci, Andrew Byra,
Paul Blaisdell, John Kennedy

Meeting was called to order at 5:00pm

Public Input

Andrew Byra of 393 Sandogardy Pond Rd requested an update of the Sandogardy Pond Rd project in regards to drainage, guardrails, driveway aprons, top coat and ownership. Sel. Crowley noted that we are currently working with NHDOT and the Railroad to reach an agreement for a culvert which will help with the drainage. For the type of road and the volume of traffic there are no requirements for guardrails. If the town chooses to add guardrails it will be at our cost. Driveway aprons will all be done by the end of the project, top coat will be the very last thing done and we are looking at late summer. Currently ownership is in limbo because it is under construction and per the contract, the contractor owns the road. Officially the State has not turned the road over to the Town, this will be done upon completion.

Byra added that he heard a rumor that Hiltz filed bankruptcy, Board members agreed that they heard the same rumor. Sel. Brown added that it was in the paper that Hiltz was hiring.

Byra stated that when the dirt compactor was working on the road, it vibrated the house causing the basement floor to crack. Sel. Crowley stated that if Byra wanted to file a claim he would need to contact Hiltz's insurance company.

John Kennedy of 15 Glines Park Rd asked the Board to clean up the debris near his property line of leaves, twigs, pines needles, etc. He is worried that this will attract termites now that the town has disturbed the land. Board agreed that they would discuss this matter with HEB the engineer for Sandogardy Pond Rd, and find out if this vegetation was left there on purpose.

Kennedy added that the end of his driveway there's small lake, it's an existing problem for many years and there's a large pot hole on the road. Andy Buteau, Public Works Director stated that the whole road is bad because there is no ditch line for the water to run through. Andy suggested removing all the asphalt and turning it to a gravel road, but then the residents will have to deal with dust, but it would take care of the drainage. He added that there are many highly traveled roads that need attending to before we can look at a dead-end road. Andy and the Board agreed to at least look at the existing pot hole and fill it for a temporary fix.

Reappointment of Town Boards and Committees

Board asked Stephanie Giovannucci to look into the limitations of membership for the Capital Improvements Program Committee.

Crowley/Brown moved to appoint members who confirmed interest in continuation per the list supplied and per the terms allowed. **Motion Passed.**

- Capital Improvements Program – 1 year term, terming in 2020
Brian Huckins, Public Member
Michael Witzgall, Public Member
Jared Hebert, Public Member
Kevin Waldron, Zoning Board Representative
Steve Randall, Budget Committee Representative
- Conservation Commission – 3 year term, terming in 2022
Sterling Blackey, Full Member
Christina Beadle, Full Member

- Open Space Committee – 1 year term, terming in 2020
 Scott Haskins, Selectboard Representative
 Brittni Stewart, Pines Community Center Representative
 Mark Hayes, Highland Mountain Bike Park Representative
 Kevin Fife and Christina Beadle, Conservation Commission Representative
 John Raffaelly, Public Member
 Jared Paskavitch, Public Member
 Jon Cilley, Public Member
 Sheryl Tedford, Public Member

Public Works Department

Andy Buteau Public Works Director informed the Board that he will be giving Allison Wooten two grill sets back, she reached out to him with this request stating her dad gave them to the department in error shortly after her mom passed away. Buteau stated that this still leaves the department with one set and that is plenty.

Sel. Crowley asked if the Transfer Station crew could work on taking down the fence at the Skate Park and we can store what can be saved to utilize.

Police Department

Chief John Raffaelly stated that the lettering on the new police cruiser and then it will be in the shop being outfitted.

Administration

Stephanie Giovannucci distributed a letter from Arnold Adams owner of 62-64 Elm Street to his tenet at 62 Elm St in regards to parking.

Chief Raffaelly added that they are now having issues with 72 Elm St, and he has already served many tickets to this location. He added that they have off street parking, just too many vehicles. Andy Buteau and the Board discussed line painting, and painting the sidewalk lines on Elm Street.

Sel. Crowley noted that the discussion of merit pay will take place at the meeting on April 9th. Department heads need to have the signed evaluations to Giovannucci, before then and their recommended increases percentage for each employee. Chief Raffaelly stated that the paygrade ranges need to be relooked at, Board agreed to take a look at these as a case by case basis. Sel. Brown added that employees who are reaching the top tier of their range should still be receiving a cost of living increase.

Giovannucci distributed new copier quotes to the Board to review and discuss at a later meeting.

Sel. Crowley reminded Andy Buteau that there are numerous contracts to be done between now and June including street sweeping, line painting and catch basin cleaning.

Andy Buteau added that he talk to the Transfer Station crew and the Clerk's office about solicitation the coupon program.

There being no other business meeting adjourned at 6:33pm

Minutes Approved April 9, 2019