



## NORTHFIELD BOARD OF SELECTMEN MEETING

Minutes of the meeting of April 7, 2020

**Present:** Sel. Glen Brown, Sel. Scott Haskins, Sel. Kevin Waldron

**Also Present:** Andy Buteau, Stephanie Giovannucci, John Raffaely

The meeting was called to order at 5:00pm by Chairman Brown.

- **Public Input**

None

- **Police Department**

**Department Updates:** Chief Raffaely, presented a Purchase Request for the portable radios in the amount of \$14,073.80, Board reviewed and signed the request.

Chief Raffaely, asked the Board to review the Social Media Policy he presented. Mrs. Giovannucci added that we have a Social Media Policy and a Use of Technology Policy in the Employee Handbook. The Board asked Mrs. Giovannucci to review what Chief Raffaely presented and see if it can be incorporated in our current policies.

- **Public Works**

**Department Updates:** Andy Buteau apologized for his behavior at last week's Selectboard meeting, stating he is still in the transition period where he's trying to figure out how the new Board wants things and what they will allow him to do moving forward.

**Vehicles:** Andy Buteau updated the Board that most of the Chipper is finished and should be in service soon. Sel. Waldron asked for a total cost to rebuild, Mr. Buteau stated he will get with Mrs. Giovannucci once all of the invoices come in and come back to the Board with a total.

Mr. Buteau presented the Board with new information in regards to the new truck, adding that he and Sel. Waldron went to the Town of Bristol to look at their trucks and compared the Swenson with the MG and they both agree the MG is better and lasts longer because the Swenson is quick to rust.

Mr. Buteau informed the Board that the sander for the International can be purchased at any time, he has been told they vendor has plenty available. Mr. Buteau is willing to wait until cash flow is better.

**Sandogardy Pond Road:** Mr. Buteau informed the Board that he spoke to Dan from HEB who informed him that Hiltz took a look at the drainage idea and suggested to continue the drainage a little further to tie into the existing pipe, the additional cost would be \$3,000 town's portion 20%.

**CIP Road Projects:** Mrs. Giovannucci provided an updated CIP spreadsheet based on the decisions from last week's discussion. Mr. Buteau asked the Board for direction on where to going forward with projects. The Board discussed the policy, and agreed to set a meeting in the future to review the policy pertaining to CIP projects. Mr. Buteau recommended the top coat for Rand Rd which was quoted at \$26,000, be put off until next year. The crew is going to need to fix some under drainage and would like to wait and see it work before putting on the top coat.

Mr. Buteau recommended the Town repair drainage on Shaker Rd from Fiske Rd to George Corliss's driveway in 2020, then next year in 2021 grind the road and put on the base coat and in 2022 put on the top coat, making this a three year project, Board agreed to add in 500 feet of drainage coming from Bay Hill Extension. In addition the Board agreed to continue with the top coat of Watson, Memorial and Bay Hill finishing out those projects.

Mr. Buteau will start the process to get bids for the job on Shaker Rd, and will study Bean Hill Rd to see what needs to be done to start that road this year too.

**Transfer Station Update:** Mr. Buteau spoke with the crew members and they are both willing to work with protective gear. Board agreed that Mr. Buteau is more than capable of working the kinks out to reopen in the necessary timeframe needed and close if needed in the future. Mr. Buteau stated that he will need one of his crew members down there to run the backhoe to push debris down as the containers fill up. Mr. Buteau added that he will reopen on Tuesday the 14<sup>th</sup>, but the free room will remain closed, and the attendees will not be allowed to assist.

Sel. Waldron stated he would like to explore eliminating C&D in future.

- **Non-Public - RSA 91A-3 II (a), (c)**

**Brown/Waldron** moved to enter into non-public session under the provisions of RSA 91-A3II (a), (c) at 6:55 pm. **Motion passed by unanimous roll call vote.**

Also Present: Andy Buteau

**Brown/Haskins** moved to reconvene the public session at 7:37 pm. **Motion passed by unanimous vote.**

**Brown/Haskins** moved to seal the minutes of the non-public session because divulgence could ruin the reputation of someone not on the board. **Motion passed by unanimous roll call vote.**

- **Administration**

**Payson Road Property:** Board signed the deed to sell the property.

**TAN:**

**Brown/Haskins** moved to approve the addition of Scott Haskins and Kevin Waldron as signers for the TAN. **Motion Passed.**

**Brown/Haskins** moved to approve the borrowing up to \$700,000 on the TAN. **Motion Passed.**

- **Other Business**

Sel. Haskins updated the Board about the Planning Board meeting, and the large discussion about the noise ordinance.

Sel. Waldron asked about the Local Emergency Operations Plan update. Mrs. Giovannucci stated that she has not looked at this plan, this was something Tracey and Hutchinson was working on. Mrs. Giovannucci added that she would look it over and see how much more work needs to be done on it to get it finalized.

Sel. Waldron stated that previous Boards operated as with liaison to each department and when it stopped everything seemed to go downhill and only one Selectman took charge of everything. Sel. Waldron feels that this process really helped him learn about the individual departments instead of taking on all three at once. Board agreed to revisit this idea and discuss it further.

- **Minutes Review**

**Waldron/Haskins** moved to approve the minutes of March 17, 2020 as written. **Motion Passed.**

**Waldron/Haskins** moved to approve the minutes of March 20, 2020 as written. **Motion Passed.**

**Waldron/Haskins** moved to approve the minutes of March 27, 2020 as written. **Motion Passed.**

**Waldron/Brown** moved to approve the minutes of March 31, 2020 as written. **Motion Passed.**

There being no other business the meeting adjourned at 8:04 pm.

Minutes approved April 22, 2020